



F.8-1/2017-NI

भारतसरकार/ Government of India

दिव्यांगजन सशक्तिकरणविभाग/ Department of Empowerment of Persons with Disabilities

सामाजिकन्यायऔरअधिकारितामंत्रालय/ Ministry of Social Justice & Empowerment

पाँचवातल, बीविंग, पर्यावरणभवन, सीजीओकॉम्प्लेक्स, लोधीरोड, नईदिल्ली -110003, दूरभाष-011-24369029

5<sup>th</sup> Floor, B Wing, PtDeendayalAntodayaBhavan, CGO Complex, New Delhi-110003, T.No.011-24369029

Dated 4.6.2018

To,

Director,  
NIEPMD, Chennai

Sub:- Approved Minutes of the 32<sup>nd</sup> meeting of Executive Council of NIEPMD, Chennai –  
reg.

Sir,

I am directed to refer to the above-mentioned subject and to forward herewith approve minutes of 32<sup>nd</sup> meeting of Executive Council, NIEPMD, Chennai held on 12.4.2018 at DEPwD Conference Hall, for necessary action.

Yours faithfully,

(Sauranshu Sinha)

Under Secretary to the Government of India

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**NATIONAL INSTITUTE FOR EMPOWERMENT OF PERSONS  
WITH MULTIPLE DISABILITIES (NIEPMD)**

(Dept. of Empowerment of Persons with Disabilities (Divyangjan), MSJ & E, GOI)  
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**Minutes of 32<sup>nd</sup> EXECUTIVE COUNCIL MEETING OF NIEPMD  
held on 12.04.2018**

Sl. No.	Name and details of the members	Designation	Signature
1.	<b>Ms. Dolly Chakraborty</b> <b>Joint Secretary</b> Department of Empowerment of Persons with Disabilities(Divyangjan), Ministry of Social Justice & Empowerment, Govt. of India, Pt. Deenadayal Antodaya Bhawan, CGO Complex, Lodhi Road, New Delhi – 110 003.	<b>Chairperson</b>	
2.	<b>Smt. T C A Kalyani,</b> <b>Joint Secretary &amp; Financial Advisor to GOI,</b> Ministry for Social Justice & Empowerment, 6 <sup>th</sup> Floor, 'A' Wing, Shastri Bhawan, New Delhi – 110 001.	<b>Member</b>	 Director (Fi)
3.	<b>Shri. K.K. Jhell,</b> <b>Deputy Secretary,</b> Department of Empowerment of persons with Disabilities ( Divyangjan), Ministry of Social Justice & Empowerment, Govt. of India, Room No: 505, CGO Complex, Lodhi road, New Delhi-110 003.	<b>Member</b>	 DS (NI) 12-4.
4.	<b>Shri. Pradeep Dubey,</b> Aadiguru Neuropediatric Centre & Children Rehabilitation Centre, Near Pream Mandir – 2243, Right Town, Jabalpur (MP). Ph: 7879560058/59 <a href="mailto:dr.pradeepdubey@gmail.com">dr.pradeepdubey@gmail.com</a>	<b>Member</b>	
5.	<b>Shri. Suresh M Patil,</b> Sanvedana Vikasan Kendra, Plot No. P 55, MIDC, Latur – 413 531. Ph: 9422072517 <a href="mailto:Sanvedana2007@rediffmail.com">Sanvedana2007@rediffmail.com</a>	<b>Member</b>	
6.	<b>Dr. Himangshu Das,</b> <b>Director,</b> NIEPMD, Chennai	<b>Member Secretary</b>	

**Agenda 32.01**

**Sub: Confirmation of Minutes of the Previous EC Meeting.**

**Decision:**

The Executive Council has confirmed the minutes of the previous EC Meeting held on December 21, 2018.

**Agenda 32.02**

**Action taken report on the minutes of the Previous Meeting:**

**Decision:**

**The Council has noted the action taken report on the minutes of the Previous Meeting.**

**Agenda 32.03**

The Purchase committee of NIEPMD reconstituted for the FY 2018-19 has been submitted to the council for approval.

**Decision:**

The Executive Council has approved the new purchase Committee for NIEPMD for the FY 2018-19 with the following members:

Sl. No.	Name of Officials and Designation	Responsibility in purchase committee	Remarks
01	Sri Nachiketa Rout, Asso. Prof. SH&C	Chairperson	
02	Sri J. Md. J Ibrahim, AAO (Accts)	Member	Accounts Representative
03	Sri Rajesh Ramachandran, RO S&P	Member	
04	Mrs.Sobhiya Vani, Spl Teacher ECSC	Member	
05	Sri P. K. Tripathi, ASPO	Member Secretary	Member Secretary for all purchases

### **Agenda 32.04**

#### **Creation of Capital Assets: Expenditure Sanction sought for:**

The 28<sup>th</sup> EC of NIEPMD has accorded administrative approval for the following construction activities. The council advised NIEPMD to obtain detailed project estimates from CPWD to undertake the creation of the said capital assets and submit the same to DEPwD for release of funds. Accordingly, the following estimates obtained from CPWD are furnished herewith for Expenditure Sanction Please.

Sl.No.	Name of the Civil Work	CPWD Estimate (Rs. in Crore)
1.	Vertical Expansion of rear side of NIEPMD Main building – Provision of 3 <sup>rd</sup> Floor above the library / academic block	2.63
2.	Vertical Expansion of 3 <sup>rd</sup> Floor Men's Hostel	0.91
3.	Construction of Skill Training Center, Adult Training Unit, P&O, P&O Stores, ADIP, ADIP Stores and Research Block.	36.40

**Submitted for Expenditure Sanction please.**

#### **Decision:**

The Council has accorded expenditure sanction subject to availability of funds.

### **Agenda 32.05**

#### **Permission to Continue with the contract Faculty for HRD Programmes.**

NIEPMD during various ECs has approved to engage faculty at the level Lecturer/ Assistant Professor / Associate Professor as per the requirement of RCI / affiliated Universities.

All the engagements were done for a period of one year with the approval of EC.

In view of continuance of various HRD programmes, permission is sought for extension of engagement of contract staff for the AY 2018-19. This is essentially required as NIEPMD have to submit one year contract details to various affiliating bodies.

#### **Decision:**

The EC has concurred the proposal.

### **Agenda 32.06**

#### **Engagement of Guest Faculty/Guest Staff on session basis – reg.**

NIEPMD as of now having 32 Regular Staff only. As on date, NIEPMD is having five UG Programmes, three PG Programmes, One M.Phil Program apart from Diploma and P.G. Diploma Programmes. In services, everyday more than 100 clients are provided with various rehabilitation services and also NIEPMD is running a full time special

school having a capacity of 140 children and dedicated DIAL Department. In view of the client load and HRD program requirements with reference to RCI norms and University norms and service protocols, NIEPMD propose to engage the required number of Guest Faculty / Guest Staff as per requirement. The engagement will be done for a maximum of four sessions per day.

The Honorarium for Guest Staff / Guest Faculty engaged on session basis has been fixed on 20<sup>th</sup> EC held on 01.11.2014. Since, four years there is no change in the Honorarium even though the cost index has increased from 220 Points to 272 Points (WPI) an increase of 24%.

Accordingly the proposed rates per session are submitted for approval of the council please.

Sl. NO.	Category	Existing Rate per session (Rs.)	Proposed Rate per Session (Rs.)
1.	Guest Faculty (Job Requirement: Master Degree; 2 years of Relevant experience)	275	350
2.	Guest Staff (Job Requirement: UG Degree ; 2 years of Relevant Experience)	225	300
3.	Administrative Staff (Job Requirement: UG Degree ; 2 years of Relevant Experience)	225	250
4.	Clinical Staff / Special Teachers (Job Requirement: Diploma in the relevant field; 2 years of relevant experience)	150	200
5.	Data Entry Operators ( 10 Plus 2 Passed with Proficiency in English Typing and MS Office);	125	175
6.	Care Givers (Possessing Certificate Course in Care Giving)	100	150
7.	MTS	-	125

**Decision:**

The EC has approved the proposal.

**Agenda 32.07**

**Enhancement of Hostel Charges for Students:**

At present a flat rate of Rs.3,500 per annum is charged as Hostel accommodation Charges for the students. To make it more rational the following new rates are suggested:

Type of Accommodation	Hostel Fee per annum (Rs)
DORMITORY	6000/-
ROOMS - 5 PERSONS SHARING	12,000/-
ROOMS - 3 PERSONS SHARING	14,500/-
ROOMS - Twin SHARING	18,000/-

Submitted for the approval of the Executive Council Please.

**Decision:**

The Council has approved the proposal.

### Agenda 32.08

Procuring Occupational Therapy equipment for providing services in Occupational Therapy (OT) section, Department of Therapeutics and HRD Programs.

