

Members present through online:

1. Shri Rajeev Sharma Chairperson  
Joint Secretary, DEPwD, MSJ&E  
Govt of India
2. The Joint Secretary (F&A) Member  
DEPwD, MSJ&E, GoI  
Represented by  
Shri Sauranshu Sinha, Under Secretary IFD
3. Smt Kusum Gupta Member  
New Delhi  
Email Id:kusumgupta007@gmail.com  
Mobile No:9311305286
4. Shri Nachieka Rout Member Secretary  
Director  
NIEPMD(D), Chennai

Member present through offline:

5. Shri Govindaraj  
Madurai.  
Email Id: srisgr75@gmail.com  
Mobile No:6374048342

The member Secretary welcomed the Chairperson & Members and with the permission of the Chairperson following agendas were discussed:

**Agenda 53.01**

Confirmation of minutes of previous meeting 52<sup>nd</sup> EC

**Decision:**

The Council confirmed the minutes of the meeting.

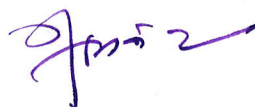
**Agenda 53.02**

Action taken report on the resolutions of the 51<sup>st</sup> meeting of the Executive Council held on 10-11-2022 at NIEPMD(D), Chennai and 52<sup>nd</sup> meeting of the Executive Council held on 19-12-2022 through online mode

**Decision:**

With regard to the action taken on:

**Agenda 51.02**, the Director apprised the Council that the Inspection of NIEPMD(D) by the Revenue Authorities were taken place on 5th January, 10th February 2023 and today ie 17th February 2023 for land re-classification. The report shall be submitted to District Collector by the Revenue Authorities for further action. Continuation follow up with the Collector, Chengelpet is being made to get the land re-classified at the earliest.





**Agenda 51.10**, the Chairperson EC and Joint Secretary DEPwD informed that the revision in the Recruitment Rule for the post of Director, CRC is under process with DEPwD.

**Agenda 51.11**, the Council was apprised that during the 48th EC meeting vide agenda 48.11 the Council has directed "*to identify the domain of the HRD programme to be offered at NIEPMD(D), Chennai. The programme such as BPT, BOT and BPO was offered in three other NIs of DEPwD which has the domain of Locomotor disabilities. The Institute should slowly fade up such type of programme in the place of such programme add on courses in the field of Multiple Disabilities to be offered*".

1. BPT, BOT and BPO are the courses having components which address needs and domains of Multiple Disabilities.
2. NIEPMD(D) is the only National Institute which offers the above programme in the entire South India.
3. The duly constituted Academic Council of NIEPMD(D) monitor, guides and review the academic activities of the Institute and the 4th Academic Council Meeting has recommended to offer the course at NIEPMD(D).
4. The above courses are having full admission and the admission is organised through CET and State Counseling.

Based on the domain value, admission and review of Academic Council, the BPT, BOT and BPO programme is being continued at NIEPMD(D).

**Agenda 51.12**, The Chairperson advised to forward one set of TLM kit along with the photograph to DEPwD. The Council was apprised that under CSR the process of distribution of 1000 TLM in Tamil Nadu was completed. 3000 TLM kit to Gujarat will be completed by 20th February 2023 and 6000 TLM kit to Madhya Pradesh will be completed by 25th March 2023.

**Agenda 51.21**, The Council was apprised that the Medical Officer selected for CRC A&N did not join. Also, the Asst Professor (Cl.Psy) and Lecturer (Physiotherapy) selected did not join duty and the waitlisted candidates were asked to report for duty. The council was informed that a separate agenda is being placed in this meeting to modify the RR for engagement of Clinical Asst (Sp & Hg) and Clinical Therapist (OT).

**Agenda 53.03:**

Approval for amendment of Recruitment Rule for the post of Dy Registrar (Admin)-NIEPMD(D), Chennai.

**Decision:**

The post of Dy. Registrar (Admin) has fallen vacant after the superannuation of the regular incumbent Shri S.Sankara Narayanan on 31.12.2022.

