



F. No. N-802/7/2020-NI

Government of India (भारत सरकार)

Ministry of Social Justice & Empowerment (सामाजिक न्याय और अधिकारिता मंत्रालय)  
Department of Empowerment of Persons with Disabilities (दिव्यांगजन सशक्तिकरण विभाग)

5th Floor, Pt. Deendayal Antyodaya Bhawa, CGO Complex,  
Lodhi Road, New Delhi - 110003. Dated: 17.11.2022

To,

Shri Nachiketa Rout,  
Director, NIEPMD, Chennai.

Sub: Approved minutes of 51<sup>st</sup> Meeting of Executive Committee Council of  
NIEPMD, Chennai - reg.

Sir,

I am directed to refer to the subject mentioned above and to say that the Minutes of 51<sup>st</sup> Meeting of Executive Committee Council of NIEPMD held on 10.11.2022 have been approved by JS & Chairperson of Executive Council. The approved minutes are enclosed with this letter.

2. You are requested to circulate the approved minutes to all members of Executive Council with your signature on each page.

Yours faithfully,

*Navin Kumar*

(Navin Kumar)

Under Secretary (NI)

Encl: as above (1).

*[Signature]* 17/11/22

*Pls pay to.*

*AND*

*DR (NI)*

*To all the EC members*

Minutes of the 51st EC meeting of NIEPMD(D), Chennai held on 10th November 2022 through E-mode under the Chairmanship of Joint Secretary and Chairman EC-NIEPMD.

**Members Present through online:**

1. Shri Rajeev Sharma  
Joint Secretary, DEPwD, MSJ&E  
Govt of India. Chairperson
2. The Joint Secretary (F&A)  
DEPwD, MSJ&E, Govt of India Member
3. Shri Vineet Singhal  
Director (NI)  
DEPwD, MSJ&E  
Govt of India Member
4. Shri Govindaraj  
Madurai,  
Email Id: srisgr75@gmail.com  
Contact No.:6374048342 Member
5. Ms.Kusum Gupta  
New Delhi  
Email Id: kusumgupta007@gmail.com  
Contact No.:9311305286 Member
6. Shri Nachiekta Rout  
Director  
NIEPMD(D) Member Secretary

The Member Secretary welcomed the Chairperson, Members and with the permission of the Chairperson following agendas were discussed:

**Agenda point 51.01:**

Confirmation of Minutes of previous meeting 50th EC held on 07.09.2022 through virtual mode.

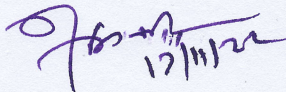
**Decision:**

The Council confirmed the minutes of the meetings.

**Agenda point 51.02:**

Action taken report on the resolutions of the 50th meeting of the Executive Council held on 07.09.2022 through virtual mode

**Decision:** The Chairperson during the meeting requested Director, NIEPMD(D) to explain the status of NIEPMD(D), Chennai land to JS(FA). Accordingly, Director, NIEPMD(D) briefed on



the DTCP, Mampalipuram objection on the construction of G+7 SC/ST building. The Council was appraised that the documents pertaining to the land of NIEPMD(D), Chennai was submitted to Tahsildar and the inspection by Sub-Collector is due. The matter is being pursued with the Collector, Chengelpet District.

With regard to action taken on agenda 50.17 - The Council advised to send the proposal of construction of CRC-Shillong boundary wall to DEPwD along with CPWD letter for demand of 30% value of construction i.e. Rs.1 crore.

**Agenda point 51.03:**

Approval for the Audit Report on the Accounts of NIEPMD(D) for the year 2021-22.

**Decision:** The Council approved the SAR (Separate Audit Report) on the accounts of NIEPMD(D), Chennai for the year 2021-22 for submission to General Council of NIEPMD(D).

**Agenda point 51.04:**

Approval for Annual Budget and Action Plan for NIEPMD(D), Chennai for the year 2023-24.

