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भारत सरकार/ Government of India

दिव्यांगजन सशक्तिकरण विभाग/ Department of Empowerment of Persons with Disabilities,

सामाजिक न्याय और अधिकारिता विभाग/ Ministry of Social Justice & Empowerment

पाँचवातल, बीविंग, पर्यावरण भवन, सीजीओ कॉम्प्लेक्स, लोधी रोड, नई दिल्ली 110003, दूरभाष 011 24369029
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Dated 15.2.2019

To,
Director,
NIEPMD, Chennai

Sub: Approved Minutes of the 34th meeting of Executive Council of NIEPMD, Chennai held on 04.01.2019 - reg.

Sir,

I am directed to refer to the above-mentioned subject and to forward herewith approved minutes of 34th meeting of Executive Council of NIEPMD, Chennai, CRC Kozhikode, CRC Nagpur, CRC Gorakhpur and CRC Sikkim held on 4.1.2019 at DEPWD, Antodaya Bhavan, CGO Complex, New Delhi for necessary action.

Yours faithfully

(Sauranshu Sinha)

Under Secretary to the Govt. of India

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**NATIONAL INSTITUTE FOR EMPOWERMENT OF PERSONS
WITH MULTIPLE DISABILITIES (NIEPMD) (DIVYANGJAN)**
(Dept. of Empowerment of Persons with Disabilities (Divyangjan), MSJ & E, GOI)
ECR, Muttukadu, Kovalam Post, Chennai 603 112, Tamil Nadu

**34th MEETING OF THE EXECUTIVE COUNCIL
JANUARY 4, 2019
MINUTES OF THE MEETING**

NIEPMD- CHENNAI

Agenda no.: 34.01

Confirmation of the minutes of the meeting of Previous Meeting (33rdEC)

Decision

The Executive Council confirmed the minutes of the previous EC meeting (33rd EC) held on July 13, 2019 at NIEPMD, Chennai

Agenda no.: 34.02

Action taken report on the resolutions of the 33rd meeting of the Executive Council held on July 13, 2019 at NIEPMD, Chennai

Decision

The Executive Council noted the following Action Taken Report of the EC meeting (33) held on July 13, 2019 at NIEPMD, Chennai.

Agenda No.	Synopsis of the Agenda	Decision of the EC	Compliance action as per the Council's Decision
33.01	Confirmation of the minutes of the meeting of Previous Meeting (32 nd EC)	The Executive Council confirmed the minutes of the previous EC meeting (32) held on 12/04/2018 at DEPwD, New Delhi.	Noted Please

33.02	Action Taken Report on the resolutions of the 32nd meeting of the Executive Council held on 12/04/2018 at DEPwD, New Delhi	<p>The Executive Council noted the Action Taken Report of the previous EC and advised the following:-</p> <p>i) 32.04:(ii) The estimates with all requisite documents are to be submitted to DEPwD at the earliest on the civil work of vertical expansion of the rear side of NIEPMD building.</p> <p>ii) 32.04:(iii) The total estimate for construction of skill training center, adult training unit, P & O, ADIP Stores and research block is Rs. 36.40 crores. Post confirmation from AYUSH in writing for the amount of Rs. 10 crores, for the remaining Rs. 26.04 crores, detailed estimates with all requisite documents to be submitted to DPwED.</p> <p>iii) 32.06: Department wise, Course wise staff details are to be submitted separately for faculties, technical staff, projected staff and non - technical staff. Status of Phase II recruitment to be submitted as part of ATR in the next EC</p> <p>iv) 32.07: The EC asked clarification on the total income and expenditure per annum from the hostel charges as per the new proposal. The details to be submitted as part of ATR in the next EC.</p>	<p>Submitted. AA accorded by DEPwD.</p> <p>Submitted. AA accorded by DEPwD.</p> <p>Separate agenda on HR be placed before EC</p> <p>Details submitted.</p>
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33.03	Approval of Annual Accounts for the Year 2017-18 of NIEPMD, Chennai	<p>The EC approved the Annual Accounts of NIEPMD for the year 2017-18 and advised the following:-</p> <p>i) EC advised to stop utilisation of GIA in payment of interest on GPF with immediate effect.</p> <p>ii) GPF corpus may be deposited in public sector banks providing better rates of interest.</p> <p>iii) GPF Corpus may be decided in the best interests of the Institute based on the study made with prior approval of EC, further the funds to be deposited in Nationalised Banks only.</p> <p>iv) NIEPMD will propose for ADIP funds which may include CRC-Kozhikode and CRC-Nagpur and after receiving funds; they may be transferred to the concerned CRC's.</p> <p>v) ADIP camps need to be organized in</p>	<p>Noted for compliance.</p>

