

**NATIONAL INSTITUTE FOR EMPOWERMENT OF PERSONS WITH MULTIPLE DISABILITIES
(Ministry of Social Justice & Empowerment, Govt. of India)
EAST COAST ROAD, MUTTUKADU, KOVALAM (P.O.), CHENNAI-603 112.**

**MINUTES OF SECOND MEETING OF THE EXECUTIVE COUNCIL
HELD ON 24TH JANUARY 2008 AT NIEPMD, Chennai.**

MEMBERS PRESENT

Mrs. Purnima Singh, Jt. Secy to GOI, MSJ&E, GOI	-Chair Person
Shri Sanjiv Mittal, IAS, Financial Advisor, MSJ&E, GOI	- Member
Col. Sanjay Sharan, Director (NI&DD-I), MSJ&E, GOI	- Member
Shri. Arun Kumar	- Member
Dr.(Mrs) Neeradha Chandramohan	- Member Secretary

Dr. D. Nagaraja, Director, NIMHANS, Member of the EC could not be able to attend the meeting. Ms. Reena Garg, Dy. Secretary (Finance) attended the meeting as a special invitee.

The following agenda were taken up in the meeting.

2.1 : Confirmation of the minutes of the 1st EC meeting :-

The minutes of the 1st meeting of the Executive Council held on 28th August 2007 at New Delhi were read out and confirmed.

2.2 : Action Taken :

2.2.1 : Annual Statement of accounts of NIEPMD for the year 2006-07 (Past ref 1.4)

It was noted that the audit of accounts of NIEPMD for the year 2006-07 was being taken up by the O/o the Principal Accountant General (Civil Audit), Tamil Nadu & Puducherry, Chennai from 28th Jan 2008.

2.2.2 : Applicability of CCS Pension Rules -1972 to Central Govt. employees joined NIEPMD after technical resignation : (Past ref 1.5)

It was noted by the Executive Council that the staff of NIEPMD who have joined Govt. service prior to 01/1/2004 and were governed by CCS Pension Rules-1972 in their parent offices before joining NIEPMD service would continued to be governed by CCS Pension Rules-1972 in NIEPMD service and their past services rendered in their parent offices would be counted as combined service in NIEPMD for terminal benefits. The GPF accumulations of such employees were to be transferred to the NIEPMD GPF Account maintained at National Bank (Indian Bank) from the financial year 2008-09.

2.2.3 : Purchase of new vehicle for NIEPMD (Past ref 1.6)

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The Executive Council noted that NIEPMD had purchased a new TATA Skool Van with sitting capacity of 24+1 on 13/11/2007.

2.2.4: Approval of logo of NIEPMD (Past ref 1.7)

The Executive Council approved the logo for NIEPMD, which depicts a simple icon of a boy and a girl in an empowered state, as shown below: -



2.2.5: Supply of medicines/drugs to the children with Multiple disabilities in OPD at NIEPMD: (Past ref 1.8)

It was noted that the Institute approaching the Pharmaceutical manufacturers for empanelling the agencies for supply of various medicines for distribution among the needy clients with disability visiting NIEPMD for services.

2.2.6: Re-deployment of staff of PD-DRC /RRTC to NIEPMD: (Past ref 1.10) :

The EC noted that representation of the staffs of RRTC who were redeployed with NIEPMD on the closure of PD-DRC scheme was under consideration by the Ministry.

2.2.7: Revision of Recruitment Rules for the post of Lecturer in Spl. Education (Deafblind) and Programme Assistant (Cash & Bills): (Past ref 1.11, 1.12) :

The Executive Council noted that the advertisement notification for recruitment to the posts of Lecturer in Spl Edn (DeafBlind) and Programme Asstt. (Cash & Bills) with revised RRs was issued and published in the employment news with last date for receipt of applications as 16.01.2008.