	BE 2023-24
<b>Support to National Institutes</b>	<b>Amount in Lakhs</b>
Other than Building projects (General & Salaries)	2733.62
Proposed Building Project	50.00
<b>TOTAL</b>	<b>2783.62</b>
<b>ADIP Funding</b>	
To carry out ADIP activities- Proposal Submitted to ADIP Unit	846.71
<b>Flagship programme</b>	
SC General	78.00
ST General	78.00
NER	250.00
Swatch Action Plan	50.00

**Decision:** The Council approved the Annual Budget and Action plan of NIEPMD(D), Chennai for the year 2023-24 subject to the notional allocation of fund to NIs.

**Agenda point 51.05 & 51.06**

Approval for Gateway purchasing for digital transactions & Approval for online transactions.

**Decision:** There is no financial implication and the initiative of Prime Minister under Digital India encourage for digital transaction, NIEPMD(D) can proceed for digital transaction.

**Agenda point 51.07:**

Ratification of opening savings bank account for CRC-Shillong and CRC-Port Blair and opening of separate zero balance account in State Bank of India for ADIP A/c of NIEPMD(D), Chennai.

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**Decision:**

The Council ratified the action taken of opening savings bank account for CRC-A&N and CRC-Shillong as detailed below:

Name of the CRC	Name of the Bank	IFSC code	Account Number
CRC A&N-	Indian Bank, Kovalam	IDIB 000K122 <b>Date of Opening: 18-02-22</b>	7155130498
CRC, Shillong	Indian Bank, Kovalam	IDIB 000K122 <b>Date of Opening: 18-02-22</b>	7157396672

Also, the Council approved the proposal for opening a zero balance account for NIEPMD(D) ADIP account with State Bank of India.

**Agenda point 51.08:**

Approval for amendment in the Recruitment Rule for the post of Dy. Registrar (Admin)

**Decision:**

The Council advised to forward the proposal to DEPwD with reference to the deliberations of the Council. The deliberations of the Council in the RR:

- The consolidated salary need to be fixed for contractual engagement (i.e. initial pay + current DA).
- More preference to be given to deputation rather than short term contract.
- The Desirable qualification should be well defined.
- The upper age limit for deputation may be 56 years as per DoPT norms and for short term contract it may be 50 years.
- The tenure for deputation shall be for 3 years and thereafter extendable after review of performance on yearly basis as per rules of GoI, governing deputation from time to time and the tenure for short term contract shall be for 2 years and thereafter extendable after review of performance on yearly basis up to 5 years.
- The essential experience should be "Administration / Establishment / Academic / Purchase / Stores / Accounts / Estates and Maintenance" and not all the above.

The detailed suggested RR along with committee report to be send to DEPwD for approval.

**Agenda point 51.09:**

Approval for amendment in the Recruitment Rule for the post of Lecturer (Rehabilitation Psychology)

**Decision:**

The Council approved for change in nomenclature of the post as the Institute is offering M.Phil (Clinical Psychology) wherein it is mandate to have a minimum of two clinical psychology faculty members on full time basis at the level of Associate Professor or above – one faculty and at the level of Assistant Professor/Lecturer or above – one faculty. Also, the council approved the Recruitment Rule for the post of Lecturer (Clinical Psychology). It was informed to the council that the post of Lecturer (Rehab Psychology) has fallen vacant after the incumbent was

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promoted to the post of Associate Professor (Clinical Psychology). The council permitted to initiate the recruitment process for the post of Lecturer (Clinical Psychology). The Recruitment Rules appended in the next page.

