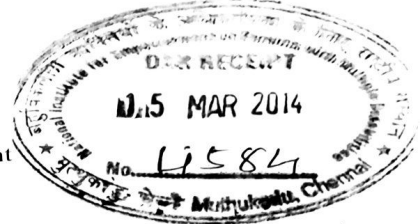


File No.8-1/2012-NIs
Government of India
Ministry of Social Justice & Empowerment
Department of Disability Affairs
NI Section



Pt. Deendayal Upadhyay Institute for Physically Handicapped
5th Floor Room No. 511, 4 Vishnu Digamber Marg
New Delhi-110002
Dated 10th March, 2014

To,
The Director
National Institute for Empowerment of Persons
With Multiple Disability
East Coast Road, Muttukadu, Kovalam Post,
Chennai – 603112

Sub:- Approved Minutes of 18th Meeting of Executive Council of NIEPMD, Chennai held on
13.02.2014 at Shastri Bhawan, New Delhi.


Sir,

I am directed to forward herewith approved Minutes of the 18th Meeting of Executive
Council of NIEPMD, Chennai held on 13.02.2014 at Conference Hall, Shastri Bhawan, New
Delhi for further necessary action.

Yours faithfully,

(Sauranshu Sinha)

Under Secretary to the Govt. of India


18/3/14

Dy. Secy

18/3/14

ATPO (individual)
pt. issue to the concerned
orders

National Institute for Empowerment of Persons with Multiple Disabilities (NIEPMD)
(Dept. of Disability Affairs, Ministry of Social Justice & Empowerment, Govt. of India)
ECR, Muttukadu, Kovalam Post, Chennai – 603 112.

Minutes of the Eighteenth (18th) meeting of the Executive Council of NIEPMD held on 13th February 2014, at Conference Hall, 6th floor, ShastriBhawan, New Delhi.

Members Present

- | | | |
|--|---|------------------|
| 1. Shri Awanish K. Awasthi I.A.S.,
Joint Secretary to Govt. of India
Dept. of Disability Affairs
Ministry of Social Justice & Empowerment | - | Chairperson |
| 2. Shri Rakesh Singh Lal
Director, IFD, MSJ&E | - | Member |
| 3. Shri M.L. Meena
Deputy Secretary
Department of Disability Affairs
Ministry of Social Justice & Empowerment | - | Special Invitee |
| 4. Dr. NeeradhaChandramohan
Director, NIEPMD | - | Member Secretary |

The following agenda were taken up in the meeting:

Agenda No. 18.1: Confirmation of the minutes of the 17th EC meeting

Minutes of the 17th EC meeting of NIEPMD held on 9th November 2013, was confirmed by the council with the following observations:

- i. Agenda item no.17.3: The institute has not submitted the annual reports for the financial year 2012-13 timely. Delay is on the part of the institute. Director, (NIEPMD) told that the reports will be submitted within 2 days i.e., 15.02.2014
- ii. Agenda item no. 17.5: The Director, NIEPMD will submit the progress report about administrative for establishment of two CRCs
- iii. Agenda item no. 17.10: Director, NIEPMD will send the recommendations of National Conferences conducted by the institute to the Ministry by 28.02.2014 positively.

Agenda No. 18.2: Action Taken Report

The Council noted the action taken on resolutions of the agenda items of the 17th EC meeting.

Agenda No. 18.3: Proposal for organizing National and International Conferences.

The Council has approved to organize two (2) National and one (1) International conference during the academic year 2014-15.

Agenda No. 18.4: Cost benefit analysis to offer BOT and BASLP Courses at NIEPMD

The Council noted about the cost benefit analysis by launching the two courses and has approved the required faculty on contract basis for two years. The honorarium offered on contract basis to Assistant Professor is Rs. 55,000/- Lecturer – Rs. 45,000/- and Rehabilitation Therapist; Rs. 30,000/-. The proposal for permanent post along with detailed justifications will be submitted to the Ministry immediately.

Agenda No.18.5: Seeking Administrative and Financial approval for carrying out Civil and other related works

The Council has approved for carrying out Civil and other related works with this financial implications as follows:-

Sl. No.	Subject	Amount (in Lakhs)
1.	Provision for filter water (RO 500 ltr. / hr.	4.00
2.	Toll free Disability line faculty to NIEPMD	1.00
3.	Upgradation of STP to save ground water through CPWD (modification of aeration tank & tube settlers etc.) through CPWD.	3.00
4.	Consultation charges forwards the environmental cleanness, Pollution control board etc – proposal to get clearance for NIEPMD building from Director of town planning, Mamallapuram, Tamil Nadu	2.00
5.	Leased line charge for the internet use from private ISP like (TATA /AIRTEL/RELIANCE) through tender Process under rule provisions given in GFR.	3.00

Agenda No.18.6: Setting up of Respite care centre for children with Multiple Disabilities:

The council advised to collect the details of those centers providing respite care i.e. the infrastructure, facilities, etc., also how many parents are requesting for such facility. All the requests details to be provided in the next EC meeting with the following details:

- i. Detailed Report of Respite Care Center
- ii. Details of rent & requirement

Agenda No.18.7: Constitution of Departmental Promotion Committee (DPC) for consideration Of Promotion / Confirmations.

The council has approved to constitute Departmental Promotion Committee (DPC) with the following members for clearance of probation.



