



MOST URGENT



F.No.8-1/2012 NI

भारत सरकार / Government of India

दिव्यांगजन सशक्तिकरण विभाग / Department of Empowerment of Persons with Disabilities

सामाजिक न्याय और अधिकारिता मंत्रालय / Ministry of Social Justice & Empowerment

पाँचवा तल, बी विंग, पर्यावरण भवन, सी जी ओ कॉम्प्लेक्स, लोधी रोड, नई दिल्ली - 110003, दूर भाष-011-24369029

5th Floor, B Wing, Paryavaran Bhavan, CGO Complex, New Delhi-110003, T.No.011-24369029

Dated 30.11.2016

To,

The Director
National Institute for Empowerment of Persons
With Multiple Disabilities
East Coast Road, Muttukadu, Kovalam Post,
Chennai – 603112

Sub:- Approved Minutes of 26th Meeting of Executive Council of NIEPMD, Chennai held on 11.11.2016 at Pt. Deendayal Antyodaya Bhawan, New Delhi.

Sir,

I am directed to forward herewith approved Minutes of the 26th Meeting of Executive Council of NIEPMD, Chennai held on 11.11.2016 at Conference Hall, Pt. Deendayal Antyodaya Bhawan, New Delhi for further necessary action.

Yours faithfully,

Encl:- As above


(Sauranshu Sinha)

Under Secretary to the Govt. of India

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*To put the original
in EC folder*

Action on Top Priority please

JS 7/12/16

*A/O-E/AO
(2561)*



**NATIONAL INSTITUTE FOR EMPOWERMENT OF PERSONS WITH
MULTIPLE DISABILITIES (NIEPMD)
Dept. of Empowerment of Persons with Disabilities (Divyangjan), MSJ & E, GOI
ECR, Muttukadu, Kovalam Post, Chennai 603 112, Tamil Nadu**

**MINUTES OF 26th MEETING OF THE EXECUTIVE COUNCIL HELD
ON 11th NOVEMBER 2016 at DEPwD, MSJ&E, Paryavaran Bhawan, New Delhi.**

MEMBERS PRESENT :-

1. Shri Awanish K Awasthi, - Chairperson
Joint Secretary,
DEPwD (Divyangjan), MSJ&E.
2. Shri. Rakesh Lal, - Member
Director of Finance,
(Representing Smt. T C A Kalyani),
JS&FA, MSJ&E.
3. Shri K K Jhell - Member
Deputy Secretary,
DEPwD (Divyangjan), MSJ&E.
4. Shri Suresh M Patil - Member
Lattur (MH)
5. Dr Himangshu Das - Member Secretary
Director, NIEPMD.

Shri. Pradeep Dubey, Member of the Executive Council could not attend the meeting due to personal reasons; the same has been noted by the Chair.

The following agenda were taken up in the meeting :-

Agenda Item No. 26.01 :- Confirmation of minutes of 25th meeting of EC held on 31st August 2016 :-

The minutes of the previous meeting of the Executive Council held on 31st August 2016 were confirmed by the Council.

Agenda Item No. 26.02 : Action taken report :-

The Executive Council noted the action taken by the Institute on the resolutions of the 25th EC meeting of NIEPMD held on 31st August 2016, and given the following directions for further course of action :

<p>Agenda 25.04 Submission of draft of Annual Report of NIEPMD for the year 2015-16 :-</p> <p>The Executive Council after detailed discussions approved the draft of annual report of the Institute for the year 2015-16. The EC directed to submit the same along with the CAG audited statement of annual accounts of the Institute for the financial year 2015-16 to the General Council during its forthcoming annual GC meeting.</p>	<p>Action Taken:</p> <p>The translation work (English to Hindi) of the approved annual report is under process. Soon after the receipt of audit report from C&AG, the annual report will be printed and submitted for the approval of EC and GC of NIEPMD.</p>
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Decision of the Council:

The council directed that the translation work shall be completed by 22nd November 2016. The printing of the annual report should be completed by November 30, 2016. Shri M. Rajesh, IMO shall be responsible for the completion of the work as per the above time schedule.