2

		<p>collaborations with NGOs / CSOs.</p> <p>vi) Proposals under AGP scheme of DEPwD to be immediately submitted to plan awareness creation of MD, ASD, CP, DB, SLD etc., included in the RPwD Act & DEPwD schemes etc.</p> <p>vii) EC noted that NIEPMD depositing 40% advance to ALIMCO against procurement of ADIP materials and further noted the significant delay in delivery of ADIP materials to NIEPMD causing inconvenience in timely completion of targets & furnishing UCs. EC directed the Director to submit the detailed report to DEPwD immediately.</p> <p>viii) In SIPDA expenditure shown under the head "RAW MATERIAL" is actually "training cost" for skill development. Therefore, this expenditure in future is to be debited under the Head TRAINING COST.</p> <p>ix) CRCs are to be registered as CHILD AGENCY under NIEPMD in EAT module of PFMS.</p> <p>x) Separate Bank account for each CRC shall be opened through which funds for CRCs will be routed.</p>	
33.04	Development of models of employment opportunities for adult with multiple disabilities	The EC approved the proposal with total financial outlay of Rs. 30 lakhs @ Rs. 5 lakhs per programme.	The programmes initiated and in process.

2

33.05	Research project- title: oral hygienic kit children with multiple disability	The EC approved the proposal in principle and advised to lay more focus on R&D activities and observed that all such R&D proposals are to be sent to DEPwD.	Noted for Compliance
33.06	Construction of SC/ST beneficiary's buildings approval for vertical extension of additional floors on the SC/ST beneficiaries building at NIEPMD, Chennai.	The EC approved the proposal. The EC further directed NIEPMD, to submit the proposal to construct 8 floors to DEPwD seeking funds from SC/ST funding from GOI. However, CSR funding may also be explored for additional financial requirement.	Preliminary Estimate obtained from CPWD. A separate agenda put up in the 34 th EC.
33.07	Approval for enhancement of honorarium for visiting/guest faculties of various departments of NIEPMD, Chennai	The EC advised to resubmit the proposal after clarification on rates followed by other National Institutes like NIRTAR/ NIEPID/NIEPVD and submit with justification with RCI, University and other affiliating body norms.	A separate agenda put up in the 34 th EC.
33.08	Approval for intake of staff for BASLP course as per minimum staff requirement prescribed by RCI guidelines	The EC approved the proposal to engage staff.	Noted for compliance.
33.09	Approval for re-designation from the post of lecturer to assistant professor (without any financial implications)	The EC noted that the issue is being dealt by the Ministry under the uniformity of pay scales for all NIs.	Noted for Compliance.
33.10	Hostel Charges for Students - Concession	The EC has approved the proposal. However, the EC advised to submit cost benefit analysis as part of ATR in the next EC.	For the Academic Year 2018-19 Rs.30,000 per student per annum has been

2

			levied uniformly. Students were appraised of the upcoming SC / ST hostel Block which will further ease the stay of the students. (Details Enclosed)
33.11	Approval For Engagement of Consultants on Session Basis	While approving the rates, EC pointed out that the number of consultants and payments made for the quarter may be submitted as part of ATR in the next EC. EC also directed that while fixing honorarium, care must be taken to ensure that the qualifications and experience in the concerned slab.	A separate agenda put up on HR in the 34 th EC.
33.12	Approval For Transferring The Affiliating University from University of Madras To Dr. M.G.R. Medical University, Chennai For M. Phil Clinical Psychology Course - Reg.	The EC has approved the proposal.	Noted for compliance and action being initiated.