The Council approved the Recruitment Rule subject to the condition that the consolidated salary for Short Term Contract should be in line with DEPwD norms and the age relaxation should read as "Maximum age limit will be relaxed upto two years for candidates fulfilling essential qualification and possessing desirable qualification as in column 8".

The revised RR for the post of Dy. Registrar (Admin) is as follows:

Sl.	Particulars

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No.		
1	Name of the Post	Dy Registrar (Admin)
2	Number of the posts	One
3	Classification	Group-A
4	Scale of pay	<b>For Deputation:</b> Pay Matrix of 7 <sup>th</sup> CPC: Level-11 <b>For Short Term Contract:</b> Consolidated salary in line with DEPwD norms
5	Whether selection or non-selection	By deputation failing which short term contract
6	Whether benefit of added years of service admissible under Rule 30 of the CSS (Pen) Rules 1972	Not applicable
7	Age limit for Direct recruitment	1) For Deputation not exceeding 56 years. 2) For Short Term Contract not exceeding 50 years.  However, maximum age limit will be relaxed up to Two years for candidates fulfilling essential qualification and desirable qualification as in Col 8.
8	Educational and other qualifications for Direct Recruitment	<b>Essential Qualifications:</b> 1. Any Master's Degree 2. Officers holding analogous posts in any Government Organization dealing with Administration/Establishment/Academic /Purchase/ Stores/Accounts/Estates.  (OR) Five years experience in any Government Organization in the Pay matrix 7 <sup>th</sup> CPC Pay Level -10 dealing with the same field/areas mentioned above. <b>Desirable Qualifications:</b> 1. Working experience in the field of disability for 2 years and also in all the above fields. 2. Qualification in RCI Courses. 3. Experience in dealing with more than one field of Administration/Establishment/Academic /Purchase/ Stores/Accounts/Estates.
9.	Whether age and educational qualifications prescribed for Direct recruits will apply in the case of promotes	Not Applicable
10.	Period of probation, if any.	Not Applicable
11.	Method of recruitment, whether by Direct recruitment or by deputation/ transfer the vacancies to be filled by	On deputation failing which on short term contract basis. The tenure for deputation shall be for 3 years and thereafter extendable after review

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	various methods.	of performance on yearly basis as per rules of GOI governing deputation from time to time and the tenure for short term contract shall be for 2 years and thereafter extendable after review of performance on yearly basis up to 5 years
12.	In case of recruitment by promotion /deputation/ transfer grades from which promotion/ deputation/transfer to be made	As per col.8
13.	If a selection Committee/D.P.C exists what composition	1. Chairperson, Executive Council and JS to GOI: Chairperson 2. Director, NIEPMD: Member Secretary 3. Two external experts from the panel to be nominated by the Chairperson including one representative from SC/ST Community
14.	Circumstances in which UPSC is to be consulted in making recruitment	Not applicable

**Agenda 53.04:**

Payment of honorarium to M.Phil. (Cli. Psy.) Scholars of NIEPMD(D), Chennai as per the instruction of Secretary, DEPwD during his visit to NIEPMD(D), Chennai

**Decision:**

The Council advised that a uniform criteria for payment of stipend by all the NIs to their students / scholars is being framed by DEPwD.

**Agenda 53.05:**

Compensatory leave / week off by the officials on duty during Saturdays and Sundays. Availability of rehabilitation services to beneficiaries / clients on Saturdays and Sundays.

**Decision:**

The Council was apprised that NIEPMD(D) is functioning with regular, 11 months contract and 89 days contractual staff. The staff engaged on 89 days Contract were utilized to work on Saturdays and Sundays, for which they have been given 6 working days in a week. The contractual staff were monitored by the regular staff for which Compensatory leave were given for Group B staff and week off for Group-A staff. The additional financial implication for one additional working day (for 89 days contract) works out to Rs.3,10,000/- per month.

The Council advised that providing rehabilitation services during Saturdays and Sundays is being functioned on Pilot basis only. Data on client flow on Saturdays and Sundays to be forwarded to DEPwD by end February 2023. Present arrangement shall continue till March 2023. The continuation of the project will be assessed by DEPwD; based on data of clients availing the services of Saturdays and Sundays.