<p>Agenda 25.05: Submission of Annual Statement of Accounts for the Financial Year- 2015-16</p> <p>The Executive Council noted that the Annual Statement of Accounts of NIEPMD for the financial year 2015-16 which was submitted through circulation has been concurred by the JS FA and approved the same. The Council further directed to submit the same to the CAG for taking up of annual audit of NIEPMD accounts for the FY 2015-16.</p>	<p>submitted to the CAG for audit and the audit has been completed. The latest position regarding AG audit report is furnished below</p> <table border="1"><thead><tr><th>DETAILS</th><th>DATES</th></tr></thead><tbody><tr><td>Dates of Audit</td><td>06.9.2016 to 15.9.2016</td></tr><tr><td>Date of receipt of Draft Audit Report from CAG</td><td>10.10.2016</td></tr><tr><td>Date of submission of reply to Draft audit report to CAG</td><td>24.10.2016</td></tr><tr><td>Final Audit Report</td><td>Awaited – Expected by 30.11.2016</td></tr></tbody></table>	DETAILS	DATES	Dates of Audit	06.9.2016 to 15.9.2016	Date of receipt of Draft Audit Report from CAG	10.10.2016	Date of submission of reply to Draft audit report to CAG	24.10.2016	Final Audit Report	Awaited – Expected by 30.11.2016
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Decision of the Council:

The council directed that all efforts should be taken to ensure receipt of CAG audit report immediately. A status report shall be submitted to the Council by November 19, 2016. Director NIEPMD to personally follow up and ensure compliance.

<p>Agenda 25.07: Recruitment & Promotion Rules of NIEPMD :-</p>	<p>Some modifications are proposed to the Promotion rules. The promotions rules along with Recruitment Rules (Post wise) will be submitted to the Chairperson, EC and JS&FA, MSJE through a separate file.</p>
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The Council suggested re-examining the proposal and submitting along-with detailed justification, existing RRs, proposed RRs (Post-wise), DoP&T's orders in the next Executive Council meeting.

Decision of the Council:

The council directed that the Promotion and Recruitment Rules (Post wise) shall be submitted by December 15, 2016.

Agenda 25.16:

Approval for taking up of recruitment of contractual posts sanctioned for CRC Nagpur:

- (i) EC has instructed NIEPMD to take over the space allotted by State Government of Maharashtra and fill up 19 posts for initially 6 months on contractual basis under the provisions of GFR 2005 norms.
- (ii) Accordingly, as proposed by NIEPMD, EC approved to notify the 19 posts sanctioned for CRC Nagpur initially for a period of 6 months on contractual basis adhering to GFR 2005 norms.
- (iii) Due approval of DEPwD will be obtained by submitting a detailed proposal before the notification is released.

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- The taking over of the ~~space~~ allotted by State Government of Maharashtra for running CRC Nagpur is in the final stage. The file is actively pursued.
 - The temporary space allotted by NMC has been taken over and CRC Nagpur started functioning in the said premises.
 - Due approval of DEPwD has been obtained and advertisement has been floated for recruitment of 19 contractual posts. The applications received against the said advertisement are under scrutiny.
 - Interviewing / selection process to be initiated during November 2016.

Decision of the Council:

- All the scrutiny details to be put up in the website.
- The Scrutiny report uploading shall start by November 20, 2016 and shall be completed by November 28, 2016.
- Proposal for selection procedure / interview to be sent to DEPwD by November 30, 2016.

Agenda 25.17

Digital teaching and learning resources for persons with disabilities:

- (i) The EC after detailed discussions approved the proposal of the Institute to submit to DEPwD / MSJE the project on digital teaching learning resources for persons with disabilities with focus on NER. The estimated cost of the project is Rs.20,07,000/- which includes human resources

(i)& (ii) Noted for compliance.
(iii) Detailed proposal already submitted to MSJE: DEPwD.