2

Agenda no.: 34.03

Submission of Annual Action Plan and BE for the Year 2019-20

Decision

The Executive Council approved the action plan along with the budget estimates for the year 2019-20 for onward submission to GC as detailed below subject to availability of Funds.

		BE 2018-19	RE 2018-19	BE 2019-20
	Support to National Institutes (Other than Building Projects)	(Amount Rupees in Crore)		
General	NIEPMD, Chennai.(NIs)			
For SCs	Grants-in-aid-general	9.00	13.05	17.00
For SCs	Creation of Capital Assets	0.30	1.20	1.20
For STs	Grants-in-aid General	0.25	0.69	0.69
For STs	Creation of Capital Assets	0.15	1.20	1.20
General	Creation of Capital Assets	0.70	0.70	0.69
Salaries	Salary head	1.00	1.50	2.36
NE		5.45	5.45	6.00
Region	North East Region			
General	Swatcha Action Plan	3.80	5.69	6.00
	Total	0.00	0.20	0.50
	DEVELOPMENT OF MODEL INCLUSIVE SCHOOL (PRIMARY LEVEL)	20.65	29.68	35.64
	Recurring exp			1.68
	Non Recurring - Furniture and Equipment			1.20
	Total			2.88
	Centres of Excellence Projects - Recurring cost			
	Proposed Centre for AUTISM			3.00
	Proposed Centre for CP			3.00
	Proposed Centre for MI			3.00
	Proposed Centre for SLD			3.00
	Proposed Centre for Deaf Blind			3.00
	Proposed Centre for Chronic Neurological Conditions and Multiple Sclerosis			3.00
	Support to National Institutes (Building Projects)			
For SCs	Creation of Capital Assets (SC/ST Hostel)	0.00	4.53	12.00
For STs	Creation of Capital Assets (SC/ST Hostel)	0.00	4.00	11.00
General	Creation of Capital Assets (Vertical expansion of Men's Hostel and expansion of 3 rd floor administrative block)	0.00	1.20	2.34
General	Creation of Capital Assets (Skill Development and P&O unit)			13.00
General	DEVELOPMENT OF MODEL INCLUSIVE SCHOOL			3.00
	TOTAL	0.00	9.73	41.34



Agenda no.: 34.04

Approval of Annual Report and Audited Accounts of NIEPMD for the year 2017-18.

Decision

The Executive council approved the annual report along with the audited accounts of the Institute for the year 2017-18 for submission to GC for approval and subsequent laying in the both houses of parliament.

Agenda no.: 34.05

Submission of NAAC Accreditation Report

Decision

The Executive Council congratulated the Institute on getting accreditation from NAAC and also advised that NIEPMD may offer technical support to other National Institutes in getting NAAC accreditation.

Agenda no.: 34.06

Proposal for filling up the Post of Associate Professor (Social Work)

Decision

The Executive Council observed that no power is vested with either EC of NIEPMD or DEPwD for transfer of post / change of nomenclature of the post / inter change of post from technical to non-technical and vice versa.

Hence, the proposal of transferring the post of Associate Professor from Medical Science Department to Social Work Department be submitted to DEPwD with relevant documents and justification for sending it to Department of Expenditure for approval.

Agenda no.: 34.07

Revision of Recruitment Rules for the Posts of Associate Professors

Decision

The Executive Council observed that the proposal may be submitted to DEPwD with relevant documents giving factual position and justification for revival of the concerned posts.

Agenda no.: 34.08

Approval for Vertical Expansion of SC/ST Building with G + 8 Floors - Resubmitted with Estimates:

2

Decision

The Executive Council approved the proposal for construction of additional four floors with an estimated cost of Rs 21.74 Crore.