#### Decision:

The EC has approved the procurement of the following equipments. GFR to be followed strictly.

Item Sl.No.	Item name	Quantity	Approximate Rate
1	Linear motion steadiness test apparatus (Electrical)	1	35,000.00
2	HAND EVALUATION KIT, Hydraulic (SAEHAN):	1	55,000.00
3	Finger Prehension device	1	12000.00
4	sanding unit(Reciprocal Exerciser)with adjustable incline	1	15000.00
5	sanding unit semicircular(wall mounting)	1	15000.00
6	sanding unit vertical with adjustable incline (wall mounting)	1	20000.00
7	foot placement ladder	1	20000.00
8	nested foot- stools(set of 4)	1	15000.00
9	MULTI-ACTIVITIES WORK-STATION (Upper-Extremities, O.T):	1	75,000.00
10	Bubble tube (Beam Light)	2	90,000.00
11	Wilbarger Therapressure brush	6	20,000.00
12	T-stool( plastic )	2	16,000.00
13	Fluidotherapy	1	46,000.00
14	Rocker cushion	1	16,000.00
15	Balance beam curved	1	15,000.00
16	Tumble roller	1	10000.00
17	Pressure roller (Double)	1	10,000.00
<b>TOTAL</b>			<b>4,85,000</b>

### Agenda 32.09

Procuring therapeutic equipments for providing services in Department of Therapeutics & Training for HRD Students with the following Budget:

Sl.No	Description of items	Qty	Approximate Rate
1	Short Wave Diathermy -500W	1 Nos	`1,20,000
2	Scanning LASER	1 Nos	`8,00,000
3	Portable LASER	1 Nos	`4,00,000
4	Traction with treatment table	1 Nos	`60,000
5	Ultrasound (1&3 MHz)	1 Nos	`30,000
6	Interferential therapy	1 Nos	`40,000
7	Electrical Muscle stimulator	1 Nos	`20,000
8	TENS	1 Nos	`20,000
9	Infrared lamp	1 Nos	`15,000

10.	Shock wave Diatheramy	1 Nos	4,00,000
11	Treadmill with body weight support	1 Nos	5,00,000
12.	Gait analyser	1 Nos	5,00,000
<b>TOTAL</b>			<b>29,05,000/-</b>

**Decision:-**

The Executive Council has approved the procurement of equipments for PT Department with a Budget outlay of Rs.29.05 Lakh; GFR to be followed strictly.

**Agenda 32.10**

Publication of International Journal for Promotion of Inclusive Societies in collaboration with the University of Northampton as per MOU is submitted to the EC for approval with the following financial implication:

Specification / Detail	PROJECTED EXPENDITURE			EXPECTED REVENUE		
	Quantity	Rate	Amount	Quantity	Rate	Amount
Publication of Journal with ISSN no	1000	200	2,00,000	500	1000	5,00,000
Total no of Pages 150	1000	200	2,00,000	500	1000	5,00,000
The first two edition						
Postage and other Misc		50,000	50,000			
			<b>4,50,000</b>			<b>10,00,000</b>

**Decision:**

The Executive Council has approved the publication of International Journal with the financial outlay of Rs.4.50 Lakhs.

**Agenda 32.11**

**Submitting proposal to DEPwD to consider NIEPMD as a Centre of National Importance / University Status.**

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With reference to the recommendations made by the General Council of NIEPMD, it is proposed to submit a proposal to MSJE for considering NIEPMD as a Centre of National Importance / University Status to design more HRD Programs.

This will help NIEPMD to design and run the HRD specialized rehabilitation programs on its own; This will also result in enrolling more number of students in Ph.D programmes.

The proposal will be submitted in line with NIEPVD, Dehradun.

**Decision:**

The Council has concurred the proposal and directed NIEPMD to submit a detailed proposal in this regard.



### **Agenda 32.12**

**Zonal level training of trainers on Research Methodology for** Dissemination of research related knowledge through cascade model. The estimated expenditure for conducting a zonal level training program is Rs.3,80,000/- per training. The expenditure includes, accommodation and logistic expenditure to coordinate and conduct the training. Further Approval is sought to conduct 5 zonal trainings.

#### **Decision:**

The Council has approved the proposal.

### **Agenda 32.13**

**Implementation of Parliamentary Standing Committee on Social Justice and Empowerment recommendations on Awareness Generation and giving adequate publicity to the ADIP Scheme.**

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With reference to the Parliamentary Standing Committee recommendations on the above subject, Department of Empowerment of Persons with Disabilities nominated NIEPMD and ALIMCO for “Awareness Generation and giving adequate publicity to ADIP scheme in the Country” (Communicated vide DEPwD letter No.4-2(26)/2017/DD-I dated 14<sup>th</sup> March 2018).

In view of the above Orders NIEPMD a proposal is submitted for fund allocation for an amount of Rs.5.00 Crore under the Awareness Generation Budget of MSJE.

#### **Decision:**

The EC did not approve the proposal with the remark that the grant in aid may be requested under ADIP & AGP Scheme for awareness Generation.

### **Agenda 32.14**

**Establishment of ICT lab for Model School to** facilitate the learning of Special Children by using software-based teaching – learning programs is submitted to the approval of EC with the following budget.

DESCRIPTION	Qty	Unit cost	Total (Rs.)
COMPUTER SYSTEM WITH SOFTWARE, Special Key Board, Voice Recogniser	10	75000	750000
Tabel, Chair, Printer, Cabling and other accessories			50000
<b>Total</b>			<b>800000</b>

#### **Decision:**

The executive Council has approved the proposal with a budget outlay of Rs.8.00 Lakh.

### **Agenda 32.15**

**Establishment of Residual Visual Training unit for Model School to benefit children with Deaf Blind with following budget outlay:**

DESCRIPTION	Qty	Unit cost	Total
Electronic Communication Screen,	1	100000	100000
Interactive Smart Board	1	500000	500000
Computer with relevant software	1	75000	75000
Furniture	2	15000	30000
<b>Total</b>			<b>705000</b>

### **Decision:**

The Council has approved the proposal with a budget outlay of Rs.7.05 Lakh.

### **Agenda 32.16**

Prototype development of the projects worked during Smart India Hackathon – 2018 for the short listed challenges of smart India hackathon 2018 in the field of rehabilitation of individuals with multiple disabilities;

The estimated expenditure for conducting a workshop cost for completing the challenge prototype is Rs. 1,25,000/- per project. This expenditure includes mentoring, travel, accommodation and honorarium. Approval is sought to conduct 5 workshops for 5 teams to develop prototypes.

The estimated expenditure for engaging teams to complete the prototypes on session / stipend basis is 1,20,000/- per project. Approval is sought to engage 5 teams to develop prototypes.

### **Decision:**

The Council has approved the project.

### **Agenda 32.17**

NIEPMD propose to conduct Divyangjan Unified Hackathon, India; At least 50 prototypes to be developed at the end of the Hackathon event from various domains. The challenges shall be received from various stakeholders including PwDs and organisations working in the field. This initiative shall bring out challenges of the current scenario which shall be useful planning of future activities of the institute. The financial outlay is as under:

Sl. No	Heads of Expenditure	Rate	Qty	Amount	Remarks
1	Brochure Printing	35	1000	35000	
2	Postage	30	1200	36000	
3	Banner & Signage	2500	10	25000	
4	Souvenir	165	1200	198000	
5	Venue	20000	16	320000	16 (4X4 days)
6	AV & PA	8000	16	128000	16 (4X4 days)

7	Décor	5000	16	80000	16 (4X4 days)
8	Kit	100	600	60000	
9	Certificates	15	600	9000	
10	Mementos	1250	40	50000	
11	Inauguration	10000	1	10000	
12	validation	10000	1	10000	
13	Transportation	3500	20	70000	20 (5 X 4 days)
14	Food	600	2400	1440000	2400 (600X4 days)
18	Travel for RP - National	14000	14	196000	14 (4 days)
19	Sign language interpreter	2000	14	28000	14 (4 days)
20	Rapporteur	2000	14	28000	14 (4 days)
21	Anchors	2000	2	4000	
22	Honorarium to RP's	2000	24	48000	
25	Volunteer TA/ Honorarium	500	120	60000	120 (30 X4 days)
27	Labour Charges (carriage; Cleaning housekeeping)	500	40	20000	40 (8X5 days)
28	Miscellaneous	-	-	50000	
				<b>2905000</b>	

Submitted for the approval of EC.

**Decision:**

The EC has deferred the proposal.

**Agenda 32.18**

**Sports meet for Special Education Students.**

It is proposed to conduct the following sports meet for HRD Students pursuing various courses run by RCI. This will create an opportunity for the special education students to interact with their peers across various states.