**RECRUITMENT RULES FOR THE POST OF LECTURER IN CLINICAL PSYCHOLOGY**

1	Name of the post	Lecturer in Rehabilitation Psychology (Existing)	Lecturer in Clinical Psychology (Modified)
2	Number of post	one	One
3	Classification	Group "A"	Group "A"
4	Scale of Pay	Rs.8000-13500.	Rs.8000-13500.
5	Whether selection or non-selection	Selection	Selection
6	Whether, benefit of added years of service admissible under Rule 30 of the CSS (Pension) Rules 1972	Not applicable	Not applicable
7	Age limit for direct recruitment	Not exceeding 40 years	Not exceeding 40 years
8	Educational and other qualifications required for direct recruitment	<p><b>Educational and other qualification for Direct Recruitment Essential:</b></p> <ol style="list-style-type: none"> <li>1. M.Phil in Medical &amp; Social Psychology / Rehabilitation Psychology / Child Psychology</li> <li>2. Two year's experience of working with persons with disabilities and / or research in the relevant field</li> <li>3. Should have experience of computer application in their day to-day work.</li> <li>4. Registration with RCI as Professional</li> </ol> <p><b>Desirable:</b> Experience in working with persons with multiple disabilities.</p>	<p><b>Educational and other qualification for Direct Recruitment Essential:</b></p> <ol style="list-style-type: none"> <li>1. M.Phil Clinical Psychology from RCI recognized Institute</li> <li>2. Valid RCI Registration as professional</li> <li>3. Two years of experience in clinical/teaching/research in the relevant field after completion of the qualifying degree</li> </ol> <p><b>Desirable:</b></p> <ol style="list-style-type: none"> <li>1. Ph.D Psychology/ Clinical Psychology/PsyD</li> <li>2. Experience in working with persons with multiple disabilities</li> <li>3. Publications in reputed journals</li> </ol>
9	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	Not applicable	Not Applicable
10	Period of probation if any	Two years	Two years

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11	Method of recruitment, whether by direct recruitment or by deputation / transfer the vacancies to be filled by various methods	Direct recruitment or by deputation	Direct recruitment or by deputation
12	In case of recruitment by promotion / deputation/transfer grades from which promotion/deputation / transfer to be made	Not applicable	Not Applicable

13	If a selection committee /D.P.C exists what composition	<ol style="list-style-type: none"> <li>1. Chairperson, Executive Council and JS to GoI-Chairperson</li> <li>2. Director, NIEPMD-Member secretary</li> <li>3. Two external experts from the panel to be nominated by the Chairperson including a representative from SC/ST community</li> </ol>	
14	Circumstance in which UPSC is to be consulted in making recruitment	Not Applicable	Not applicable

**Agenda point 51.10:**

Approval of the Recruitment Rule for the post of Director - CRC

**Decision:**

The Council approved the Recruitment Rule for the post of Director CRC with the mode of recruitment for CRC-Port Blair and Shillong as Short Term Contract and for CRC-Kozhikode as either Deputation / Short term contract.

The council approved the upper age limit for deputation as 56 years as per DoPT norms and for short term contract as 50 years. Deputation to be given only for the substantive posts.

The approved Recruitment Rule for the post of CRC-Kozhikode / Port Blair / Shillong is enclosed.

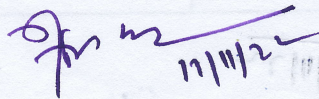
**RECRUITMENT RULES FOR THE POST OF DIRECTOR, CRC**

1	Name of the post	Director, CRC
2	Number of post	01 (One)
3	Classification	Group "A"
4	Level in the Pay Matrix	Level 12 in the pay matrix (Rs. 78800-209200) for deputation. Consolidated pay of Rs.80,000/- for short term contract.
5	Whether, Selection post or Non selection post	Selection