Agenda no.: 34.09

Decision Construction of Hydrotherapy Unit - Approval Requested for Heating Equipment -

The Executive Council accorded approval for provision of heating system with an estimated cost of Rs.31.50 Lakh (As per PE of CPWD). EC further noted that no additional fund needs to be released to CPWD. EC instructed that the Utilisation Certificate of CPWD shall separately exhibit the expenditure of Rs.31.50 lakh meant for the heating system.

Further, the Executive Council has expressed displeasure over the delay in construction as four years has already lapsed after conveying of AA and ES for the said project.

Agenda no.: 34.10

Ratification of payment of salary and imprest money/ travelling allowance of Shri. Nachiketa Rout, (Associate professor, Speech, Hearing & Communication, NIEPMD, Chennai) Officiating Director, NIEPVD, Dehradun

Decision

The Executive Council ratified the action taken.

Agenda no.: 34.11

Ratification of Purchase of RO Systems.

Decision

The Executive Council ratified the purchase of RO systems and approved the release of balance amount of Rs. 8,76,000/- to M/S Aqua Yaga Systems

Agenda no.: 34.12

Approval for Sanction of 1) Multi-Tasking Staff and 2) Male Physiotherapist Posts for NIEPMD Extension Centre, A&N Islands from the Financial Year 2019-20.

Decision

The Executive Council approved the proposal with financial implications of Rs. 4.08 lakhs per annum.

2

Agenda no.: 34.13

Approval for further continuance of NIEPMD Extension Centre, Odisha for the FY 2019-20.

Decision

The Executive Council advised to explore possibilities of collaboration with Regional Chapters / Regional Centres of other National Institutes operating in Odisha.

Agenda no.: 34.14

Approval for Starting an Inclusive School at NIEPMD, Chennai

Decision

The Executive Council approved the proposal in principle and advised that the proposal may be submitted to DEPwD.

Agenda no.: 34.15

Approval for Respite Care Centre in Department of Social Work / Medical Sciences NIEPMD, Chennai

Decision

The Executive Council has approved the proposal with the following staff and equipments: Staff :- Care giver - 03 nos, Nursing Staff - 1; Special Educator - 01, House keeping staff - 01; Equipments - Microwave oven -01; Refrigerator -01, Electric stove, cradle- 05 Nos, and cot - 05 Nos.

Agenda no.: 34.16

Functioning of Various Committees in NIEPMD, Chennai

Decision

The Executive Council noted the working of the committees in place in NIEPMD.

Agenda no.: 34.17

Approval for discontinuing Post Graduate Diploma in Developmental Therapy;

Decision

The Executive Council has approved the proposal

2

Agenda no.: 34.18

Developing software for Electronic Health record and Patient tracking through CSR funding.

Decision

The Executive Council deferred the proposal in the light of discussion that only capital grants are to be obtained through CSR and if so the maintenance also need to be owned by the company

Agenda no.: 34.19

Engagement of Staff (Consultants -On Contract) for NIEPMD - NBER

Decision

The Executive Council advised to resubmit the proposal;

Agenda no.: 34.20

Engagement of Care Taker (Consultants - On Contract) for NIEPMD and increase of Remuneration to Hindi Translator.

Decision

The Executive Council advised that care taker shall be hired from the security agency. Hindi translation work may be outsourced.

Agenda no.: 34.21

Establishment of Placement Cell for Individuals with Multiple Disabilities

Decision

The Executive Council approved the proposal with following financial implications:

Non recurring: Rs.94,000/-
Recurring: Rs.6,00,000 per annum.

Agenda no.: 34.22

Development of a System for Skilling, Employment and Progress Tracking of Persons with Disabilities (PWD's)

Decision

The Executive Council approved the proposal under 100% funding from C-DAC.