**Agenda 53.06:**

Appointment of Hindi Consultant in NIEPMD(D) for Hindi typing and Hindi translation of day today official communications and documentation.

**Decision:**

The Council approved the proposal for engagement of Hindi Consultant at NIEPMD(D) on 11 months contract with the honorarium of Rs.36,000/-

**Agenda 53.07:**

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To enhance the share of Employer's contribution for NPS from 10% to 14% - Approval to adopt the provision of NPS Rules at NIEPMD(D).

**Decision:**

The matter has been taken up by DEPwD.

**Agenda 53.08:**

Arrangement of chartered trip bus to commute the girls staying in off campus hostel. Safety measures by providing transport facility.

**Decision:**

The Council approved the proposal to commute the girls staying in off campus hostel from NIEPMD(D) one time a day @ Rs.2665/- per trip.

**Agenda 53.09:**

Payment of Stipend for Training adults with Disabilities.

**Decision:**

The Council approved the proposal for payment of stipend @ Rs.10,000/- per month to train 5 adults with disabilities on Pilot basis for 2 months. The adults with disabilities who have successfully completed the skill training programme will be eligible to undergo this training. This training will empower the adult with disabilities to acquire generic skills and life skills in the work environment.

The Council was apprised about the case filed by Rijay, an adult with disabilities on training at NIEPMD(D) and the discussion Rijay's father Shri Jeyaseelan had with Joint Secretary during JS visit to NIEPMD(D), Chennai dated 20.05.2022. The Council decided to continue the status quo as the matter is subjudice.

**Agenda 53.10:**

Sponsoring prospective students belonging to SC/ST of Andaman & Nicobar Islands

**Decision:**

The Council approved the proposal for Sponsoring SC/ST students of Andaman & Nicobar Island to undergo HRD programme at NIEPMD(D) and its CRCs. The expenditure on Institutional fee, Hostel fee, the mess charges and stipend of Rs.200/- per month shall be met from SC/ST General fund.

With regard to reservation of seats to A&N Island students, the Council advised to submit the proposal to DEPwD.

**Agenda 53.11:**

Engagement of human resource for smooth operation of 3-D printing technology lab.

**Decision:**

The Council advised to submit the data on Prosthesis & Orthosis developed using the 3D Printer till date, the need and demand analysis and the maintenance cost. The Council was apprised that the 3-D Printer organization (ie **PEHEL FOUNDATION**) has deputed a manpower to train the staff of NIEPMD(D) and the Printer is in warranty till April 2027.

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**Agenda 53.12:**

Engagement of rehabilitation professionals for implementation of ADIP.

**Decision:**

The Council approved for engagement of the following professionals:

S.No	Disability category	Discipline/ Professionals	Terms of engagement	Honorarium
1	Locomotor Disability- Pre-fabricated Aids & Assistive devices	Physiotherapist / P&O Engineer	89 days contract	@ Rs.375/- per session to the maximum of 4 session per day.
2	Hearing & Speech Disability	Audiologist cum Speech therapist	89 days contract	

The expenditure to be met from the five percent (5%) amount allotted in the ADIP scheme towards Administrative expenses and there should not be any additional financial implication on part of NIEPMD(D).

**Agenda 53.13:**

Engagement of faculties based on duration of the programme.

**Decision:**

The Council was apprised that NIEPMD(D) after due approval EC has engaged 41 HRD faculties on 11-month contract and 136 clinical / administrative staff on 89 days contract to carry out the clinical services / HRD programme and the Research activities at NIEPMD(D). The Universities, while on inspection insist that the tenure of engagement of contractual faculties should be one year more than the duration of the programme.

The Council advised that the terms and conditions for engagement of staff on contract is being worked out by DEPwD in order to bring out the uniformity among all NIs.