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6	Age limit for direct recruits	Not Applicable.
7	Educational and other qualifications required for direct recruits	Not Applicable
8	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotion	Not Applicable
9	Period of probation if any	Not Applicable
10	Method of recruitment, whether by direct recruitment or by promotion or by deputation of absorption and percentage of the vacancies to be filled by various methods.	<p><b>On Deputation /Short Term Contract</b></p> <p>i. On deputation initially for a period of 3 years and thereafter extendable, after review of performance, on yearly basis as per rules of GoI governing deputation from time to time.</p> <p>(period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization of department shall not ordinarily exceed five years)</p> <p>ii. On short term contract initially for a period of 2 years and thereafter extendable, after review of the performance, on yearly basis upto 5 years.</p> <p><b>Age Limit:</b> maximum age limit will be 56 years for deputation and 50 years for short term contract (Age shall be reckoned as on closing date of receipt of application)</p>
11	In case of recruitment by promotion / deputation, level in the pay matrix from which promotion / deputation to be made (Essential / Desirable)	<p><b>For Deputation:</b></p> <p>A. Officers under central /state government /universities /recognized research institutes/public sector undertaking/ semi government/autonomous/statutory organization /public sector undertaking</p> <p>i. Holding analogous posts on regular basis in the field of rehabilitation of persons with disabilities (Divyangjan)</p> <p>OR</p>

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ii. Holding posts in level 11 in the pay matrix with five years regular service, in the field of rehabilitation of persons with disabilities (Divyangjan)

OR

iii. Holding posts in level 10 in the pay matrix with eight years regular service, in the field of rehabilitation persons with disabilities (Divyangjan) and

B. Possessing the following qualifications:

1. **Essential Educational Qualification:**

i. Post graduate Degree (full time course) in any discipline of rehabilitation recognized by RCI/MCI with minimum 55% marks or an equivalent grade in a point scale wherever grading system is followed.

OR

ii. Recognized post graduate degree (full time course) in physiotherapy or occupational therapy with minimum 55% marks or equivalent grade in appoint scale wherever grading system is followed.

2. **Desirable Qualification /experience:**

i. Ph.D in the field of rehabilitation of persons with disabilities (Divyangjan).

ii. Experience of research in the field of rehabilitation work & published papers.

iii. Minimum 2 years experience in administration.

**For Short Term Contract :** Essential educational and desirable qualifications and experience will be the same as prescribed for deputation and as mentioned under (B) (1) and (2) above with 10 years working experience in the field of rehabilitation of persons with disabilities (Divyangjan)

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12	If a D.P.C. exists what is its composition.	No DPC Exists. However, the composition of the Selection Committee would be as under: -  i. Chairperson, Executive Council of the concerned National Institute - Chairperson. ii. Two Experts in the field to be nominated by the Chairman, Executive Council including a representative from SC/ST community. iii. Director of the concerned National Institute - Member Secretary
13	Circumstance in which UPSC is to be consulted in making recruitment	Not Applicable

**Agenda point 51.11:**

Human resources requirement for HRD programme and clinical services being offered at NIEPMD(D).

**Decision:**

The Council approved the proposal for engagement of the following faculties and continuation of manpower approval for BOT programme as per the University norms:

Sl.No	Name of the Programme	Intake of the programme	Human resources required	Honorarium Per month (Rs.)	Financial implication (Per annum) Rs.
1	M.Phil(CP)	13 students	02 Lecturer on contract	39600/-	9,50,400/-
2	BPO	20 students	01 Asso Prof 04 Demonstrator 01 store keeper	46,000/- 30,800/- 30,000/-	23,90,400/-
3	BOT		Continuation of manpower approval as per university norms.		74,30,400
					1,07,71,200

**Agenda point 51.12:**

Approval for extension of engagement of CSR Consultant

**Decision:**

The Council noted that the CSR Consultant engaged at NIEPMD(D), Chennai has mobilised Rs.9 crore worth project during the last five years. A project initiated to the worth of Rs.4.14 crore through CSR, for the distribution of TLM kit for children with Intellectual disabilities &

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multiple disabilities is under active consideration by The Mobis India Foundation. The organisation is in the process of procurement of TLM Kits and as per the agreement with The Mobis India Foundation the project would be implemented in 3 States ie. Gujarat, Madhya Pradesh and Tamil Nadu by NIEPMD(D), Chennai.