2

Agenda no.: 34.23

National Self Advocacy Forum for Persons with Intellectual Disabilities) & Multiple Disabilities

Decision

The Executive Council deferred the proposal;

Agenda no.: 34.24

Staff to Implementation of SIPDA Skill Training for Persons with Disabilities

Decision

The Executive Council deferred the proposal;

Agenda no.: 34.25

Functional Bifurcation of Therapeutics Department

Decision

The Executive Council deferred the proposal;

Agenda no.: 34.26 ?

Fee Structure for HRD Courses

Decision

The Executive Council deferred the proposal;

Agenda no.: 34.27

Engagement of Consultant Staff (On Contract / Session Basis)

Decision

The Executive Council deferred the proposal;

Agenda no.: 34.28

Approval for Providing Services to Beneficiaries Enrolled Through Extension / Camp Based Services Free of Cost

Decision

The Executive Council deferred the proposal;

2

CRC- KOZHIKODE

Agenda no.: 34.29

Action Taken Report on the Resolutions of the 33rd Meeting of the Executive Council held on 13/07/2018 at NIEPMD, Chennai in Respect of CRC, Kozhikode

Decision

The Executive Council noted the Action Taker Report of the 33rd Meeting EC meeting held on July 13, 2019 at NIEPMD, Chennai

Agenda no.: 34.30

Approval for Annual Action Plan along with Budget for the FY 2019-20;

Decision

The Executive Council approved the Annual Action Plan and budget for the FY 2019-20 for onward submission to GC.

Sl.No.	GIA HEAD	Amount (Rs. in Lakh)
1.	RECURRING SALARY	195.00
2.	RECURRING OTHER THAN SALARY	248.84
3.	NON RECURRING (Procurement of Equipment and Furnitures for new building expected to be completed by April 2019)	472.66
TOTAL		916.50
Building construction		500.00

Agenda no.: 34.31

Approval for Engagement of Clinical and Non-Technical Support Staff.

Decision

The Executive Council approved the proposal

Agenda no.: 34.32

Permission to Allot Sufficient Fund for Furniture and Fixtures in the New Building of CRC-K.

Decision

The Executive Council approved the proposal with its financial implications of Rs. 250.0 lacs

Agenda no.: 34.33

Filling up of Vacant Post of Assistant Professor (Medical and PMR) - Request for Relaxation of the Essential Experience Qualification, and Instead, Keeping Years of Experience as a Desirable Qualification, as Entry Level Post.

Decision

While agreeing in principle, the Executive Council advised that the proposal may be sent to DEPwD for change of RRs.

Agenda no.: 34.34

Approval for Conducting Research Based early intervention and Support Programme in physiotherapy.

Decision 1

The Executive Council approved the proposal with financial implications of Rs. 2.52 lacs

CRC- NAGPUR

Agenda no.: 34.35

Action Taken Report on the Resolutions of the 33rd Meeting of the Executive Council held on 13/07/2018 at NIEPMD, Chennai in Respect of CRC, Kozhikode

Decision

The Executive Council noted the Action Taken Report of the 33rd Meeting EC meeting held on July 13, 2019 at NIEPMD, Chennai.

Agenda no.: 34.36

Approval for Annual Action Plan along with Budget for the FY 2019-20;

Decision

The Executive Council approved the Annual Action Plan and budget for the FY 2019-20.

S.No.	Scheme / Heads	BE 2019-20 (Rs. In lakh)
1.	GIA - Non Recurring	121.31
2.	GIA RECURRING	
	(A) Recurring Salary	105.38
	(B) Recurring other than salary	193.80
	Total	420.49
3.	Building Project	2666.91

Agenda no.: 34.37

Approval for Construction of Building - Resubmitted.

Decision

The Executive Council approved the proposal with an estimated cost of Rs26.67 crores.

The Council further advised that the construction of the boundary wall should be completed by March 31, 2019.

Agenda no.: 34.38

Approval for Opening Internal Accrual Account.