2.2.8: Constitution of Academic Committee of NIEPMD : (Past ref 1.13) :

The Executive Council noted the constitution of academic committee of NIEPMD with the following professionals: -

- 1) Prof. P. Jeyachandran – Director, Vijay Human Services, Chennai
- 2) Dr. A.K. Mittal – Regional Director, NIVH, Chennai
- 3) Sr.(Dr.) Rita Mary - Guidance Home for the Adult Deaf Girls, Chennai.
- 4) Dr. Vijayalakshmi Myreddi – Lecturer in Spl Edn, NIMH, Secunderabad
- 5) Shri Akhil Paul – Director, Sense International, Ahmedabad.
- 6) Dr. Karunanidhi, HOD, Psychology, Univ. of Madras, Chennai.
- 7) Prof. Rangaswami, Principal & Co-ordinator, Sweekar-Upkaar Rehabilitation Institute, Hyderabad.
- 8) Prof. Roopa Nagarajan, HOD, Dept of Speech & Hearing, Ramachandra Medical College, Chennai.
- 9) Dr. Purushottam, Freelance Psycholinguistics, Bangalore.
- 10) Dr. Ratna, Former Director, AIISH, Bangalore.
- 11) Director, NIEPMD, Chennai. – Convener.

The Academic Committee shall advise the Institute in the matters of Scientific Research and establishing Institutional, Non-Institutional programmes for the education and training of personnel in the field of Multiple Disabilities. ... P/03

2.2.9 : Conduct of National Workshop on Multiple Disabilities : (Past ref 1.14) :

It was noted that NIEPMD conducted the National Workshop on "perceptive of Multiple Disabilities" held on 15 & 16th November 2007 at Chennai.

2.3 : Status of staff strength, posts lying vacant with NIEPMD :

It was noted by the EC that the Institute sanctioned with 71 regular posts approved in the EFC. Out of 71 sanctioned posts, 32 posts were created in Phase-I and 39 posts identified for creation under Phase-II. So far, 27 posts were filled and recruitment action to fill the following five vacant posts was initiated:-

S/No	Name of Post	No. of post(s)	Reservation	Status
1.	Associate Prof in Spl Edn	01	Un-reserved	Advt. notified in Employment News. The last date for receipt of applications was 16.1.2008.
2.	Lecturer in Spl Edn (DB)	01	Un-reserved	- do -
3.	Prog Asstt (Cash & Bills)	01	Un-reserved	- do -
4.	Spl. Teacher (EC SE)	01	SC	Advt. released in Employment News.
5.	Director	01	Un-reserved	Offer of appointment to the candidate selected was issued.

2.4 : Medical re-imburement to the regular staffs and their dependent family members as per CCS (MA) Rules, 1940:

The Executive Council suggested referring the matter to the Ministry for examining the proposal for adoption of CS (MA) Rules, 1946 in toto for the reimbursement of medical expenses to the regular NIEPMD staff for the OPD treatment.

2.5 : Grant of annual book allowance (academic) applicable to medical doctors for academic and research pursuits

The Executive Council approved grant of annual book allowance (academic) to medical officers of NIEPMD having PG Qualification @ Rs.500/- per month and to the medical doctors without recognized PG Qualification @ Rs.300/- per month, from the date of their joining with NIEPMD in accordance with GIO (5) of Appendix 8 of FR & SR (Part-I).

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2.6 : Payment of honorarium to Guest Faculty :

The Executive Council noted that the Institute was outsourcing Guest Faculties for various teaching, training, CBR, ADIP programmes and providing services to the persons with multiple disabilities, on need base requirement at the fixed honorarium per session basis. Accordingly, the EC approved the following payment structure of fixed honorarium for the guest faculties and consultants of NIEPMD w.e.f. 01st February 2008, subject to maximum of total emoluments of the corresponding regular post of each category:-