Sl.No.	Name of the Program	Budget Outlay (Rs. in Lakh)
1.	South Zone Sports Meet	4.57
2.	National Sports Meet	18.68

There will not be any financial implication on the part of NIEPMD. The expenditure will be met from the fee collected from the participating teams / sponsorship / NIEPMD-NBER account.

**Decision:**

The Council has directed NIEPMD to conduct Sports meet as detailed below:

Details of Sports Meet	Nodal Agency
South Zone	NIEPMD
Western Zone	AYJNISHD
East Zone	SVNIRTAR
North Zone	NIEPVD
National Sports Meet	NIEPMD

The EC directed that the sports meet be conducted every year.

**Agenda 32.19**

NIEPMD proposes to organize a National Meet on “**Employment opportunities for Adult with Multiple Disabilities& Their Family Members** in order to Empower and enhance the “Quality of Life” with the following financial outlay:

Sl. No	Particulars	Amount
1	<b>Delegates Kit :</b> (Jute Bag, Pen, Scribbling Pad, Brochures, ID Card with tag, RPWD Act Hard Copy 2016 Copy) @220 Nos x.Rs.230/-	<b>Rs.50,600/-</b>
2	<b>Travelling Allowance&amp; Honorarium for Resource Persons:</b> (Travelling Allowance & Honorarium for Resource Person) @ 06 Resource Persons x Rs.15000/-	<b>Rs.90,000/-</b>
3	<b>Food &amp; Accommodation for Delegates :</b> Food –(Breakfast, Tea & Snacks, Lunch, Dinner) - 2 Days @ 100 Nos x Rs.1000/-	<b>Rs.1,00,000/-</b>
4	(Accommodation for Participants)- 2 Days @ 100 Nos xRs.2400/-	<b>Rs. 2,40,000/-</b>
5	<b>Travelling Allowance:</b> (Travelling Allowance for Participants)- Concession Fare @100 Nos x Rs.2000/-	<b>Rs. 2,00,000/-</b>
6	<b>Documentary Movie :</b> Documentary Movie on awareness for Persons with Disabilities - 2 Days	<b>Rs. 50,000/-</b>
7	<b>Inaugural Expenses:</b> Hall, PA System, Banners, Mementoes, Certificates & Volunteers	<b>Rs. 50,000/-</b>
8	<b>Miscellaneous</b>	<b>Rs.4,400/-</b>
<b>Total</b>		<b>Rs.7,85,000/-</b>

**Decision:**

The Council has approved the proposal with a budget out lay of Rs.7.85 Lakh. The GFR to be strictly followed.

### **Agenda 32.20**

NIEPMD proposes to organize Exposure visit for different models of employment Trade centres coordinate with PARIVAAR- KVK (ICAR) located in Kerala and surrounding areas. In this regards to know different model of employments in order to Empower and enhance the “Quality of Life” with the following Budget outlay:

<b>Sl. No</b>	<b>Particular</b>	<b>Budget</b>
<b>1</b>	<b>Travel Allowance:</b> Train Concessional fare - 25 PwDs & 25 Parents X Rs.1,500/-	<b>Rs. 37,500/-</b>
	5 Staff Members (Train, Local Bus, Auto) X Rs. 5,000/-	<b>Rs. 25,000/-</b>
	Local Transport Fare for 55 Members x 2 Days	<b>Rs. 25,000/-</b>
<b>2</b>	<b>Accommodation:</b> Accommodation for 25 PwDs & 25 Parents and 5 Staffs X Rs. 1,000 X 2 Days (Dormitory & Double Bedroom)	<b>Rs. 55,000/-</b>
<b>3</b>	<b>Food:</b> Break Fast, Lunch, Dinner & Refreshments for 55 Members X Rs. 500 X 5 Days (by Train, Visiting Place)	<b>Rs. 1,37,500/-</b>
<b>4</b>	<b>Miscellaneous:</b> (Banner, Pamphlets, Pen, Scribbling Pad, Brochures, ID Card with tag)	<b>Rs. 12,000/-</b>
<b>Total</b>		<b>Rs. 2,92,000/-</b>

(Target Group: **25 Parents and 25 PwDs** / Total Estimate Budget: **Rs.2,92,000/-**)

#### **Decision:**

The Council has approved the proposal with a budget outlay of Rs.2.92 Lakh.

### **Agenda 32.21**

Development of New Qualification Packs for PwD under NSDC & SCPwD, Training for Vocational Trainers & Training for Empanelled Training Partners with the following Budget outlay:

<b>Sl. No</b>	<b>Item</b>	<b>Specification/ Details</b>	<b>Qty</b>	<b>Rate</b>	<b>Amount</b>
1.	Development of 50 New Qualification Packs for PwD's	Infrastructure	3	Rs.10,000/-	Rs. 30,000/-
		Honorarium for 10 Expert Members	3 X 10 Nos.	Rs. 4,000/-	Rs.1,20,000/-
		Travelling Allowance	3 X 10 Nos.	Rs. 3,000/-	Rs. 90,000/-
2.	Training for Trainers - 100 Trainers	Infrastructure	1	Rs.25,000/-	Rs. 25,000/-
		Honorarium	100	Rs. 1,000/-	Rs.1,00,000/-
		Travelling Allowance	100	Rs. 1,500/-	Rs.1,50,000/-
3.	Training for Empanelled Training Partners – 100 Nos.	Infrastructure	1	Rs.25,000/-	Rs. 25,000/-
		Honorarium	100	Rs. 2,000/-	Rs.2,00,000/-
		Travelling Allowance	100	Rs. 2,500/-	Rs.2,50,000/-

#### **Decision:**

The Council has approved the proposal.



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**Agenda 32.22**

**Proposal to procure equipments for Speech and Hearing Department** as these equipments are essential for BASLP Course students to acquire basic assessment skills. The budget outlay is as follows:

Sl. No	Equipment	Quantity	Rate in INR	Amount in INR
1	Digital voice recorder	2	7,000	14,000
2	KUDU Wave Pro 5000 Audiometer	2	4,35,680	8,71,360
3	<b>Speech and language tests</b> 1) REELS-3 2) WAB 3) ALD 4) SECS 5) FDA 6) Kaufman Speech Praxis Test for Children (KSPT) 7) Stuttering Prediction Instrument for Young Children (SPI) 2 8) Stuttering Severity Instrument for Children Adults - 3rd edition (SSI-3) 9) Transdisciplinary Play-Based Assessment 1 10) Transdisciplinary Play-Based Intervention	Each 1		1,20,000

**Decision:**

The Council has approved the proposal. GFR to be followed strictly

**Agenda 32.23**

**Construction of Building for CRC - Gorakhpur: Expenditure Sanction sought for:**

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DEPwD has accorded administrative approval for construction of building for CRC Gorakhpur. Accordingly, the estimate for carrying out the following civil works have been obtained from CPWD.

Sl.No.	Name of the Civil Work	Estimated Cost (Rs. in Crore)
1.	Construction of Building (Phase – I)	13.08 Crore
2.	Construction of Hostel Building	3.04 Crore

Submitted for Expenditure Sanction please.



Executive council may consider the proposal and approval may be given for procurement of the equipments.

**Decision:**

The Council has approved the proposal. GFR to be strictly followed.

**Agenda Item No.32.26**

**Sub:** Procurement of Clinical Psychology Testing Materials/Equipment.

**Rorschach Interpretation Assistant Programme Neurotracker:** An intervention software station to train for various cognitive disabilities, "Neurotracker", is required for the Department of Clinical Psychology for establishing clinical psychology lab both for clinical as well as training purpose. Neurotracker is a new advancement in the field of cognitive neuropsychology which has been found to be very effective to enhance various cognitive activities. Clinical validation of the efficacy of neurotracker has been done especially in developmental disabilities, ADHD and learning disability. Having a neurotracker will definitely enhance the clinical outcome of patients attending CRC as well as will be helpful for the students, interns and trainees.

**Budget:**

Sl. No	Particulars	Approx. Amount
1	Rorschach Interpretation Assistant Programme Software for Personality assessment	55,000-
2	Neurotracker	30,00,000-
	<b>Total</b>	<b>30,55,000-</b>

Executive council may consider the proposal and approval may be given for procurement of the equipments.

**Decision:**

The Council has approved the proposal. GFR to be strictly followed.



### **Agenda Item No.32.27**

#### **Procurement of Physiotherapy Equipments**

**Horseback Riding Simulator Bodyweight Support System Motorized Treadmill:** Motorized Treadmill training is currently being provided to improve walking among children/persons with locomotor issues. Body weight supported Treadmill system will reduce the need to manually support the clients while providing gait training in Motorized Treadmill. More focus and assistance can be provided to improve the foot placement of these clients. This is a well-established method in leading Rehabilitation Centres across the world.