**Agenda 53.14:**

Commencement of Diploma course for Persons with disabilities (a model skill training centre) affiliated with centre for differently abled, Bharathidasan University, Trichy (A/Y2023-24)

**Decision:**

The Council approved the proposal for commencement of Diploma course for person with disabilities with the affiliation of Centre for differently abled, Bharathidasan University, Trichy from the academic year 2023-24 with the financial implication of Rs.8,32,000/-.

**A. Recurring:**

Sl. No	Type of Courses	Duration	Human Resource	Remuneration per month (Rs.)	Financial Implication (Per annum) (Rs.)
1	Diploma in Office Automation and Assistive Technology	01 Year	01- Junior Lecturer	Rs.36,000/-	Rs.4,32,000/-
<b>Sub Total</b>					<b>Rs.4,32,000/-</b>

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**B. Non- Recurring:**

Sl. No	Particulars	Specification	Amount
1	Resources Materials	As per Syllabus	Rs.1,50,000/-
2	Lab Establishment	As per requirement	Rs.1,50,000/-
3	Computer / Printer/ UPS / Projector / Projector Screen	As per Market	Rs.1,00,000/-
<b>Sub Total</b>			<b>Rs.4,00,000/-</b>

Particulars	Amount
Recurring Expenditure	Rs.4,32,000/-
Non-Recurring	Rs. 4,00,000/-
Grand Total	Rs.8,32,000/-

**Agenda 53.15:**

Commencement of DVR(IDD) course approved by RCI for the academic year 2023-24.

**Decision:**

The Council advised to submit the proposal to DEPwD on sustainability of the course with the financial implication involved. The Council also advised that the income generated through the course should meet 50% of the expenditure involved to offer the programme.

**Agenda 53.16:**

Engagement of Legal Consultant for NIEPMD(D), Chennai.

**Decision:**

The Council approved the proposal for engagement of Legal Consultant for NIEPMD(D), Chennai with the honorarium of Rs.52,000/- per month.

**Agenda 53.17:**

Opening of Pradhan Mandthi Bhartiya Janaushadhi Kendra at NIEPMD(D), Chennai.

**Decision:**

The Council advised to discuss with NILD, Kolkata and SVNIRTAR, Cuttak to float expression of interest in opening of Pradhan Mandthi Bhartiya Janaushadhi Kendra at NIEPMD(D), Chennai.

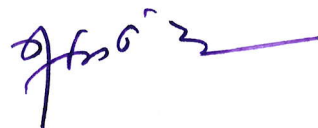
**Agenda 53.18:**

Seeking administrative approval of EC for the extension of the engagement of the Tele-caller engaged with the Social Work Unit.

**Decision:**

The Council approved the proposal for extension of the engagement of the Tele-caller engaged with the Social Work Unit with the same honorarium.

**Agenda 53.19:**

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Seeking administrative approval of EC for the engagement of manpower and infrastructure for registration of UDID card for the clients attending services at NIEPMD(D), Chennai.

**Decision:**

The Council approved the proposal for developing infrastructure for registration of UDID card to a tune of Rs.2,45,000/- as detailed below:

Sl.No	Areas of Expenditure	Amount
1	<b>Physical Arrangement</b> a. Computer with Internet connection b. Colour Printer with Scanner c. Internet Dongle d. Mobile Phone (android)	Rs.2,25,000/-
2	Stationery & Printing	Rs.20,000/-
	<b>Total</b>	<b>Rs.2,45,000/-</b>

With regard to the engagement of human resources, the council did not approve and advised to submit the number of clients approaching for UDID card registration for the next three months.

**Agenda 53.20:**

Proposal for creating Local Area Network in NIEPMD(D)

**Decision:**

The Council accorded administrative approval to get the real market quote for creation of LAN at NIEPMD(D). On obtaining the real market quote, financial approval has to be obtained from the EC before implementation of the project.

**Agenda 53.21:**

Purchase of Vehicle for Institute use.

**Decision:**

The Council did not approve and advised to submit the comparative statement to DEPwD on Hiring the vehicle -vs- purchase of vehicle, driver honorarium and maintenance cost and other expenses.