The tenure of the CSR consultant has expired on 11th October 2022. In view of the CSR initiated, the Council approved the proposal for extension of engagement of CSR consultant with consolidated honorarium of Rs.52,800/- per month and TA with the ceiling of Rs.15,000/- per month.

The Council advised to inform the initiatives like distribution of motorized wheel chair to DEPwD and to explore the provision of uploading the distribution of such items in Arjun Portal (ADIP).

**Agenda point 51.13:**

Approval to conduct door to door survey pertaining to awareness on disability among the people who are residing in the vicinity NIEPMD, under CBR

**Decision:**

The Council approved the proposal with financial implication of Rs.2,12,000/- to conduct door to door survey in the adjacent village of NIEPMD. The Council advised that the survey process should not continue with other villages. The data collected should be forwarded to DEPwD to compare it with the available data from other sources like census data.

**Agenda point 51.14:**

Establishment of skill training lab on "Baking Technician" for adults with multiple disabilities

**Decision:**

The Council advised to apply for the fund under SIPDA to establish the Bakery Unit as skill training lab to offer Baking Technician programme. The Council as well as advised to re-submit the proposal with the details on revenue to be generated through sale of end product from bakery.

**Agenda point 51.15:**

Requirement of 60 bedded hospital at NIEPMD(D), Chennai to offer the existing HRD Allied Science programmes with affiliation to The Tamil Nadu Dr. MGR Medical University.

**Decision:**

The Council noted the initiative of the Institute and advised to followup the matter with the University in lines of the communication made by RCI, New Delhi. Also, the Council advised that it is beyond the mandate of NIEPMD(D) to establish a hospital.

**Agenda point 51.16:**

Financial assistance to Shri S.Krishnamurthy, MTS international disabled sportsman, NIEPMD(D) to participate in Para Bowling Championships 2022 at Thailand

**Decision:**

The Council did not approve the proposal and advised to forward the proposal to National Trust.

**Agenda point 51.17:**

Corpus fund for Intra-mural research in the field of Multiple Disabilities.

  
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**Decision:**

The Council did not approve the proposal as the corpus fund cannot be given in GIA.

**Agenda point 51.18:**

Engagement of consultancy agency to prepare the lay out plan for holistic development of NIEPMD(D) campus.

**Decision:**

The Council approved the proposal for engagement of consultancy agency to prepare the lay out for holistic development of NIEPMD(D), Chennai campus with the financial implication of Rs.3.00 lakhs.

**Agenda point 51.19:**

Approval for Annual budget and action plan for CRC-Kozhikode for the year 2023-24.

**Decision:**

The Council approved the Annual Budget and action plan for CRC-Kozhikode for the year 2023-24, subject to the notional allocation of fund to CRCs.

Sl. No.	Head	BE 2023-24 Amount in Lakhs
1	Recurring Salary	230.00
2	Recurring other than Salary	121.00
3	Non-Recurring	20.00
	<b>Total</b>	<b>371.00</b>

**BUDGET ESTIMATE FOR THE YEAR 2023-24**  
**OTHER PROJECTS.**

Sl. No.	Head	Amount in Lakhs BE 2023-24
1	ADIP	50.00
2	Skill Training	4.00
3	Accessibility Campaign	5.00
4	Research & Development	5.00
5	Awareness Generation Program (AGP)	10.00
6	Early Intervention Centre	50.00
	<b>G. Total</b>	<b>124.00</b>

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**Agenda point 51.20:**

Approval for Annual budget and action plan for CRC-Port Blair for the year 2023-24.

**Decision:**

The Council approved the Annual Budget and action plan for CRC-Port Blair for the year 2023-24, subject to the notional allocation of fund to CRCs.