<b>Sl. No</b>	<b>Item</b>	<b>Approx. Cost in Rs.</b>
1	Horseback Riding Simulator	70,000-
2	Bodyweight Support System for Motorized Treadmill	1,50,000-
	<b>Total</b>	<b>2,20,000-</b>

Executive council may consider the proposal and approval may be given for procurement of the equipments.

#### **Decision:**

The Council has approved the proposal. GFR to be strictly followed.

### **Agenda Item No.32.28**

#### **Procurement of Library books and Journals.**

CRC-K is running four RCI approved courses and is providing regular placements to interns from various streams of disability. For the academic use of the institution Faculty, students and interns, more library books and journals are required in the library.

<b>Sl.No</b>	<b>Item</b>	<b>Approx. Cost</b>
1	Physiotherapy Books	4,00,000
2	Occupational therapy journals; American Journal of Occupational therapy (AJOT) Australian Journal of Occupational therapy Canadian Journal of Occupational therapy Indian Journal of Occupational therapy	80,000-
	<b>Total</b>	<b>4,80,000-</b>



Executive council may consider the proposal and approval may be given for procurement of the library books and journals.

**Decision:**

The Council has approved the proposal. GFR to be strictly followed.

**Agenda Item No.32.29**

**Procurement Occupational Therapy Materials for Clinical and Outreach services.**

Following therapy equipments are required for Department of Occupational Therapy, CRC-K for its centre based and outreach clinical activities.

Sl. No	Item	Approx. Cost
1	Occupational Therapy materials / Equipments	1,18,000-
2	Occupational Therapy evaluation tools	25,000-
	<b>Total</b>	<b>1,43,000-</b>

Executive council may consider the proposal and approval may be given for procurement of therapy materials / equipments.

**Decision:**

The Council has approved the proposal. GFR to be strictly followed.

**Agenda Item No. 32.30**

**Procurement of Vocational Training Materials.**

Proposal for procurement of training materials for the Vocational Training & Rehabilitation Unit of CRC-K is submitted before the EC for approval.

Sl. No	Item	Approx. Amount in Rs.
1	Furniture (Table, Chair, Rack etc.)	35,000-
2	Training Materials (Peg Board, Nail Board, Tweezers, Bolt & Nuts, Terminal Board, Printed circuit board, Wing nut assembly, tools & equipment for gardening activities etc.)	1,00,000-
	<b>Total</b>	<b>1,35,000-</b>

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Executive council may kindly consider the proposal and administrative & financial approval may be given.

**Decision:**

The Council has approved the proposal. GFR to be strictly followed.

**Agenda No.:32.31**

**Procurement of assessment tools for Department of Special Education.**

Following assessment tools are required for the smooth functioning of the clinical and HRD courses of Department of Special Education, CRC-K. The entire tools are necessary for HRD course and special education clinical services

<b>Sl. No.</b>	<b>Particulars</b>	<b>Approx. Amount</b>
1	CARS-II (Childhood Autism Rating Scale -2 <sup>nd</sup> Edition); ADOS (Autism Diagnostic Observation Schedule); M-CHAT (Modified Checklist for Autism in Toddlers); ABC (Autism Behaviour Checklist); ISAA (Indian Scale for Assessment of Autism); Asperger's Syndrome Diagnostic Scale,; RAADS (Ritvo Autism Asperger's Diagnostic Scale); ABLLS-R (Assessment of Basic Language and Learning Skills); TTAP (TEACCH Transition Assessment Profile); VABS-II (Vineland Adaptive Behavior Scales, Second Edition); UPANAYAN early intervention programme checklist	7,00,000
2	Adaptive Training System (ATS) – Manufactured by KELTRON, a public enterprises of Govt. of Kerala It is a computer system to train children with special needs on various concepts and skills with the support of advanced software developed for this purpose	1,50,000
	<b>Total</b>	<b>8,50,000</b>

Executive council may consider the proposal and approval may be given for procurement of therapy materials / equipments.

**Decision:**

The Council has approved the proposal. GFR to be strictly followed.



### **Agenda No.32.32**

#### **Starting new long term HRD courses.**

CRC Kozhikode is submitting the proposals for starting the following long term HRD programmes which could be started in the ensuing academic year. This proposal is submitted for the in principle approval of the new long term HRD proposed. A DPR for each proposal including financial implications shall be submitted to the competent authorities if sanction is obtained for this submission. All the proposed courses, if sanctioned, can be run on a fully self sustained basis financially and will also add on to the internal accrual of the institution.

Sl. No.	Name of the course	Budget Outlay
1.	Bachelor of Audiology Speech Language Pathology [BASLP]	77.20 Lakh
2.	Bachelor of Occupational Therapy (BOT)	76.15 Lakh
3.	Bachelor of Physiotherapy [BPT]	79.05 Lakh
4.	B.Ed. in Special Education (Intellectual Disability & ASD)	31.88 Lakh

Executive Council may kindly consider for approval for starting new courses in BASLP, BOT, BPT and B. Ed. in Special Education.

#### **Decision:**

EC has approved in principle. However, EC has directed, DIRECTOR, NIEPMD to study each proposal and submit feasibility report on starting the courses in phased manner.

### **Agenda No.32.33**

#### **Department of Speech & Hearing – Proposals for enhancement of academic / clinical services**

Development of early speech perception test in Malayalam language.

In Kerala state and the union territories of Lakshadweep and Puducherry most commonly used language is Malayalam. It is being used by more than 38 million people (NSSO 2011). In India, according to PWD act 1995, speech perception score is mandatory to quantify percentage hearing impairment. Therefore, to cover these huge numbers of the population (Cochlear Implant and Hearing aid users) great need felt to develop Malayalam speech perception test.

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## Financial Commitments / Budget

Sr. No	Items		Approx. Amt.
1.	Personal	Graduate BASLP Research assistant for data collection Three months @ Rs. 30,000/- pm	90,000-
3.	Printing in Malayalam		5,000-
4.	Validation by 5 speech therapist		5,000-
<b>Total</b>			<b>1,00,000-</b>

Executive council may kindly consider the proposal and administrative & financial approval may be given.

### **Decesion:**

The Council has approved the proposal. GFR to be strictly followed.

### **Agenda No.32.34**

#### **Construction of Articulation Assessment Training Material In Malayalam Language For Children With Speech Impairment**

Articulation and articulate are words that are often used to describe an individual's speech. Shriberg and Kwiatkowski proposed that 7.5% of all children aged 3-11 years experienced articulation disorders. As for the prevalence of functional articulation disorders, evidence from the literature indicates rates of 1%-21%. A conservative estimate of the prevalence rate in preschool children is approximately 10%.

#### **BUDGET EXPENDITURE**

Sr. No	Items		Approx. Amt.
1.	Personal	Graduate BASP Three months @ Rs. 30,000/- pm	90,000-
3.	Printing in Malayalam		5,000-
4.	Validation by 5 speech therapist		5,000-
<b>Total</b>			<b>1,00,000-</b>

Executive council may kindly consider the proposal and administrative & financial approval may be given.

### **Decision:**

The Council has approved the proposal. GFR to be strictly followed.

### **Agenda No.32.35**

#### **Standardized speech and language test in Malayalam language for children with speech and language impairment.**

The composite regional centre is being opened in various regional with aim to develop regional based of assessment and intervention model. India has linguistic diversity, which makes speech and language pathologist jobs more challenging, as there is severely lacking of standard test tool in regional language. Incidence of Speech and language Impairment are more prevalent NSSO 2011 reported that 12% of school going children having speech and language impairment.

#### **Budget expenditure:**

Sr. No	Items		Approx. Amt.
1.	Personal	Graduate BASLP Data collection procedure. Research assistant for data collection Six months @ Rs. 30,000/- pm	1,80,000-
2.	Stationery, Local conveyance & Miscellaneous		10,000-
2.	Printing Test Hard copy		5,000-
3.	Validation by 5 speech therapist		5,000-
<b>Total</b>			<b>2,00,000-</b>

Executive council may kindly consider the proposal and administrative & financial approval may be given.

#### **Decision:**

The Council has approved the proposal. GFR to be strictly followed.

### **Agenda No.32.36**

#### **Procurement of Prosthetic & Orthotic Equipments, Tools etc.**

CRC-K has a full fledged Prosthetic & Orthotic unit, functioning since the regular faculty was joined at CRC-K. Proposal for procurement of Prosthetic and Orthotic Tools and Equipments for the Prosthetic & Orthotic Unit of CRC-K is submitted before the EC for approval.

Sl. No	Item	Approx. Amount in Rs.
1	Common Equipments	7,25,000-
2	Tools and Equipment required for patient examination & casting room	1,75,000-
3	Plaster Modification Area	1,50,000-
4	Patient Trial Area	57,000-
5	Common tools and materials (Consumables)	1,00,000-
<b>Total</b>		<b>12,07,000-</b>

Executive council may kindly consider the proposal and administrative & financial approval may be given.