<u>S/No.</u>	<u>Category</u>	<u>Amount of honorarium payable per session restricted to maximum 4 sessions a day of 02 hours duration</u> = Rs.100/- per session
1.	Candidates possessing specialization in Diploma level course in the relevant field of disability (Equivalent regular post : Special Teacher)	= Rs.100/- per session
2.	Candidates possessing specialization in Graduate level such as BPT/BOT/BMR/ B.Sc.,(Speech & Audiology)/B.Ed.,(Spl Edn)/ BPO&E etc., (Equivalent regular post : Rehab Officer)	= Rs.150/- per session
3.	Candidates possessing specialization in Post Graduate level such as MOT/MPT/ M.Sc.,(Speech & Audiology), M.Ed.,(Spl Edn) etc., (Equivalent regular post : Lecturer)	= Rs.175/- per session
4.	Candidates possessing M.Phil., in the relevant field of specialization (Equivalent regular post : Asstt Prof)	= Rs.200/- per session
5.	Candidates possessing Ph.D., in the relevant field of specialization (Equivalent regular post : Assoc Prof)	= Rs.225/- per session
6.	Data Entry Operator and Supporting Admn.Staff (Equivalent regular post : LDC/Typist)	= Rs. 100/- per session
7.	Retired Officials for specific nature of work to engage as consultants. (Equivalent regular post : Assistant)	= Rs. 150/- per session

2.7 : Pilot project for creation of awareness for prevention and early detection of disabilities:

The Executive Council felt the necessity of bringing awareness material for prevention and early detection of disabilities developed by the Ministry of Social Justice & Empowerment, Govt. of India, to be supplied to the Anganwadi Workers and ANMs working in all the districts of Tamil Nadu. EC further suggested making a separate proposal to the Ministry for Grant in aid for this Project instead of utilizing the institute's funds for the purpose, by following the codal formalities of inviting tenders for procurement of awareness materials.

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2.8 : Construction of classrooms and other petty developmental works:

The Executive Council approved the following civil petty developmental works for NIEPMD, to be executed through CPWD:-

S/No	Name of the work	Specifications	Estimated Cost of constructions submitted by CPWD, Chennai
1.	Additional 2 Nos. class rooms	30 Sqm each class room, galvalume sheet roofing with false ceiling, wooden doors and windows with security grill, polyvinyl chloride sheet flooring, connecting corridor to the existing class rooms with GI. Hand railing and electrical installations & other finishing works.	Rs.8,02,700/- Including 5% contingencies.
2.	Providing cabin for Director's room and partition wall to reception and special education class room	i)Aluminium partition upto ceiling and false ceiling with mineral fiber ceiling files and applying plastic emulsion finishing ii)Aluminium partition walls for reception and special education class room iii)Electrical fitting and other installations.	Rs.2,51,200/- Including 5% contingencies.
3.	Temporary shed for canteen	i)Temporary building with an area of 30Sqm in a load bearing brickwall with sloped asbestos roof sheets and provision of door and windows provided with glazed aluminium gliding shutters. ii) Wash basin, water supply arrangements and electrical installations.	Rs.2,45,500/- Including 5% contingencies.

2.9 : Grant of Officiating allowance to Dr. (Mrs) Neeradha Chandramohan :

The Executive Council approved grant of Officiating allowance of Rs.2145/- per month to Dr. (Mrs) Neeradha Chandramohan, Associate Professor, who is officiating as Director, NIEPMD @ 10% of presumptive pay of the additional post i.e. Director (Pay scale Rs.14300-18300), in accordance with FR 49(iii) for a maximum period of three months.

2.10: Deposit of additional amount with CPWD:

The Executive Council noted that the Institute was keeping huge amount of balances in the current account maintained at Indian Bank, which was meant for capital works. As the construction of buildings of the Institute was yet to be taken up, the EC suggested not to deposit any further amount with CPWD for the purpose. Further the Executive Council approved that the capital fund account be deposited under Fixed Term Deposit for a minimum period of six months and the balances of revenue account, if available, under Short Term Deposit Scheme with State Bank of India or any Nationalized bank.