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<p>required for carrying out the project.</p> <p>(ii) The expenditure for this project will be met from the NE grants. This digital teaching learning resources package is proposed to be an effective tool for delivering the services to the unreached areas of the eight states in the NER. Subsequently, the digital teaching learning resources package will be uploaded in the website and supplied in CD formats to rest of the country.</p> <p>(iii) Director, NIEPMD may submit the detailed proposal to the Ministry urgently.</p>	
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Decision of the Council:

Executive Council has directed that the project has to be implemented with immediate effect as per the approval of the EC.

<p>Agenda Point No.25.24 Permission to submit proposal under AGP Grants for developing manuals on various topics of Multiple Disabilities: The council approved the proposal of NIEPMD to develop manuals on various topics with a ceiling of Rs.3,50,000 per manual with a total budget proposal of Rs.52,50,000/- for developing 15 manuals.</p>	<p>Deliberations on titles, editors, authors, contents etc. are in process. On completion of the above process, GIA under AGP will be sought for.</p>
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Decision of the Council:

The Executive Council has directed that Proposal shall be submitted to MSJE under Awareness Generation Programme (AGP) with a cap of Rs.2.50 lakh per project. The total no. of projects shall not exceed 10 projects.



Agenda Item No. 26.03 : Proposal for engagement of senior administrative officer on contract basis:-

EC did not approve the proposal.

Agenda Item No. 26.04 : Proposal for engagement of existing staff as CCTV technician and Hardware-System technician on contract basis :-

- EC has approved engagement of 2 Persons for Hardware system and management of electronic items.
- NIEPMD should explore the possibility of AMC before going ahead with the engagement of the above said manpower.
- While floating AMC, GFR should be strictly followed.

Agenda Item No. 26.05 : Proposal for Study leave for M.Ed (SE-MD) course AY 2016-18 at NIEPMD to Dr. A Amarnath, Lecturer (Social Work), Smt. B Leelavathy, Lecturer (Special Education) Smt. I G Anusuya, Rehabilitation Officer (Special Education) :-

- EC has directed that circular for all staff members regarding new courses started at NIEPMD is to be circulated for enlisting all desirous and eligible staff for undertaking the courses for academic and career development.
- A proposal to be put up to University for seeking "NOC" / permission for undergoing the courses in respect of internal candidates of NIEPMD.
- Council has accorded provisional admission to NIEPMD staff applying to the new courses; confirmation of admission will be subject to the approval of subsequent EC.

Agenda Item No. 26.06 : Replacement of Faculty – Lecturer / Assistant Professor (contractual staff) by Clinical Staff against sanctioned post of faculty for Occupational Therapy, Physiotherapy and Speech Therapy :-

- EC has approved the said proposal with validity up to June 2017.
- EC has directed to revisit the proposal and put up for further extension on need basis.

Agenda Item No. 26.07 : Proposal for seat sharing with Dr. M.G.R Medical University on 60-40 basis for admissions to BPT / BOT; and take part in the National Entrance Test of SVNIRTAR and NIOH :-

EC has approved the proposal.



**Agenda Item No. 26.08 : Proposal for engagement of staffs on contract basis –
26.08.01 : Junior Faculty/ Rehab. Officer for CCCG course**

- EC has approved the said proposal with validity up to June 2017.
- EC has directed to revisit the proposal and put up for further extension on need basis.

26.08.02 : Tele Counsellor for Toll Free helpline:

- EC has approved the said proposal with validity up to March 2017.
- EC has directed to revisit the proposal and put up for further extension on need basis.
- 300 calls per month as minimum target to be achieved for extension of proposal.

26.08.03: Sign language interpreter for clients and HRD Trainees :-

- EC has approved the said proposal with validity up to June 2017.
- EC has directed to revisit the proposal and put up for further extension on need basis.

Agenda Item No. 26.09 : Proposal for Vocational Trade specific Staff for Project based Skill Training on Contract basis :-

EC approved the proposal.

Agenda Item No. 26.10 : Development of “Skill Development and Entrepreneurship Development Module” on Multiple Disability for in-service Teacher Training :-

EC has directed NIEPMD to submit a detailed proposal.