**Decision:**

The Council has approved the proposal. GFR to be strictly followed.

**Agenda No. 32.37**

**Permission to join as a Member in Central Govt. Employees Welfare Coordination Committee (CGEWCC) Kerala under Ministry of Personal Affairs and to follow calendar as per the schedule for Central Govt. institutions in the State of Kerala.**

Permission to avail Membership in Central Govt. Employees Welfare Coordination Committee (CGEWCC) of Kerala State.

**Decision:**

Composite Regional Centre, Kozhikode is not being a Central Govt. Organization; it is not recommended to take membership of CGEWCC of any state. However, permission is accorded to follow calendar of holidays as per schedule for CG Institutes in State of Kerala.

**Agenda No.32.38**

**Permission for contractual appointment of Clinical therapist in Department of Occupational Therapy.**

As of now, all the follow-up clients are provided only one session per week, as other departments are having additional manpower, they provide more than one session for all follow up clients, it leads to dissatisfaction among parents.

Further to these, a vocational training unit comes under the Department of Occupational Therapy, it is in need of additional manpower to do management work and as well as clinical services for those trainees. As vocational instructor is the only official in the unit during his absence, nobody is there to manage the vocational training unit. By considering these reasons, it is requested to provide additional manpower on contractual basis.

<b>Faculty</b>	<b>Qualification</b>	
Occupational Therapist	Bachelor of Occupational Therapy (B.OT.)	On session basis at par with NIEPMD rate

**Decision:**

The Council has approved the proposal.

**Agenda No.32.39**

**Approval for conducting National level Workshop/Seminars/  
Conferences by Departments of Physiotherapy and Occupational  
Therapy.**

- (a) "Evidence Based Stroke Rehabilitation" by Department of Physiotherapy, CRC-K.  
(b) "Assistive Devices, Technologies and software programs" by Department of Occupational Therapy. CRC-K

In an Occupational Therapy perspective, by considering the need of new assistive technologies, software programs to enhance the functional capacity and independency level of Persons with Disabilities, and for creating awareness among various sector professionals, it is submitted for consideration to conduct a national level workshop/seminar/conference on Assistive Technology.

**Budget:**

Sl. No	Item	Approx. Expenditure
1	National Level Wrokshop/Seminar/ Symposium on "Evidence Based Stroke Rehabilitation"	Rs.50,000-
2	"Assistive Devices, Technologies and software programs" by Department of Occupational Therapy	Rs. 50,000-
	<b>Total</b>	Rs. 1,00,000-

**Decision:**

The Council has approved the proposal. GFR to be strictly followed.

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**Agenda No. 32.40**

**CRC Nagpur - To consider the proposal of Annual Action plan of the centre (item wise) for the financial year 2018 - 19.**

For running the activities of CRC Nagpur, the expenditure such as salaries of staff, CREs & Non CREs Programmes, Administrative & General Expenses and Furniture & Equipments proposed below for approval.

**Financial commitment/ budget :**

<b>S. No.</b>	<b>Particulars</b>	<b>Fund Requirement</b>
<b>( A )</b>	<b>GIA Recurring Salaries</b>	
1	Salaries	105.00
<b>( B )</b>	<b>GIA Recurring Other than Salaries</b>	
1	HRD Programmes	49.10
2	Administrative Expenses.	53.30
<b>( C )</b>	<b>GIA Non Recurring</b>	
1	Building	1912.00
2	Other than building (equipments)	126.79
	<b>Grand Total ( A + B + C )</b>	<b>2246.19</b>

**Decision:**

The Council has approved the proposal. GFR to be strictly followed.

**Agenda No. 32.41**

**CRC Nagpur - Approval of Short Term Training Programme for the year 2018-19**

<b>S. No.</b>	<b>Programme Name</b>	<b>Nos. of Prog.</b>	<b>Approx Total Budget</b>
1	CRE Programmes ( Self Financial )	19	0.00
2	Non CRE Programmes	40	12.74
3	Awareness Cum Sensitization Programmes.	11	3.95
4	Special Days Celebrations	11	2.92
5	NGO Meet State Level	1	1.50
6	Employer Meet State Level	1	1.50
7	Rehab Meet State Level	1	2.00
8	SC Programmes.	2	4.00
9	ST Programmes	2	4.00
10	State Level Conference/ Workshop on RPWD Act 2016	1	2.00
11	Disability Day Celebration	1	2.00



12	Skill Development Awareness Programmes	3	1.05
13	CBR Programmes	2	4.00
14	Funds for CRC Staff for attending Trainings/ Workshops	10	1.00
15	Media Programme	4	2.00
16	Care Giver Training Course RCI & National Trust	3	4.44
<b>Total</b>		<b>112</b>	<b>49.10</b>

**Decision:**

The Council has approved the proposal. GFR to be strictly followed.

**Agenda No. 32.42**

**CRC Nagpur - Seeking approval for programmes to be conducted in SC population areas of Maharashtra.**

The persons with disabilities and there are doubly disadvantaged due to disability and the caste of the family. In view of that to improve of the capacity of persons with disabilities and families belonging to SC Category, to improve the service status of SC populated areas these programme are planned.

<b>Sl. No.</b>	<b>Details</b>	<b>Unit Cost</b>	<b>Nos. of Programme</b>	<b>Total Cost</b>
1	Training programme for Parents with Disabilities and Their Families	200000.00	2	400000.00
<b>Total</b>				<b>400000.00</b>

Submitted for Administrative and Financial approval of the Executive Council.

**Decision:**

The Council has approved the proposal. GFR to be strictly followed.

**Agenda No. 32.43**

**CRC Nagpur - Seeking approval for programmes to be conducted in ST population areas of Maharashtra.**

The persons with disabilities and there are doubly disadvantaged due to disability and the caste of the family. In view of that to improve of the capacity of persons with disabilities and families belonging to ST Category, to improve the service status of ST populated areas these programme are planned.

<b>S. No.</b>	<b>Details</b>	<b>Unit Cost</b>	<b>Nos. of Programme</b>	<b>Total Cost</b>
1	Training Programme for Parents with Disabilities and Their Families	200000.00	2	400000.00
<b>Total</b>				<b>400000.00</b>

Submitted for Administrative and Financial approval of the Executive Council.

**Decision:**

The Council has approved the proposal. GFR to be strictly followed.

**Agenda No. 32.44**

**CRC Nagpur - Seeking approval for construction of Cabin for Physiotherapy Department at CRC Nagpur.**

A two electrotherapy private cabins (1215 sq. Feet each) with well ventilation are needed to carry out the pain relief services at the CRC Nagpur. It is to increase the pain relief services at the Centre, Privacy and comfort are needed for the successful of the treatment and for the satisfaction of the client. Privacy and confidentiality is one of code of ethics in allied health practice.

Budget: Rs.75,000 for each cabin, Total: Rs.1,50,000/-

Submitted for Administrative and Financial approval of the Executive Council.

**Decision:**

The Council has approved the proposal. GFR to be strictly followed.

**Agenda No. 32.45**

**CRC Nagpur - Seeking approval for one Clinical Assistant at Department of Social Work.**

Department of Social Work has various responsibilities of CRC, Nagpur and its various Functions & duties Performed regularly. So it is kind request provide the additional hands to effectively deliver all the rehabilitative services to persons with disabilities.

Submitted for Administrative and Financial approval of the Executive Council.

**Decision:**

The Council has approved the proposal. The remuneration will be paid in session basis as per NIEPMD Rate.

**Agenda No. 32.46**

**CRC Nagpur - Demand for fund to initiate National trust and RCI recognized Certificate Course in Care Giving.**

The Executive Council approved in 28<sup>th</sup> EC conduction of following HRD programmes at CRC Nagpur with the planned financial commitments. The council instructed that the approval of RCI should be obtained for conduct of courses and curriculum has to be instituted in the guidelines of RCI and National trust.



Sl. No.	Course	Duration	Academic year
1	Certificate course in care giving under RCI	10 months	2018-19
2	Primary training (care giver) under sahayogi scheme of national Trust	3 months	2018-19
3	Advance training (care giver) under sahayogi scheme of National Trust	6 months	2018-19

**Financial commitments/Budget :**

Sr No.	Particulars	Amount	Total
1	Three care giver training courses of RCI and National trust (set up and trainee cost)	Rs. 1,08,000/- Per course X 3 courses	Rs. 3,24,000/-
2	Stipend Primary level National Trust	Rs. 2000/- per student X 20 nos. of students x 3 months	Rs.1,20,000/-
3	Stipend Advance level National Trust	Rs. 2000/- per student X 20 nos. of students x 3 months	Rs.1,20,000/-

**Decision:**

The Council has approved the proposal. GFR to be strictly followed.

