



सत्यमेव जयते

F.No.8-1/2017 NI

भारतसरकार/ Government of India

दिव्यांगजन सशक्तिकरणविभाग/ Department of Empowerment of Persons with Disabilities

सामाजिकन्यायऔरअधिकारितामंत्रालय/ Ministry of Social Justice & Empowerment

पाँचवातल, बीविंग, पर्यावरणभवन, सीजीओकॉम्प्लेक्स, लोधीरोड, नईदिल्ली -110003, दूरभाष-011-24369029
5th Floor, B Wing, PtDeendayalAntodayaBhavan, CGO Complex, New Delhi-110003, T.No.011-24369029

Dated 6th August, 2018

To,

Director,
NIEPMD, Chennai

Sub:- Approved Minutes of the 33rd meeting of Executive Council of NIEPMD, Chennai held on 13.7.2018 – reg.

Sir,

I am directed to refer to the above-mentioned subject and to forward herewith approved minutes of 33rd meeting of Executive Council of NIEPMD, Chennai held on 13.7.2018 at Conference Room of NIEPMD, Chennai for necessary action.

Yours faithfully

(Sauranshu Sinha)

Under Secretary to the Govt. of India

Mr. Kothari
pts. put in the file

NIEPMD, CHENNAI

Agenda 33.01

Confirmation of the minutes of the meeting of Previous Meeting (32nd EC).

Decision:

The Executive Council has confirmed the minutes of the previous EC meeting (32) held on 12/04/2018 at DEPwD, New Delhi.

Agenda 33.02

Action taken report on the resolutions of the 32nd meeting of the Executive Council held on 12/04/2018 at DEPwD, New Delhi.

Decision:

The Executive Council noted the Action Taken Report of the previous EC and advised the following:-

- i) **32.04:(ii)** The estimates with all requisite documents are to be submitted to DEPwD at the earliest on the civil work of vertical expansion of the rear side of NIEPMD building.
- ii) **32.04:(iii)** The total estimate for construction of skill training centre, adult training unit, P & O, ADIP Stores and research block is Rs. 36.40 crores. Post confirmation from AYUSH in writing for the amount of Rs. 10 crores, for the remaining Rs. 26.04 crores, detailed estimates with all requisite documents to be submitted to DPwED.
- iii) **32.06:** Department wise, course wise staff details are to be submitted separately for faculties, technical staff, projected staff and non – technical staff. Status of Phase II recruitment is to be submitted as part of ATR in the next EC.
- iv) **32.07:** The EC asked for clarification on the total income and expenditure per annum from the hostel charges as per the new proposal. The details are to be submitted as part of ATR in the next EC.
- v) **32.10:** The EC observed that a journal will be published by selecting 10 good papers.
- vi) **32.19:** On the issue of organizing the National Summit on Employment Opportunities for adults with Multiple Disabilities, NHFDC needs to be involved under intimation to Ministry. EC also advised to conduct job fairs regularly.


11
18

Agenda 33.03

Approval of Annual Accounts for the Year 2017-18 of NIEPMD, Chennai.

Decision:

The EC approved the annual accounts of NIEPMD for the year 2017-18 and advised the following:-

- i) EC advised to stop utilisation of GIA in payment of interest on GPF with immediate effect.
 - ii) GPF corpus may be deposited in public sector banks providing better rates of interest.
 - iii) GPF Corpus may be decided in the best interests of the Institute based on the study made with prior approval of EC, further the funds to be deposited in Nationalised Banks only.
 - iv) NIEPMD will propose for ADIP funds which may include CRC-Kozhikode and CRC-Nagpur and after receiving funds; they may be transferred to the concerned CRCs.
 - v) ADIP camps need to be organized in collaborations with NGOs / CSOs.
 - vi) Proposals under AGP scheme of DEPwD to be immediately submitted to plan awareness creation of MD, ASD, CP, DB, SLD etc., included in the RFD Act & DEPwD schemes etc.
 - vii) EC noted NIEPMD depositing 40% advance to ALIMCO against procurement of ADIP materials and further noted the significant delay in delivery of ADIP materials to NIEPMD causing inconvenience in timely completion of targets & furnishing UCs. EC directed the Director to submit the detailed report to DEPwD immediately.
 - viii) In SIPDA expenditure shown under the head "RAW MATERIAL" is actually "training cost" for skill development. Therefore, this expenditure in future is to be debited under the Head TRAINING COST.
 - ix) CRCs are to be registered as CHILD AGENCY under NIEPMD in EAT module of PFMS.
 - x) Separate Bank account for each CRC shall be opened through which funds for CRCs will be routed.
- 