Agenda Item No.26.11 : Proposal for establishment of satellite centres on project mode for Disadvantaged population and localities – In collaboration with State / District authorities.

26.11.01. Satellite centres for SC predominant regions;

EC has approved the proposal.

- 2 Satellite centers to be established in Kerala.
- 1 Satellite Center to be established in Madhya Pradesh (Jabalpur – rural area)
- 1 Satellite Center to be established in Maharashtra (Latoor)

26.11.02. Satellite centres for ST predominant regions;

EC has approved the proposal.

- 1 Satellite Center to be established in Tamil Nadu – Western Area.
- 1 Satellite Center to be established in Jharkhand.
- 1 Satellite Center to be established in Meghalaya.
- 1 Satellite Center to be established in Nagaland.

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26.11.02. Satellite centres for north east regions

EC did not approved the proposal since two ST centers have been approved against NER center.

NE funds be used for centre at Meghalaya + Nagaland.

Agenda Item No. 26.12 : Proposal for establishment of adapted ICT labs for PwD in disadvantaged population and localities - In collaboration with State / District authorities for SC /ST / predominant regions and NER :-

EC did not approve the proposal.

Agenda Item No.26.13 : Deployment / Transfer of special teacher – ECSE to Department of Occupational Therapy :-

EC clearly stated that such arrangements are within the absolute powers of Director, NIEPMD.

Agenda Item No.26.14: Proposal for special Scholarship for B.Ed and M.Ed (SE) students

EC has directed to submit detailed proposal in the next EC meeting with exact financial outlay.

Agenda Item No.26.15 : Implementation of Rain water harvesting at NIEPMD Campus

- EC has approved the proposal.
- EC has directed to implement the project through the State Government enlisted agencies.
- NIEPMD to approach Government of Tamil Nadu for obtaining list of empanelled agencies; and in case more agencies are empanelled agencies GFR to be followed.

Agenda Item No.26.16 : Execution of Repair works for buildings, structures and their accessories damaged during the natural calamity (Rains) during December, 2015 :-

- EC approved the proposal for repair of the NIEPMD building through CPWD with an estimate of Rs.95.50 lakh including contingencies;
- EC further directed to follow up the Insurance Claim.

Agenda Item No.26.17 : Proposal for hiring of staff for Extension Centre, Odisha on contract basis :-

EC has approved the following 8 (eight) staff for Extension Centre, Odhisa on contract basis Up to June 2017.

Sl. No	Post	Number of staff	Salary per month
1	Special Educator	1	15,000 -20,000/-
2	Speech therapist & Audiologist	1	24,000/-
3	Psychologist	1	24,000/-
4	Physiotherapist / Special	1	24,000/-

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	educator		
5	Occupational therapist	1	<i>Ar</i> 24,000/-
6	Vocational Instructor	1	15,000 20,000/-
7	DEO / CLERK	1	12,000/-
8	Caregiver cum attendant	1	9,500/-

Agenda Item No.26.18 : CRC Kozhikode : Proposal for engagement of Administrative Officer for CRC Kozhikode on Contract basis :-

EC has approved the proposal for a period of 6 Months.

Agenda Item No.26.19 : CRC Kozhikode : Proposal for procurement of equipment for CRC Kozhikode:

26.19.01: Occupational Therapy Equipment

26.19.02: Physiotherapy Equipment

26.19.03: Speech Therapy Equipment:-

EC has approved the proposal. *As per GFR rules.*

Agenda Item No.26.20 : CRC Kozhikode : Hiring of Vehicle (SUV) for beneficiaries / HRD trainees / camps and CBR programmes for CRC Kozhikode :-

- EC has approved the proposal with a expenditure cap of Rs.70,000/- per month for 25 seater mini bus for hiring.
- Approximate hiring – 20 days per month (average). GFR norms to be strictly followed.
- Vehicle hired should not be more than three years old.

Agenda Item No.26.21 : Proposal to procure basic equipment and therapy materials for CRC Nagpur :-

EC has approved the proposal. *As per GFR rules.*

The meeting ended with the vote of thanks to the Chair.

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