**Agenda No. 32.47**

**CRC Nagpur - Seeking approval for of Tentative Budget for Development of Assessment Rooms - reg.**

To Develop of Psychological Assessment Room, following proposed expenditure may be sanctioned.

Sl. No.	Items	Nos.	Area Sqr. Fit	Justification & Specification	Approx. Rate (In Lakh)
1.	Development of Psychological Assessment Room	1	10x12	Bright and well-ventilated; fan and cupboard	Rs. 1.00
2.	Tests / tools / clinical Assessment tols				Rs.2.00
<b>Total Amount</b>					Rs. 3.00

- Budget included equipments & Material Cost

**Decision:**

The Council has approved the proposal. GFR to be strictly followed.

**Agenda No. 32. 48**

**CRC Nagpur - Seeking approval for One Clinical Assistant in Dept. of Clinical Psychology at CRC Nagpur - reg.**

The present scenario is that assessment therapeutic services for children with developmental delays are far too scattered and the existing services units are concentrated in the away from reach and hence they hardly reach the target population. In this regard CRC Nagpur may take initiative to provide rehabilitation services to the person with disabilities. The department of psychology executes rehabilitation programme by providing clinical services, involving in community and outreach activities as well as organizing HRD programs. Department of Psychology, CRC ,Nagpur has taken new cases (1455), follow up cases (621) and provided supportive services (1270) during the session 2017-18. As well as conducted( 03) CRE programs and (06) NON-CRE programmes and participated in (10) CRE and NON-CRE programs organized by other department at CRC,Nagpur during the same session and also taking efforts in coordinating Care giver training programme.

To provide effective services to the clients dept. of clinical psychology need one Clinical assistant in the department.

**Recruitment procedure:**

Post	No. of Post	Age	Educational qualification	Salary	Contract
Clinical Assistant (Psychology)	01	30	M.A/M.Sc in Psychology Relevant experience in the field of disability <b>Valid RCI registration.</b> <b>Desirable:</b> (a) M.Phil. in Clinical/ Rehab. Psychology (b) Publication (c) Experience in teaching/ research/ clinical activities	Session basis NIEPMD approved rates.	Contractual

Submitted for Administrative and Financial approval of the Executive Council.

**Decision:**

The Council has approved the proposal.

**Agenda No. 32.49**

**CRC Nagpur : Need for Equipments and material for Certificate Course for Care Giver.**

There is a acute shortage of care givers for imparting services to PwDs and there are few institutes in Maharashtra those are running such courses. The problem is bound to accentuate in the coming years.

Hence we want to conduct CCCG course. We have the necessary Equipments and material for it.



**Financial commitments/budget:**

Sr. no.	Item	Quantity	Approximate cost (Rs in Lakh)
1.	Computer System (Desktop) with UPS	04	2.0
2.	Speakers	04	0.06
3.	Computer Tables	04	0.28
4.	Chairs	08	0.32
5.	JAWS Software	1	0.80
6.	Anti virus	4	0.05
7.	All in one Printer	1	0.25
	<b>Total</b>		<b>3.76</b>

Submitted for Administrative and Financial approval of the Executive Council.

**Decision:**

The Council has approved the proposal. GFR to be strictly followed.

**Agenda No. 32.50****CRC Nagpur : Establishment of Cabin Unit for speech and hearing department.**

Early detection & Early intervention is main objective of disability field. Speech & hearing department require state of art equipment & sound proof room for the smooth conduction of speech & hearing assessment for the early detection & diagnosis.

Sl. No.	Particulars	Approximate Amount (Rs.)
1	Cabin unit for Speech & Hearing Department	76,000/-
	<b>Total</b>	<b>76,000/-</b>

The proposed budget is Rs.76,000/- only.

Submitted for Administrative and Financial approval of the Executive Council.

**Decision:**

The Council has approved the proposal. GFR to be strictly followed.

**Agenda No. 32.51****CRC – Nagpur : Establishment of Library for Long Term Courses.  
Procurement of books for the library – reg.**

Human resource development is on of the main objective of this institution. Keeping in view of this objective we are going to conduct three long term courses after getting kind approval of 28<sup>th</sup> EC in which 2 programs will be recognized by National Trust and another one will be recognized by Rehabilitation Council of India, New Delhi.

Sl. No.	Particulars	Approximate Amount
1	Referral Books (200 Nos.)	1,50,000/-
	<b>Total</b>	<b>1,50,000/-</b>

Submitted for Administrative and Financial approval of the Executive Council.

**Decision:**

The Council has approved the proposal. GFR to be strictly followed.

**Agenda No. 32.52**

**Construction of boundary wall and Buildings for CRC-Nagpur.**

DEPwD has accorded administrative approval for construction of building for CRC Nagpur. Accordingly, the estimate for carrying out the following civil works have been obtained from CPWD.

Sl.No.	Name of the Civil Work	Estimated Cost (Rs. in Crore)
1.	Construction of Boundary Wall	1.00 Crore
2.	Construction of Buildings	53.53 Crores

Submitted for Expenditure Sanction Please.

**Decision:**

The Council has approved the proposal for construction of Boundary Wall. Building: NIEPMD advised to re-submit after detailed review with CPWD, Nagpur to bring down the cost of the Project; alternately plan for Phased manner.

**Agenda No. 32.53**

**CRC Nagpur : Proposal for starting Skill Training Programme for persons with disabilities under SIPDA(F.Y 2018-19) - reg.**

Persons with disability in India face many challenges when looking to develop employable skills and in gaining meaningful employment. To improve vocational training and employment opportunities, it is proposed to have financial assistance for skill training under SIPDA scheme.

Quality Vocational Training with employability is needed. The proposal is also approved by DEPwD.

**Details of Selected Trade:**

Name of Trade	Nos. of Batches	NSQF Level/ QP Code	Type of Disability to be covered	Batch Size	Duration
Fruit and Vegetable - Pickle Making Technician	1	PWD/ FIC/ Q0102	OH, VI	30	3 Months

Submitted for administrative approval before the Executive Council.

**Decision:**

The Council has approved the proposal.

**Agenda No. 32.54**

**CRC Nagpur : Establishment of Mobile Rehabilitation unit.**

With the aim of bringing services closer to people with disabilities living in remote ,vulnerable communities, need of dedicated Mobile Rehabilitation Service unit has arise , so as to cater the remotest part of the area.

Since we are having 112 HRD Programmes in the year 2018-19, hence there is a dire need of mobile van, which may travel approx 1000 km/ months.

**Financial Commitment/Budget**

**Non-recurring**

Sl. No	Item	Specification/Details	Qty.	Rate/Amount (Rs.)
1.	Vehicle	Along with necessary equipment & accessories TATA 407 Modified,	1	18,00,000/- to 20,00,000/-

**Recurring**

Sl. No	Item	Details	Qty.	Rate	Amount
1		Fuel & other maintenance	1	25000/-p.m	25000/-p.m
2		Driver	1	15000/-p.m	15000/-p.m

Submitted for administrative & financial approval before the Executive Council.

**Decision:**

The Council has deferred the proposal. To hire vehicle on actual basis for actual no. of working days & time; to hire through Annual Rate Contract. GFR to be strictly followed.

**Agenda No. 32.55**

**CRC Nagpur: Setting up of accessible ramp & accessible toilet.**

CRC-Nagpur is functional at Yashwant Stadium, Nagpur. Though this centre is sharing its space with SSA there is a need of an accessible toilet and a ramp for PwDs.

It is needed for accessibility of building for PwDs. Having access to the toilet is the major challenge faced by the clients, due to the fact that they are persons with disabilities & have mobility challenges.

Hence, following arrangements are proposed to be made at CRC-Nagpur.

- a) Accessible male toilet - 01 No (Male Cluster urinal 05 outlet)
- b) Accessible female toilet - 01 No
- c) A ramp – there is a need of a ramp at the entrance for access to the center.

**Financial Implication** Rs.85,000/-.

If approved a proposal will be requested form CPWD / NMC for preparation of estimate for accessible ramp & toilet and submit for fund release to DEPwD under SIPDA.

**Decision:**

The Council has approved the proposal. GFR to be strictly followed.

**Agenda No. 32.56**

**CRC Nagpur : Submission of proposal for approval of internal auditor.**

The following agenda point regarding internal auditor is submitted herewith:

- Already an internal auditor is appointed at NIEPMD for CRC-N. In continuation to that it is proposed to have another internal auditor at Nagpur itself for pre audit purpose for next F.Y.

Due to this additional expenses worked out to be 70,000/- per year.

**Decision:**

The Council has approved the proposal. GFR to be strictly followed.

**Agenda No. 32.57**

**CRC Nagpur : Requirement of furniture & other equipments for Multi Purpose hall**

Human Resource Development is one of the main objectives of CRCs. In the current session, CRC Nagpur is conducting 15 CRE and 10 Non-CRE programmes. The following are needed for proper seating arrangement of the participants in the multipurpose hall.