Sl.No	Head	2023-24 (Amount in Lakhs)
1	Recurring salary	130.00
2	Recurring other than salary	60.00
3	Non recurring	66.00
		<b>256.00</b>

**PROPOSED BUDGET ESTIMATE FOR THE YEAR 2023-24****OTHER PROJECTS**

Sl.No.	Particulars	Amount in lakhs
1	ADIP	35.00
2	Accessibility Campaign	5.00
3	Research and Development	5.00
4	Awareness generation program	5.00
5	Skill training	5.00
	<b>TOTAL</b>	<b>55.00</b>

The Council advised to explore and identify the need of HRD programme at A&N Island to be offered at CRC-A&N

**Agenda point 51.21:**

Approval for engagement of staff for CRC-Port Blair, A&N Island - Payment of Island allowance to the staff engaged.

**Decision:**

The Council advised to explore the availability of human resources in the field of rehabilitation at A&N. The Director, NIEPMD(D) apprised that human resources at A&N Island is not available and main land professional are being engaged at present. The sponsorship being offered at NIEPMD(D), Chennai for North East Students from the NER fund to undergo various programme at NIEPMD was appraised for A&N Island prospective students belonging to SC/ST category. The Council advised to forward a proposal to DEPwD for sponsoring A&N Island students in order to develop human resources at A&N Island.

The Council approved for engagement of Director, CRC A&N and a visiting Physician against the post of Asst.Professor (PMR), as specialist doctors are not available at A&N Island. The honorarium for the physician @ Rs.1500/- per hour not extending more than 2 hours per day for five days a week was approved.

The Council deferred the proposal for payment of Island Allowance to the staff engaged at CRC A&N Island

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**Agenda point 51.22:**

Proposal for payment of honorarium for the Driver and the fuel charges for the 32 seater bus provided under the scheme of MPLAD at CRC- A&N Island

**Decision:**

The Council did not approve the proposal and advised to explore the possibility to mobilise the fund through MPLAD or CSR for payment of honorarium for the Driver and the fuel charges for the 32 seater bus.

**Agenda point 51.23:**

Approval for Annual Budget and action plan for CRC Shillong for the year 2023-24

**Decision:**

The Council approved the Annual budget of CRC Shillong for the year 2023-24 subject to the notional allocation of fund to CRCs

Sl. No.	Head	2023-24 Amount Rs. In Lakhs
1	Recurring Salary	111.08
2	Recurring other than Salary	30.55
3	Non-Recurring	472.50
	<b>Total</b>	<b>614.13</b>

**OTHER PROJECTS.**

Sl. No.	Head	2023-24 Amount Rs. In Lakhs
1	Skill Training	3.50
2	Accessibility Campaign	1.00
3	Research & Development	1.00
4	Awareness Generation Program (AGP)	5.00
	<b>G. Total</b>	<b>10.50</b>

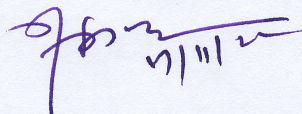
**With the permission of the Chairperson two table agenda was discussed:**

**Agenda point 51.24:**

Consideration and approval of revised RR for the post of Director, NIs

**Decision:**

The Council approved the agenda.



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**Agenda point 51.25:**

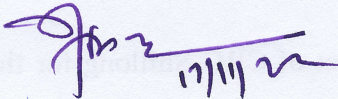
Enhancement in honorarium of 10% for guest faculty, contract staff and staff on session basis of NIEPMD(D), Chennai

**Decision:**

The Council deferred the proposal and the Chairperson informed that DEPwD is in process of framing guidelines and norms for fixing honorarium for engagement of contractual staff at NIs as done for CRCs. The process is expected to be completed by March 2023.

The meeting ended with thanks to the Chair

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Sl. No.	Item	2022-23 Amount (Rs. in Lakh)
1	Contract Staff	111.00
2	Guest Faculty	98.75
3	Staff on session basis	53.20
	Total	162.95

**OTHER PROJECTS**

Sl. No.	Item	2022-23 Amount (Rs. in Lakh)
1	...	...
2	...	...
3	...	...
4	...	...
	Total	...

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