Agenda 33.04

Development of models of employment opportunities for adult with multiple disabilities.

Decision:

The EC approved the proposal with total financial outlay of Rs. 30 lakhs @ Rs. 5 lakhs per programme.

Agenda 33.05

Research project- title: oral hygienic kit children with multiple disability.

Decision:

The EC approved the proposal in principle and advised to lay more focus on R&D activities and observed that all such R&D proposals are to be sent to DEPwD.

Agenda 33.06

Construction of SC/ST beneficiary building approval for vertical extension of additional floors on the SC/ST beneficiaries building at NIEPMD, Chennai.

Decision:

The EC approved the proposal. The EC further directed NIEPMD, to submit the proposal to construct 8 floors to DEPwD seeking funds from SC/ST funding from GOI. However, CSR funding may be explored for additional financial requirement.

Agenda 33.07

Approval for enhancement of honorarium for visiting/guest faculties of various departments of NIEPMD, Chennai.

Decision:

The EC advised to resubmit the proposal after clarification on rates followed by other National Institutes like NIRTAR/ NIEPID/NIEPVD and submit with justification with RCI/ University and other affiliating body norms.

Agenda 33.08

Approval for intake of staff for BASLP course as per minimum staff requirement prescribed by RCI guidelines.

Decision:

The EC approved the proposal to engage staff.



Agenda 33.09

Approval for re-designation from the post of lecturer to assistant professor (without any financial implications).

Decision:

The EC noted that the issue is being dealt by the Ministry under Uniformity of Pay Scales for all NIs.

Agenda 33.10

Hostel Charges for Students - Concession.

Decision:

The EC approved the proposal. However, the EC advised to submit cost benefit analysis as part of ATR in the next EC.

Agenda 33.11

Approval for Engagement of Consultants on Session Basis.

Decision:

While approving the rates, EC pointed out that the number of consultants and payments made for the quarter may be submitted as part of ATR in the next EC. EC also directed that while fixing honorarium, care must be taken to ensure the qualifications and experience in the concerned slab.

Agenda 33.12

Approval for Transferring the Affiliating University from University of Madras to Dr. M.G.R. Medical University, Chennai for M. Phil Clinical Psychology Course - Reg.

Decision:

The EC approved the proposal.



**CRC,
KOZHIKODE**

Agenda 33.13

Action taken report on the resolutions of the 32nd meeting of the Executive Council held on 12/04/2018 at DEPwD, New Delhi.

Decision:

- The EC approved the action taken report and directed that all the construction activities to be completed by December 31, 2018.
- The EC also directed that all CRCs to give Action Taken Report on annual action plan in the subsequent ECs.
- CRC, Kozhikode to inaugurate building latest by 31/12/2018.

Agenda 33.14

CRC- Kozhikode: Approval of annual accounts for the year 2017-18 of CRC, Kozhikode.

Decision:

The EC approved the annual accounts of the CRC-K for the year 2017-18 and directed that the fees and other income from HRD may be accounted under the Head INTERNAL ACCRUALS from the financial year 2018-19.

Agenda 33.15

CRC- Kozhikode: proposal for approval of delegating administrative and financial powers for director, CRC-Kozhikode.

Decision:

The EC approved the proposal with the changes. Revised Delegation of Administrative and Financial powers enclosed.

Agenda 33.16

CRC- Kozhikode: Engagement of a Library cum Academic Assistant.

Decision:

The EC approved the proposal with financial implication of Rs.20,000/- per month or as per minimum pay in the state Govt. of Kerala.