Furniture, sound system and use of multimedia are necessary needs for smooth conduction of short term training programmes. Further it will be useful for proposed long term training programmes also.

**Financial commitments/budget:**

Sr. No.	Item	Quantity	Approximate cost (Rs in Lakh)
1.	Chairs	50	0.40
2.	Podium/Dias	1	0.10
3.	Sound System	4 Speakers, amplifiers & 2 Cordless mic	0.30
4.	DLP Projector with Screen	01	0.40
5.	Desktop Computer with UPS	01	0.50
<b>Total</b>			<b>1.70</b>



Submitted for kind financial approval before Executive Council.

**Decision:**

The Council has approved the proposal. GFR to be strictly followed.

**Agenda No. 32.59**

**CRC Nagpur : Need for equipments and material for Certificate Course for Caregiver.**

There is a acute shortage of care givers for imparting services to PwDs and there are few institutes in Maharashtra those are running such courses. The problem is bound to accentuate in the coming years.

After getting necessary equipment and material, the quality of training programme will be increased. It will be useful for STTPs/LTTPs also.

**Financial commitments/budget:**

Sr. no.	Item	Quantity	Approximate cost (Rs in Lakh)
8.	Computer System (Desktop) with UPS	04	2.00
9.	Speakers	04	0.06
10.	Computer Tables	04	0.28
11.	Chairs	08	0.32
12.	JAWS Software	1	0.80
13.	Anti virus	4	0.05
14.	All in one Printer	1	0.25
	<b>Total</b>		<b>3.76</b>

Submitted for kind financial approval before Executive Council.

**Decision:**

The Council has approved the proposal. GFR to be strictly followed.

**Agenda No. 32.60**

**CRC Nagpur : Setting up a splinting unit for fabrication of Hand Splints and Assistive Devices.**

The holistic rehabilitation programme aims at functional independence of the client which involves careful rehabilitation interventions as well as prescription of assistive devices. So to make the person functionally independent the therapeutic interventions as well as the assistive device prescription has to be planned carefully. Occupational Therapy always aims at client's active participation in self care, leisure and productivity to give them a balanced "Quality of Life". In order to keep the client involved actively in self care, leisure and productivity the use of appropriate assistive device is very important.

Supplying customized assistive devices to the needy clients and thereby enhancing their productivity.

- To make functionally independent to the maximum possible level
- Empower and enhance the "Quality of Life"

**Financial Statement**

Sl. No	Type	Product	Total (INR in Lakhs)
1	Non Recurring	Machineries and tools for Fabrication of splint and assistive devices	2.00
2	Recurring	Materials for fabrication	0.50
		<b>Total</b>	<b>2.50</b>

**Decision:**

The Council has approved the proposal. GFR to be strictly followed.

**Agenda No. 32.61**

**CRC Nagpur : Approval of tentative budget for development of Speech and Language Department.**

Composite Regional Center is actively involved in assessment and management of pediatric and geriatric population with special needs. There is a demand for speech and language therapy services for overall improvement of communication skills in PWD's. In this regard, CRC Nagpur may take initiative to provide state of the art facilities by developing well equipped Speech and Language department.

A well-equipped speech and language department includes books, assessment tools, Alternative and Augmentative communication aids and speech software's that will provide client specific data to plan and execute individualized therapy plans for each beneficiary.

Proposed expenditure for speech and language department is as follows:

Sr. No.	Particulars	Specifications	Approximate Price (In Lakh )
1	Books	Neuroanatomy, Voice, Development of speech and Language disorders, Voice Disorders, etc.	1.00
2	Speech software	Vaghmi, Dr. Speech, AAC aids, etc.	4.00
3	Language assessment tools	REELS, CELF, TOLD, PLS, etc.	2.00
		<b>Total.</b>	<b>7.00</b>

Submitted for the administrative & financial approval of Executive Council please.

**Decision:**

The Council has approved the proposal. GFR to be strictly followed.

**Agenda No. 32.62**

**CRC Nagpur : Approval of Tentative Budget for Development Of Therapeutics Rooms**

Overall development is one of the major objectives of Composite Regional Centre. As per census 2011, total population of persons with disabilities in Maharashtra state is 29,63,392 persons and 3,41,371 are from age group 0-9 years. There is huge demand of therapeutic Services to children with special needs. In this regard CRC Nagpur may take initiative to develop the Behaviour Modification cum Relaxation Room at CRC, Nagpur.

The present scenario is that therapeutic services for children with developmental delays are far too scattered and the existing services units are concentrated in the away from reach and hence they hardly reach the target population.

To Develop of Behaviour Modification cum Relaxation Room, following proposed expenditure may be sanctioned.

SI. No.	Items	Nos.	Area Sqr. Fit	Justification & Specification	Approx. Price (In Lakh)
1.	Development of Behaviour Modification cum Therapeutic Relaxation Room	1	10x12	Bright and well-ventilated; well, With Sound System, fans & Relaxation CDs	1.00
	<b>Total Amount</b>				<b>1.00</b>

- Budget included equipments & Material Cost

Submitted for kind approval of executive council please.

**Decision:**

The Council has approved the proposal. GFR to be strictly followed.

**Agenda No. 32.63**

**CRC Nagpur: To Consider Renewal of Contract with Pay Scale reg.**

CRC Nagpur is running through contractual appointments of staff as total 19 posts have been sanctioned on contract basis. Earlier the posts were filled for six months which were extended for another six month in 28<sup>th</sup> EC meeting. The extension has ceased on March 2018. Since, the staff in position is now well versed with the functioning of CRC Nagpur, it is submitted that they present staff may be allowed to continue on contract basis till March 2019 or sanctioning of staff on regular basis whichever is earlier.



**Decesion:**

The Council advised to Director, NIEPMD to review the pay of all CRCs were the post on filled by contract basis. The pay of contract staff across all CRCs be equalized.

**Agenda No. 32.64**

**CRC Nagpur : Proposal of Tree cutting at CRC Nagpur allotted site.**

In consultation with NMC - Garden Department regarding tree cutting of CRC allotted site, it is proposed that a tender can be floated regarding tree cutting. For getting tree cutting permission from Nagpur Municipal Corporation (NMC), against each removal of tree, we have to submit Rs. 5500/- as security deposit amount. Number of trees communicated by CPWD officer was (that would be coming in our building plan) 95 trees. Then 95 trees x Rs. 5500/- = Rs.5,22,500/- has to be submitted to the NMC Garden Department which is refundable after three years. if survival report of trees is approved depending upon the survival rate.

Financial Security Deposit of Rs.8 Lakh to be deposited to NMC. As soon as these trees are cuter it will be easy to start with building construction at CRC allotted site. For tree removal-vendor finalization procedure will be carried out with NIEPMD's administrative approval

Submitted for administrative approval before the Executive Council.

**Decision:**

The Council has approved the proposal. GFR to be strictly followed.

**Agenda No. 32.65**

**CRC Nagpur: Proposal to plant the sapling against the tree that are cut from CRC's allotted site.**

When counting/ valuation of tree at site was done - total 501 trees were counted. Out of which exact number of tree needed to be cut is 95( given by CPWD official). We have to plant 05 saplings (approximate 95 trees x 05 = 475 saplings). For plantation no separate land will be provided by NMC. These sapling needs to be planted along road side and care must be given for these plants up to 3 years and with yearly report to be submitted to NMC Garden Department about how many plants survived/ not survived.

Once these trees plantation is done and survival report submitted to NMC the Security Deposit with Garden Department will be refunded to CRC after 03 years.

Due to tree cutting permission proper space will be available for construction of CRC building. Surrounding greenery will increase.

Submitted for kind administrative approval of the Executive Council.



**Decision:**

The Council has approved the proposal. GFR to be strictly followed.

**Agenda No. 32.66**

**CRC Nagpur : Proposal of have big LED screen/display board reg.**

In order to have wider publicity for CRC Nagpur it is proposed to install a big size LED screen/display board at the top (front side) of CRC's existing building. The current location of CRC building is such that it is in mid of the city and major crowd passes during office timings through the front flyover placed opposite to CRC building. Till now CRE programs were the main source of advertisement. CRC can make its wide publicity through this.

**Financial Statement**

Sl. No	Particulars	Details	Unit Price	Total Cost ( In Rs.) approx
1	18 * 10 ft size screen	LED screen/Display Board	-	1,50,000/-
Total				<b>1,50,000/-</b>

Submitted for administrative and financial approval before the Executive Council.

**Decision:**

The Council has approved the proposal. GFR to be strictly followed.

**Agenda No. 32.67**

**CRC Nagpur: Proposal of doing advertisement for CRC Nagpur through digital van**

In order to take major step in advertisement of CRC, use of advertising at various locations of Nagpur through digital van is proposed. All Nagpurians will have sight of this digital van at various squares of Nagpur city.