Decision

The Executive Council approved the proposal

2

Agenda no.: 34.39

Proposal to Plant the Sapling against the Tree that are Cut from CRC's Allotted Site - Resubmitted.

Decision

The Executive Council approved the proposal with its financial implications of Rs. 1.50 lacs

Agenda no.: 34.40

Permission to Follow Calendar of Holiday as Per Schedule O\of other Central Government Institutes in Maharashtra State" From the Year January, 2019.

Decision

The Executive Council approved the proposal

Agenda no.: 34.41

Approval of Logo for CRC Nagpur.

Decision

The Executive Council approved the proposal

Agenda no.: 34.42

CRC Nagpur - Reconstitution of Purchase Committee for the Year 2019-20.

Decision

The Executive Council approved the proposal

Agenda no.: 34.43

CRC Nagpur - To Start Sign Language Teaching Unit for the Year 2019-20 from Department of Speech &Hearing

Decision

The Executive Council advised to develop training programmes in collaboration with AYJNISHD / ISLRTC and resubmit the proposal

Agenda no.: 34.44

CRC-Nagpur : To Consider Renewal of Contract

Decision

NIEPMD withdraw the agenda.

CRC- GORAKHPUR

Agenda no.: 34.45

Action Taken Report on the Resolutions of the 33rd Meeting of the Executive Council held on 13/07/2018 at NIEPMD, Chennai in Respect of CRC, Gorakhpur

Decision

The Executive Council noted the Action Taken Report of the 33rd Meeting EC meeting held on July 13, 2019 at NIEPMD, Chennai

Agenda no.: 34.46

Approval for Administrative & Academic Annual Action Plan along with Budget for the FY 2019-2020

Decision

- The Executive Council approved the Administrative & Academic Annual Action Plan 2019-2020 along with the Budget in respect of CRC- Gorakhpur;

S.No.	Scheme / Heads	BE 2019-20 (Rs. In lakh)
1.	GIA - Non Recurring	132.56
2.	GIA RECURRING	
	(A) Recurring Salary	147.84
	(B) Recurring other than salary	287.61
	Total	568.01
3.	Building Project	2541.06

Agenda no.: 34.47

Administrative Approval for the following Items in Respect of CRC- Gorakhpur:

- Creation of Email IDs
- Opening of Bank account/ID for GEM portal
- Creation of website
- Obtaining PAN
- Delegation of duties to staff
- Client fee for services

Decision

The EC approved the proposal and advised to submit detailed reports in the next EC

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CRC- SIKKIM

Agenda no.: 34.48

Approval for Administrative & Academic Annual Action Plan 2019-2020

Decision

The Executive Council approved the Administrative & Academic Annual Action Plan 2019-2020 along with budget in respect of CRC- Sikkim.

S.No.	Scheme / Heads	BE 2019-20 (Rs. In lakh)
1.	GIA - Non Recurring	
	(A) Furniture and Equipment	132.56
	(B) Renovation of Temporary Building	50.00
2.	GIA RECURRING	
	(A) Recurring Salary	147.84
	(B) Recurring other than salary	287.61
	Total	618.01
3.	Building Project	2500.00 @

@ Preliminary Estimate for building construction sought for from Government of Sikkim, Social Work Department, Public Work Division. The above said amount is approximate amount arrived at based on the average cost of construction of various CRCs.

Agenda no.: 34.49

Recruitment Rules for the 19 Posts of CRCs

Decision

The Executive Council advised that the proposal is to be submitted to Ministry and also to the committee constituted for "Formation of Cadre and Uniformity in service conditions in the National Institutes (NIs) and CRCs."

GENERAL OBSERVATION:

- The EC further advised the Director, NIEPMD or the Nodal Officer for CRCs under the administrative control of NIEPMD shall visit the CRCs at regular intervals and ensure proper accounting and smooth functioning of CRCs.
- The Executive Council advised that the EC agenda needs to be circulated along with meeting notice to all the members well in advance to facilitate proper discussions and value additions

2