2

Agenda 33.17

CRC- Kozhikode: Procurement of Academic / Reference Books for Departments of Occupational Therapy, Speech and Hearing, Vocational Training and Rehabilitation and Clinical Psychology.

Decision:

The EC approved the proposal with financial implication of Rs. 10 lakhs (Occupational Therapy – Rs. 2.50 Lakhs; Speech and Hearing- Rs. 3.00 lakhs; Vocational Training and rehabilitation Rs. 2.0 lakhs; Clinical Psychology Rs. 2.50 lakhs).

Agenda 33.18

CRC- Kozhikode: Permission for Setting up Sensory & Virtual Reality Training Room at Occupational Therapy Department.

Decision:

The EC approved the proposal with financial implication of Rs. 3.00 Lakhs.

Agenda 33.19

CRC- Kozhikode: Approval for Procurement of objective Physical Evaluation Tools for Physiotherapy Department.

Decision:

The EC approved the proposal with financial implication Rs. 1.65 Lakhs.

Agenda 33.20

CRC- Kozhikode: Up-gradation of intelligent hearing system for department of Speech and Hearing.

Decision:

The EC approved the proposal with financial implication of Rs. 7.00 + GST.

Agenda 33.21

CRC- Kozhikode: Approval for Therapy Material Modification in the Regional Languages.

Decision:

The EC approved the proposal with financial implication of Rs. 3.50 Lakhs.

2

**CRC,
KOZHIKODE**

Agenda 33.13

Action taken report on the resolutions of the 32nd meeting of the Executive Council held on 12/04/2018 at DEPwD, New Delhi.

Decision:

- The EC approved the action taken report and directed that all the construction activities to be completed by December 31, 2018.
- The EC also directed that all CRCs to give Action Taken Report on annual action plan in the subsequent ECs.
- CRC, Kozhikode to inaugurate building latest by 31/12/2018.

Agenda 33.14

CRC- Kozhikode: Approval of annual accounts for the year 2017-18 of CRC, Kozhikode.

Decision:

The EC approved the annual accounts of the CRC-K for the year 2017-18 and directed that the fees and other income from HRD may be accounted under the Head INTERNAL ACCRUALS from the financial year 2018-19.

Agenda 33.15

CRC- Kozhikode: proposal for approval of delegating administrative and financial powers for director, CRC-Kozhikode.

Decision:

The EC approved the proposal with the changes. Revised Delegation of Administrative and Financial powers enclosed.

Agenda 33.16

CRC- Kozhikode: Engagement of a Library cum Academic Assistant.

Decision:

The EC approved the proposal with financial implication of Rs.20,000/- per month or as per minimum pay in the state Govt. of Kerala.



Agenda 33.17

CRC- Kozhikode: Procurement of Academic / Reference Books for Departments of Occupational Therapy, Speech and Hearing, Vocational Training and Rehabilitation and Clinical Psychology.

Decision:

The EC approved the proposal with financial implication of Rs. 10 lakhs (Occupational Therapy – Rs. 2.50 Lakhs; Speech and Hearing- Rs. 3.00 lakhs; Vocational Training and rehabilitation Rs. 2.0 lakhs; Clinical Psychology Rs. 2.50 lakhs).

Agenda 33.18

CRC- Kozhikode: Permission for Setting up Sensory & Virtual Reality Training Room at Occupational Therapy Department.

Decision:

The EC approved the proposal with financial implication of Rs. 3.00 Lakhs.

Agenda 33.19

CRC- Kozhikode: Approval for Procurement of objective Physical Evaluation Tools for Physiotherapy Department.

Decision:

The EC approved the proposal with financial implication Rs. 1.65 Lakhs.

Agenda 33.20

CRC- Kozhikode: Up-gradation of intelligent hearing system for department of Speech and Hearing.

Decision:

The EC approved the proposal with financial implication of Rs. 7.00 + GST.

Agenda 33.21

CRC- Kozhikode: Approval for Therapy Material Modification in the Regional Languages.

