

National Institute for Empowerment of Persons with Multiple Disabilities, Chennai

(Dept of Empowerment of Persons with Disabilities,

Min. of Social Justice & Empowerment, GOI)

ECR Muttukadu, Kovalam Post, Chennai

Department of Social Work (Unit: Service & Programme)

NIEPMD/SW/2018-19

Date:10/05/2018

MINUTE OF FIRST CLINIC ADVISORY BOARD MEETING

Department of social work (services and programme) organized first advisory board meeting on 7th may 2018 at mini committee hall from 10.00 am to 1.10 pm.

Members present:

1. Shir .Nachiketa Rout - Asso.Prof.in Sg&Hg.
- 2.Dr.J.Vijayalakshmy - Head Department Of Medical Science
- 3.Dr.A.Amarnath -Head Department Of Social work
- 4.Shir.P.kamaraj -Lect.in spl.Education
- 5.Shir.S.Karthikeyan - lect.in Clinical Psychology
6. Shir.Dewendra Prasad -RO in MD
7. Shir.Gurumoorthy -RO in Therapeutics.
- 8.Smt.S.Sobihya vani - Spl.teacher in ECSE.
- 9.Ms.C.kayalvizhi - Clinical Staff(On contract)
- 10.Mrs.Subhashini -RO in EI
- 11.Smt.Vasantha selva Kumari - parent
12. Ms Kavita Subramanian - parent
13. Ms.kalaimathi - parent
14. Ms.suganya -parent
- 15.Ms.Thenmozhi -parent
- 16.Ms.Chitra -parent
17. Ms.Parameshwari -parent
18. Ms.Divyalakshmi -parent
19. MS.Aswini -parent

The meeting was commenced by Mr. Rajesh Ramachandran with welcome note and brief introduction on purpose of meeting. He informed the members that the term for the present committee members is for a period of One year

The following Agenda was discussed:

1. Feedback regarding all departments services from parents.
2. Suggestions requested from parents to improve the services.
3. General problems faced and basic requirements of the clients have been discussed.
4. Need for recreational activities like sports, cultural; etc for follow up clients
5. Rating was taken on all the aspects of service available in NIEPMD.

Mrs.Vasantha Selva Kumari, Mrs.Aswini, and Mrs.Parameshwari

- a. Expressed that due to increased member of beneficiary the session time allotted to each beneficiary is being reduced and suggested that recruiting new staff would solve the problem.
- b. Periodic Re-assessment is not being perform in most of the departments.
- c. Requested for separate notice board for parents.

Mrs.divyalakshmi, Mrs.Kalaimathi, and Mrs.Thenmozhi

- a. Since some of the therapist have difficulty in communicating in the local language, some of the parents face problem during therapy session.
- b. Suggested that provision of feeding/Dining room. Would be helpful to handle the kids.
- c. Complained about the discrimination being shown on few of the parents
 1. In allotment of therapy
 2. In Allowing parents into the therapy room during the session and have suggested that general rules and token system should be implemented.

Mrs.Suganya, Mrs.Kavitha Subramanyam, and Mrs.Chitra

- a. Requested for need based interventions and also substitution of therapist when he/she is on leave or on duty.
 - b. Concessional diaper distribution for the clients would be beneficial
 - c. Requested for need based interventions and also substitution of therapist when he/she is on leave or on duty.
- They also expressed their happiness about few staff members in each department for their dedicated service.
 - The meeting was concluded by Mr. **Shir.Nachiketa Rout** HOD speech and Hearing and communication, The committee will work on the above minted issues for improvement once in three months
 - Parents have requested for the following provision in View of benefit of their children

- a. Mobility aid
- b. Festival celebration
- c. Play area
- d. Sports & Cultural
- Rating was taken on all the aspects of service available in NIEPMD by Mr. Devendra Prasad.

Agenda item wise Action plan

Agenda :1 Feedback

Feedback	Staff Name	Advisory Board Action Plan
Department wise feedbacks were received.		put forward to concern departments.

S.No1.1

Feedback	Staff Name	Advisory Board Action Plan
Expressed that due to increased member of beneficiary the session time allotted to each beneficiary is being reduces and suggested that recruiting new staff would solve the problem.		Put forward to Director

S.No1.2

Feedback	Staff Name	Advisory Board Action Plan
Requested For Need Based Interventions		Put Forward To Concern Departments(OT.PT,SHC,CP,SPL.EDU)

S.No1.2

Feedback	Staff Name	Advisory Board Action Plan
Substitution Of Therapist When He/She Is On Leave Or On Duty.		put forward to concern department

Feedback	Staff Name	Advisory Board Action Plan
<p>a. Complained about the discrimination being shown on few of the parents</p> <p>1. In allotment of therapy</p> <p>2. In Allowing parents into the therapy room during the session and have suggested that general rules and token system should be implemented.</p>		put forward to concern department

S.No1.2

Advisory Board Action Plan	Staff Name	Advisory Board Action Plan
Road map for rehabilitation of individuals		<p>processed</p> <ul style="list-style-type: none"> • Will be uploaded in web site (www.niepmd.tn.nic.in) soon • Displayed in notice board. • Orientation given to parents.

Agenda :2 Suggestions

S.No2.1

Suggestions	Staff Name	Advisory Board Action Plan
Separate notice board for parents.		<p>Processed</p> <p>-Separate area in the notice board is been allotted.</p>

S.No2.2

Suggestions	Staff Name	Advisory Board Action Plan
Provision Of Feeding/Dining Room		<ul style="list-style-type: none">At present EI room have been used as feeding room

S.No2.3

Suggestions	Staff Name	Advisory Board Action Plan
Provision Periodic Re-assessment		Put Forward To Concern Department

Agenda:3 General problems and basic requirements of the clients

S.No3.1

General problems and basic requirements	Staff Name	Advisory Board Action Plan
Mobility aid		Wheel chair requirement note have been put up and got grant for 9 wheel chair for children, and 12 wheel chair for adult

Agenda:4 Recreational activities like sports, cultural; etc for follow up clients

S.No.4.1

General problems and basic requirements	Staff Name	Advisory Board Action Plan
Play area		Under renovation

S.No.4.2

General problems and basic requirements	Staff Name	Advisory Board Action Plan
Festival celebration ,Sports & Culturals		planner will be displayed in notice board shortly

Agenda: 5 Rating was taken on all the aspects of service available in NIEPMD.

S.No. 4.3

Rating	Staff Name	Advisory Board Action Plan
<ul style="list-style-type: none">- Quality of therapist- Quality of service- Parent professional interaction- Drinking water facility- Play/leisure- Mobility assistance- Feeding area- Park/leisure area- Co-curricular activities, <p>were rated by nine parent members of clinics advisory board.</p>		All the concern issues are taken into consideration and the purposive actions will be undertaken in due course of time.

NOTE:

Suggestions made by the member were noted and the follow up action will be undertaken accordingly. Action taken report indicating the details of action in every subject will be prepared and circulated to every member in the succeeded meeting. The meeting ended with thanks to all. It was further agreed upon to have the 2nd Advisory Board meeting on **6th August 2018.**

-sd/-

Director