Under the project of smart city every nuke and corner of city is digitalized by display screen by state NMC. Even CRC needs to have larger publicity in same way

**Financial Statement**

Sl. No	Particulars	Details	Unit Price	Total Cost ( In Rs.) approx. per year
1	06 * 08 ft size advertisement screen of digital van	Audio and video display will be at 50-60 areas of Nagpur between 10 am to 9 pm for 26 days per month	-	2,00,000/-
Total				<b>2,00,000/-</b>

Submitted for administrative approval before the Executive Council.

**Decision:**

The Council has approved the proposal. GFR to be strictly followed.

**Agenda No. 32.68**

**CRC Nagpur: Approval for Constitution of purchase committee for the year 2018-19**

There is a need to constitute a purchase committee for CRC-N for the year Financial Year 2018-19. CRC-N needs to have a purchase committee for its smooth functioning .Purchase committee will look after all purchase procurement and services for CRC-N for FY 2018-19.

Sl. No	Details	Name of the members
1	Local purchase committee as per GFR.	01.Smt.Sonali Gedam- Admin Officer 02.Shri.Anilkumar Rawal-Accountant 03.Any one Asst.Prof. of CRC Nagpur

Submitted for administrative approval before the Executive Council.

**Decision:**

The Council has approved the proposal. GFR to be strictly followed.

**Agenda No. 32.69**

**CRC Nagpur: To authorized two signatories as authorized signatories for operating bank account – reg.**

According to 28<sup>th</sup> EC approval, we have opened a separate savings bank account for CRC-N with PNB, Hanuman Nagar, Nagpur. Approval of EC is sought for approving authorized signatories as mentioned below:

Sl.No.	Name	Designation
1	Shri Gurbuksh Chand Jagota	Director, CRC, Nagpur.
4	Mrs.Sonali Gedam	Administrative Officer

Submitted for administrative approval before the Executive Council.

**Decision:**

The Council has approved the proposal. GFR to be strictly followed.



**Agenda No. 32.70**

**CRC Nagpur : Renovation of first floor for CRE/Non CRE and other office purpose**

In connection to CRE programme – it is decided to provide first floor as a multipurpose hall to conduct CRE/Non CRE programme. Out of total space allotted to CRC-N, approximate 1100Sq.ft. of first floor is not in a usable condition. Hence it needs to be repaired. Some beautification process is to be carried out along with electrical work.

Since problem of space is increasing day by day as more and more material is being purchased for CRC-Nagpur. Hence there is need to renovate the first floor.

**Financial commitment:**

Total expenditure for cleaning and renovating is worked out as follows.

Sr.No.	Material	Qty.	Rate (Rs.) Approx.	Amount (Rs.) Approx.	Taxes
1	Table Fan	04 Nos.	3300/-	13200/-	Inclusive
2	Cooler	04 Nos.	11000/-	44000/-	-
3	White Wash	11 Kg. Lime etc		3000/-	-
4	Labour Charges	2 Days (Cleaning & White Wash)	200/- 400/-	400/- 800/-	-
5	Temporary Electrical Connection	Wiring 5 Switch Board	600/- 1500/-	2100/-	-
6	Electrician Charges	1 Day	400/-	400/-	-
7	Curtain	9 windows, 2 Each	500/-	4500/-	-
8	Mat (PVC fiber coat carpet)	(10x10x10Sq.ft.) 1000Sq.ft x Rs.15/-	Approx.	15000/-	-
9	Wall Paper		15/-	15000/-	-
10	Temporary Roof			10000/-	-
11	Window glasses repair			18000/-	-
12	10 % contingencies			12640/-	-
	<b>Total</b>			<b>1,39,040/-</b>	

**Decision:**

The Council has approved the proposal. GFR to be strictly followed.



**Agenda No. 32.71**

**CRC Nagpur: To have CRC's TAN No., PAN No, GST No.**

Since ours is a newly established center, we don't have our TAN, PAN, GST No.

Since our own account is now open with PNB, Nagpur, we are in need to have our own TAN No, PAN No. Also since CRE are also conducted regularly, in future we may require GST number also.

Submitted for administrative approval only.

**Decision:**

The Council has approved the proposal.

**Agenda No. 32.72**

**CRC Nagpur - Request to accord permission for opening of two separate bank accounts for ADIP and Skill Training SIPDA Project respectively.**

Consequent upon opening an separate bank account In Punjab National Bank, Nagpur for CRC-N it is proposed to have two more separate bank accounts for ADIP and SIPDA respectively in Punjab National Bank, Medical Square, Nagpur.

In the year 2018-19 ADIP grant and SIPDA grant can be received by CRC-N. Hence there is a need to maintain its two separate bank accounts.

**Proposed Authorised Signatories:**

Sl.no.	Name (Shri/Dr.Ms)	Designation
1.	Gurbuksh Chand Jagota	Director
2.	Sonali Gedam	Administrative Officer
3.	Neeraj Madhukar	Assistant Professor(Spl.Ed)
4.	Aparna Bhalerao	Assistant Professor(CI.Psy.)

**Mode of operation:**

It is proposed that the SB account will be operated by way of signing the cheque by two signatories.

**Decision:**

**The council has approved the proposal.**





**Agenda No. 32.73**

**CRC Nagpur - Proposal to start D. Ed. Spl. Edu. (Autism Spectrum Disorder) course from academic Session 2019-20.**

As per census 2011, total population of persons with disabilities is 29,63,392 in Maharashtra state in which 5,74,052 is Visually Impaired, 4,73,271 is Hearing Impaired, 4,73,610 is Speech Impaired, 5,48,418 is Locomotor Disabled, 1,60,209 is Mentally Challenged, 58,753 is Mentally Ill, 1,64,343 is Multiple Disabled and 5,10,736 is any other types of disability. According to Rehabilitation Council of India's website, there is no RCI approved training centre in the state of Maharashtra offering courses on D. Ed. Spl. Edu. (Autism Spectrum Disorder). There is huge demand of trained professional in ASD field. Being a nodal agency for empowerment of persons with disabilities in the Maharashtra state, CRC Nagpur may take initiative to run the above said course from next academic year.

2. To run D. Ed. Spl. Edu. (Autism Spectrum Disorder) from academic session 2019-20, following proposed expenditure may be sanctioned.

Sr. No.	Particulars	Availability at CRC	Requisition	Amount approximately (Rs. In Lakh)
1	Core Faculty (2 x 35000 x 12)	nil	02	08.40
2	Visiting faculty - (on approved rate/ Session basis) Pediatrician 01 Dietician 01 Music therapist 01 Yoga therapist 01 Drama & movement therapist 01	-	One Each	02.00
3	Books for D. Ed. SE (ASD)	nil	Minimum 200 Titles	02.00
4	Furniture and equipments for classroom	nil	For 25 Students	05.00
5	* Rented accommodation for Classroom, Built Space (Minimum 600 Sqft. X 50 rupees p.s.f..x 12)			03.60
6	RCI recognition, Affiliation and incidental charges	NA	As per norm	01.50
	<b>Total</b>			<b>22.50</b>

\* We are in process to get Govt. NMC rent-free school building for running the trainings and other activities of CRC, the cost of sr. no. 5 will not be required, and may be deducted.

3. In addition to above, the competent authority is requested to accord administrative approval to start D.ED.SE (ASD) Course, engage two core faculties from the session (2019-20) full time and two from next academic session (2020-21) full time, hire space, purchase of furniture for classroom and library books.

**Decision:**

The Council has approved the proposal. GFR to be strictly followed.



## **Agenda 32.74**

### **Submission of Proposal under R&D**

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With reference to the approval of General Council allocating 6 National Centre of Importance for various disabilities to implement RPwD Act, 2016, the following Research proposals with focus on resource materials development are submitted for administrative approval of EC please.

Sl.No.	Area of Research	Budget Outlay			
		Editor Honorarium	Writer Honorarium	Printing Cost	Total Cost
1.	CP and its Management	20000	80000	200000	300000
2.	ASD and its Management	20000	80000	200000	300000
3.	SLD and its Management	20000	80000	200000	300000
4.	DB and its Management	20000	80000	200000	300000
5.	MD and its Management	20000	80000	200000	300000
6.	SCA and its Management	20000	80000	200000	300000
7.	MD and its Management	20000	80000	200000	300000
8.	MS and its Management	20000	80000	200000	300000
9.	MI and its Management	20000	80000	200000	300000
10.	ND and its Management	20000	80000	200000	300000

Submitted for a Financial Approval of Rs.30.00 Lakh for ten Research Project Please.

#### **Decision:**

The EC has concurred for the proposal and advised NIEPMD to request for fund allocation under R&D head for some of the proposals.