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2.11 : Southern Regional Sports meet for Persons with Multiple Disabilities :

The Executive Council approved to hold a three days Regional Sports meet of Southern States for the persons with Multiple Disabilities during March-April, 2008 in the selected events at Chennai, within the allocation of Rs 8.00 lakhs (as per the details given below) to be met out of Plan funds for the financial year 2008-09.-

Budget Details for Regional sports Meet	
Particulars	Approx. Amount
Accommodation	Rs.1,00,000.00
Food / Snacks / Tea	Rs. 1,75,000.00
TA to participants	Rs.1,50,000.00
Local Transports	Rs.25,000.00
Publicity (Banners, Badges, T-shirt, Caps.)	Rs 2,00,000.00
Prizes/ Mementoes / Certificates	Rs. 50,000.00
Infrastructure / Ground arrangements	Rs. 70,000.00
Sports materials	Rs.25,000.00
Miscellaneous	Rs.5,000.00
Total	Rs.8,00,000.00

2.12 : Engagement of security personnel & house keeping staff on minimum wages basis through contractor:-

The Executive Council noted that the Institute was engaging security personnel and house keeping staff through M/s Lord Jesus Enterprises, Chennai at a total expenditure of Rs.70,000/- per month. The EC approved to engage three additional security guards, while continuing the existing contract for the time being till the new contract come into force after inviting limited tenders for the purpose from the financial year 2008-09.

2.13 : Conduct of National Exhibition "Samarthya-2008" :

The Executive Council noted that the Institute organized the National Exhibition-Samarthya 2008 on assistive devices, teaching kits, learning materials, barrier free features for persons with Disabilities during 04-07 January 2008 at St. Joseph's College Grounds, Trichy on the instructions from the Ministry of Social Justice & Empowerment, Govt. of India vide letter No.1-1/2004(Exhibition/Min.approval)/S&T/DRC, Govt. of India dated 27 August 2007. It was also noted that 100 organizations from 15 States participated in the exhibition and about 35,000 persons from various groups visited the exhibition during the four days. An expenditure of Rs.53,30,518/- was incurred for organising the exhibition under the following heads, which was met out of ADIP funds released by the Ministry for the purpose :-

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S.No	Particulars	Amount Spent (Rs. in lakhs)
		Rs.6,68,800.00
1	Creation of super structures	Rs.5,63,400.00
2	Erection of octonorm, aluminum, cyna system stalls (120 stalls) (30400 sft)	Rs.5,60,000.00
3	Wooden Platform (28000 sft)	Rs.4,12,964.00
4	Carpeting (73241 sft)	Rs.2,16,000.00
5	Shamiyana (18000 sft)	Rs.1,21,600.00
6	Fabric Ceiling in super structures (30400 sft)	Rs.3,27,700.00
7	Power Supply and electrical gadgets	Rs.1,34,400.00
8	Barricading around the exhibition cite (840 sft)	Rs.1,66,000.00
9	Inaugural & Valedictory programme & Cultural arrangements	Rs.2,62,300.00
10	Amusement park,	Rs.63,200.00
11	Barrier free toilets & other arrangements	Rs.1,74,000.00
12	PA system, Audio Visuals, Videography & Photography	Rs.7,76,485.00
13	Publicity	Rs.95,800.00
14	Maintenance of Ground & Miscellaneous expenses	Rs.2,66,848.00
15	TA to exhibitors & reimbursement of transport materials & local transports	Rs.3,46,471.00
16	Boarding & Lodging arrangements, Tea & Snacks etc	Rs.1,74,550.00
17	Mementoes, Awards, T-Shirts, Badges, Certificates	Rs.53,30,518.00
	Total =	

2.14 : Purchase of new vehicle for NIEPMD :

The Executive Council noted that the Institute was located at distance of 30 kms from Chennai and it depends on the city for outsourcing the vehicles as and when required which was resulting in payment of huge amounts on account of hiring of vehicles including the dead mileage. The EC therefore felt that there was a dire necessity of a vehicle for the Institute for Govt bonafide duties and also for the conduct of camps in and around the Chennai City. Accordingly the Executive Council approved purchase of a vehicle with 9+1 Seating capacity on the DGS&D rates with approx cost of Rs.7.30 lakhs for the Institute.

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The meeting ended with the Vote of Thanks to Chair.