**Agenda 53.22:**

Faculty enrichment programme - payment of TA/DA and participation fee to attend two conference / seminar / workshop in India during a calendar year.

**Decision:**

The Council approved the proposal to provide TA/DA, participation fee to attend two Conference / Seminar / Workshop in India during a calendar year for regular and contractual staff subject to the condition that:

1. There should be an Invitation from the Organising Committee to present the paper / to be a resource person / to present key note address /speaker and just not as a participant/ audience
2. The permission of Director on availability of staff during that period.



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**Agenda 53.23:**

To increase the consultation hours per month and payment of honorarium for specialty consultation

**Decision:**

The Council approved for enhancement of consultation hours for the Specialty Doctors Consultation as 7 hours per day to the maximum of 28 hours per month with the honorarium of Rs.1500/- per hour.

**Agenda 53.24:**

Engagement of consultants (clinical therapist) 2 nos for hydro therapy services of Physiotherapy, Department of Therapeutics.

**Decision:**

The Council approved the proposal on pilot basis for one month. The data on cliental flow for hydro therapy should be submitted to DEPwD to find the efficacy of Hydro therapy services with honorarium @ Rs. 375/- per session

**Agenda 53.25:**

Permission for availing study leave for Higher studies to Shri Marimuthu and Smt Lakshmy Devi

**Decision:**

The Council did not approve the proposal to permit Shri Marimuthu, Clinical Asst (DT) and Smt Lakshmy Devi, Clinical Asst (Sp & Hg) to avail study leave for higher education.

**Agenda 53.26:**

Proposal for contractual engagement to the post of workshop supervisor cum store keeper (Group-C)

**Decision:**

The Council approved the proposal for engagement of Workshop Supervisor -cum- Store Keeper (Group-C post) on 11 months contract with the honorarium of Rs.30,000/- per month at CRC-K till the regular post is revived and recruited.

**Agenda 53.27:**

Procurement of Speech Language Pathology & Audiology materials

**Decision:**

The Council approved the proposal for procurement of Speech Language Pathology & Audiology materials with the financial implication of Rs.2.50 lakhs.

Sl. No	Item description	Qty	Rationale	Estimated amount
1.	WAB-R (Western Aphasia Battery) or its latest version. By Andrew Kertez	01	Neurological Language disorder- Aphasia Assessment and differential diagnosis Further certification, training, research and publication activities	30,000/-
2.	SSI-4 (Stuttering Severity index) 4 <sup>th</sup> edition or its latest version by Glyndon D. Riley	01	Speech-Fluency Disorder (Stuttering evaluation & diagnostic purpose) Prognosis and	20,000/-
3.	FDA-2 (Frenchay Dysarthria Assessment) 2 <sup>nd</sup>	01	Neurological Speech disorder- dysarthria Assessment and differential diagnosis	27,000/-

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	edition or latest By Premela Enderby & Palmer		Further certification, training, research and publication activities	
4.	ABA-2 (Apraxia Battery for Adult) 2 <sup>nd</sup> edition or latest By Barbar L. Dabul	01	Neurological Speech disorder- Apraxia in Adult-Assessment and differential diagnosis Further certification, training, research and publication activities	16,000/-
5.	KSPT (Kaufman Speech Praxis Test for Children)	01	Neurological Speech disorder- Apraxia in children Assessment and differential diagnosis. Further certification, training, research and publication activities	17,000/-
6.	Manual for Adult aphasia therapy (MAAT) by SP Gowsami & Jayasree Shanbhal	01	Used for therapy-intervention of Aphasia	7000/-
7.	REELS (Receptive Expressive Emergent Language Scale) Latest version	01	Evaluation of children Delay & deviancy in Language development (Receptive & expressive domain)	18000/-
8.	CELF (Clinical Evaluation of Language fundamentals) latest version	01	4- 21 years language assessment tool – multi domain semantic, syntax, pragmatic, morphology Further certification, training, research and publication activities	72,000/-
9.	COMM Deal Communication Aids Dr. Prathibha Karanth		Communications-product-training /teaching-kits/aids/autism-manuals etc. Speech, language & communication assessment & intervention	30,000/-
10.	Additional test and therapy materials		AIISH publication, NIEPMD publication, AYJNISH publication, ALD form	13,000/-
<b>Total</b>				<b>2,50,000/-</b>

**Agenda 53.28:**

Requirement for the Prosthetic and Orthotic Unit

**Decision:**

The Council did not approve the proposal and advised that ALIMCO will take care on the requirement of Prosthetic and Orthotic material development.