- | | | | |
|-------|--|---|------------------|
| (i) | Joint Secretary, DDA
(Shri Awanish K. Awasthi, I.A.S.,) | - | Chairperson |
| (ii) | Director, NIs
(Dr. K.V.S. Rao) | - | Member |
| (iii) | Deputy Secretary, MSJ&E
(Mr. Meena M.L.) | - | Member |
| (iv) | Director, NIEPMD
(Dr. NeeradhaChandramohan) | - | Member Secretary |

With reference to Dr. A. Amarnath's representation, it was told by EC to bring as an agenda to the Board.

Agenda No.18.8: Authorised Signatories of NIEPMD Bank Accounts / Cheques

The council has approved that the following officials as authorized signatures of cheques pertaining to general & ADIP Accounts of NIEPMD in addition to Dr. NeeradhaChandramohan, Director and Dr. J. Vijayalakshmy, Lecturer:

- | | | | |
|-------|---------------------------|---|---|
| (i) | Shri S. Sankara Narayanan | - | Dy. Registrar (Admin) |
| (ii) | Shri Nachiketa Rout | - | Asso. Prof. (Speech & Hearing), being the senior most faculty |
| (iii) | Shri S. Vijayaragavan | - | Accounts Officer |

Agenda No.18.9: Authorization of pension / gratuity in respect of Dr.TomyMampilly

The council stated that the Ministry is putting all its efforts, to provide terminals benefits to RRTC staff. The file is sent to Ministry of expenditure for its approval. The council asked the Director to follow it up from time to time basis. The institute will wait till the finalization by the Ministry.

Agenda No. 18.10: Transferring NIEPMD – Pension gratuity Accounts from M/s. Indian Bank to M/s. Axis Bank.

The council approved for transfer of account from Indian Bank to Axis Bank. Since the letter aimed at opening an ATM at NIEPMD. This approval is subject to approval opening of ATM by M/s. Axis Bank, in NIEPMD.

Agenda No. 18.11: Payment of caretaking allowances to Assistant Estate & Maintenance Officer – reg.

The council not agreed. The Director, NIEPMD will examine carefully the proposal keeping in view the existing guidelines of Government of India.



Agenda No. 18.12: Revision of Grade Pay Lectures, Associate Professors & Deputy Registrar.

The council asked the director to submit a detailed proposal with necessary OMs and justification after due diligence

Agenda No. 18.13: Health Insurance scheme for serving as well as retired Employees of NIEPMD.

The council deferred and said that CGHS is not applicable to ABs, and advised for an Individualized Health Policy / Insurance scheme.

Agenda No. 18.14: Collaboration with NGOs to provide services to children with Deaf blindness in NE Region.

The council advised to advertise in Newspapers of NE Region inviting NGOs to partner with NIEPMD and SI to provide holistic services to Persons with deafblindness and additional disabilities. NIEPMD will not fund any NGOs but will partner in providing services.

Further, the council asked, Director, NIEPMD to send a detail comprehensive proposal along with detailed justifications of each post for creation of the 26 posts, approved in 17th EC meeting, to the Ministry.

Additional Agenda discussed in the meeting:

Agenda No. 18.15: Court Cases

i) EC asked Director(NIEPMD) to consult Govt. Advocates and furnish present status report along with Govt. Advocates opinions and copies of earlier correspondence in respect of all Court Cases to the Ministry, immediately. It may also be noted that Monthly progress report of all court cases will be sent by the Director(NIEPMD) to the Ministry.

ii) Director(NIEPMD) personally will also ensure that affidavit, counter affidavit, etc as required by the Govt. Advocates, have been filed in the courts in consultation with Govt. Advocates in time. Concerned officers dealing with the court cases in the institute will attend court hearings with the senior Government Advocate and submit the details of hearing to the Ministry.

Agenda No. 18.16: Audit Para's and Audit Matters

EC asked Director(NIEPMD) that the matters related to Audit Para's and Audit observations may be disposed of on priority basis in a time bound manner and to ensure that the comments on all Audit Para's and audit observations have been sent to the Audit Department/Audit Party under intimation to the Ministry. For any delay in this regard, Director(NIEMPD) will be responsible.

Agenda No. 18.17: Achievement and Progress report

In this regard, it is stated that a monthly report on the Achievement and Progress made by the National Institute (NIs) is sent to the Cabinet Sectt. every month in the first week of the month. Therefore, Director(NIEPMD) may ensure that the following information are reached to the Ministry in the first week of the following month, positively;

- i) Achievement and progress (i.e. number of beneficiaries, number of training programmes/activities conducted during the month, details of Conferences, Melas, Seminars, EC & GC meetings) during the month.
- ii) Number of persons completed Vocational Skill Training and placement, etc made during the month.
- iii) Fund position during the month i.e. Total available funds with the institute, funds utilized, unspent funds available with the institute, details of internal receipts/resources generated by the institute, etc.

Agenda No. 18.18: Annual Action Plan for the Year 2014-15

EC desires that Director, NIEPMD will prepare detailed Annual Action Plan for the year 2014-15 (in respect of each programme & category) and submit the same to the Ministry by 28.02.2014 positively.

The meeting ended with Thanks to the Chair.

A handwritten signature in black ink, consisting of a large, stylized initial 'C' followed by a series of loops and a long horizontal stroke extending to the right.