Decision:

The EC approved the proposal with financial implication of Rs. 3.50 Lakhs.

2

Agenda 33.22

CRC- Kozhikode: Approval for Procurement of Equipment / Software for Dept. of Clinical Psychology.

Decision:

The EC approved the proposal with financial implication Rs. 5, 91,500/-.

CRC, NAGPUR

Agenda 33.23

CRC-NAGPUR: Action Taken Reports on the Resolutions of the 32nd Meeting of the Executive Council Held on 12/04/2018@Depwd, New Delhi.

Decision:

The EC approved the action taken report of CRC-Nagpur for the year 2017-18 and directed that the fees and other income from HRD may be accounted under the Head INTERNAL ACCRUALS from the financial year 2018-19.

Agenda 33.24

CRC-NAGPUR: Proposal for Approval of Delegating Administrative and Financial Powers for Director, CRC-NAGPUR.

Decision:

The EC approved the proposal with the changes. Revised Delegation of Administrative and Financial powers is enclosed.

Agenda 33.25

CRC- Nagpur: Approval for Construction of Building and Boundary Wall for CRC, NAGPUR - resubmitted.

Decision:

The EC directed that the matter is to be discussed with CPWD, Nagpur to reduce the cost. Further EC advised that the Engineer of NIEPMD& Director CRC to visit CPWD, Nagpur and get the revised estimates and plan.



Agenda 33.26

CRC- Nagpur: Approval for engaging one assistant Physiotherapy at Department of Physiotherapy and Clinical Assistant Department of Speech And Hearing.

Decision:

The EC approved the proposal.

Agenda 33.27

CRC- Nagpur: Approval for internal revenue generation approval for charging service fee/user charges from beneficiaries.

Decision:

The EC approved the proposal.

CRC, GORAKHPUR

Agenda 33.28

CRC- Gorakhpur: Approval for Construction of Boundary Wall for CRC-Gorakhpur.

Decision:

The EC approved the proposal.

2

**DELEGATION OF ADMINISTRATIVE AND FINANCIAL POWERS
TO DIRECTOR Composite Regional Centres under the administrative control of
NIEPMD, Chennai.**

- a. To grant all kinds of leaves to Group A, B and C Staff except Director.
- b. To sign and issue of due increment certificates for all Group A,B and C Staff except Director.
- c. To engage any legal practitioner and to present the cases on behalf of the centre in consultation with Director, NIEPMD, Chennai.
- d. To insurance of assets of the centre for proper maintenance and upkeep after obtaining administrative and financial approval from Director, NIEPMD.
- e. All the Expenditures of the Composite Regional Centre should be incurred as per laid down procedure of GFR.
- f. Director, Composite Regional Centre is empowered to incur non-recurring expenses up to Rs.50, 000/- within the approved budget.
- g. All the TA/DA bills as per entitlements of the staff of Composite Regional Centre will be approved by Director, Composite Regional Centre.
- h. Director, Composite Regional Centre, can approve all Recurring Expenses as per approved Budget.
- i. Annual Receipt & Payment Account, Income & Expenditure Account, Balance sheet along with Schedules & Annexure will be prepared and submitted to NIEPMD, Chennai within one month of completing of the Financial Year.
- j. Director, Composite Regional Centre will submit , from time to time demand to Ministry for release of Grant by submitting Utilization of Grant, Expenditure Statement, proposed Expenditure and other information as desired by Ministry. This may be done after obtaining due approval from Director, NIEPMD.
- k. Director, Composite Regional Centre will propose Annual Action Plan and Budget before the Executive Council.
- l. The income received from services will be deposited in the Bank Account on daily basis by keeping proper account.
- m. All the Expenditures will be incurred after due approval of the competent authority; Composite Regional Centre will make all payments through Payment Vouchers and updating in Cash/Bank Accounts.
- n. The Centre should maintain proper register for Stocks, Assets as per laid down procedure of GFR.
- o. The Centre should maintain Receipt Voucher, Payment Vouchers and Journal Vouchers along with all supporting documents in separate files.

2