**Agenda 53.29:**

Data Entry Operator cum Support Staff - Manpower in the Social Work Unit.

**Decision:**

The Council approved for engagement of one Data Entry Operator -cum- Support Staff for UDID counter with the honorarium of Rs.200/- per session to the maximum of 4 session per day.

**Agenda 53.30:**

National Physiotherapy Conference on "Recent Trends in Pediatric Physiotherapy"

**Decision:**

The Council did not approve the proposal.

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**Agenda 53.31:**

Proposal for establishment of Prosthetic & Orthotic Unit -cum- Workshop for persons with disabilities.

**Decision:**

The Council did not approve the proposal and advised to go with ALIMCO.

**Agenda 53.32:**

Proposal for fill up the remaining post of CRC A&N Island.

**Decision:**

In the proposal, EC approved for engagement of only one post ie. CLERK for CRC A&N Island on 11 months contract with the honorarium of Rs.25,000/- per month.

**Agenda 53.33:**

Proposal for recruitment of the post of Clinical Asst (Sp & Hg) and Lecturer (Occupational therapy) at CRC-A&N Island

**Decision:**

The Council approved for engagement of Clinical Asst (Sp & Hg) and Clinical Asst(Occupational Therapy) against the post of Lecturer(Occupational therapy) with the revised RR as under:

S.No	Name of the post	Existing RR	Revised RR
1	Clinical Asst. ( Speech & Hearing)	<b>Essential: -</b> 1. B.Sc. (Sp. & Hg.) equivalent. 2. 2 years' relevant experience. 3. Registration with RCI.  <b>Consolidated Pay: -</b> 40,000/- per month	BASLP with / without experience  Rs.375/- per session 4 Session per Day (22 days)  Approximately Rs. 33,000
2	Lecturer- Occupational Therapy	<b>Essential: -</b> 1. Masters in Occupational Therapy from a recognized University. 2. Minimum 3 years of experience in teaching / research in the field of rehabilitation.  <b>Desirable: -</b> 1. Ph.D. in related field of rehabilitation of persons with Disabilities.  <b>Consolidated Pay: -</b> 55,000/- per month	BOT with /without experience [ As Clinical Occupational therapist against the post of Lecturer- Occupational therapy]  Rs.375/- per session 4 Session per Day (22 days)  Approximately Rs. 33,000

**Agenda 53.34:**

Proposal for the recruitment of 02 extra post as Special Educator and a Clinical Asst (Developmental Therapist) for CRC-A&N Island

**Decision:**

The agenda was withdrawn with the approval of the Chair.

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**Agenda 53.35:**

Selection / Approval of LOGO for CRC-Shillong

**Decision:**

The Council approved the LOGO as mentioned below for CRC-Shillong:



**Agenda 53.36:**

Ratification for engaging Driver and fuel charges for the 32 seater Bus sanctioned under the MPLAD fund for CRC

**Decision:**

The Council ratified the action taken by the Director, NIEPMD(D) and approved the financial implication of Rs.11,28,000/- as detailed below for engagement of driver, attender -cum-cleaner, fuel charges and maintenance charges.

Particulars	Remuneration Per month (In Rs)	Total Amount (in Rs.)
Salary of the Driver	25,000	3,00,000
Salary for the Attender- Cum- Cleaner	20,000	2,40,000
Fuel Charges for the Bus	1,500 (Fuel per day) 1500X26(Days)X12	4,68,000
Maintenance charges for Bus	10000	1,20,000
		<b>11,28,000</b>

The meeting ended with thanks to the Chair

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