

The Minutes of Internal Quality Assurance cell (IQAC) - National Assessment and Accreditation Council (NAAC) Internal committee meeting of NIEPMD held on 05.06.2021 at 3.00 Pm in the committee Hall of NIEPMD. Following are the members present during the meeting.

1. Shri.S.Sankara Narayanan
2. Dr.K.Balabaskar *for A. A. by 12/10/21*
3. Shri.M.Rajesh *for*
4. Shri.D.Stalin Arul Regan *for S. Rajesh*
5. Shri.S.Rajesh *for 12/10/2021*
6. Shri. ~~D.~~^{S.}Samuel *for 12/10/2021 (SAMUEL DINAKARAN.S)*
7. Smt.S.Kalaivani
8. Shri.A.Sactivelan
9. Dr.B.Amutha

Shri.S.Sanakara Narayana, Chairperson of the IQAC-NAAC Internal committee welcomed all the members for the IQAC meeting.

The following are the points discussed during the meeting:

1. Review and confirmation of the minutes of the last meeting:

Academic year online Application for BPT, BOT, and BPO & Diploma courses were implemented. BASLP application process was completed. The Online application process will be ready for next year. For M.Phil. B.Ed., M.Ed., PGDEI online applications are in progress.

2. Discussion to fill up New AQAR format & Planning for criterion wise discussion on revised NAAC guidelines.

New AQAR Revised format is to be circulated to all Departments. A meeting will be held in the third week of October 2021. All the departments required to submit documents by the end of November.

3. Discuss about AQAR for the year 2021 for final Submission

- AQAR supporting documents of AQAR for the year of 2018- 2019, 2019-2020 have been submitted.
- For the Academic year 2020 -2021, all the concerned departments are requested to share the data templates along with necessary documents in the prescribed format on or before 30th November 2021.
- The compiled information for online submission of AQAR shall be submitted to chairperson IQAC on or before 7th Dec 2021.
- 31st December is the last date for submission of AQAR


4. **Research activity cell:**


- Research project funding is to be mobilised, in order to develop Research activity.
- An enrichment programme for faculty members is to be conducted to identify opportunities to increase the NAAC weightage points by inviting expert speaker of Research discipline (Maximum 1 hour duration)
- Expert in the field of research Intellectual property Rights (IPR) and Patent to be invited for the orientation to all faculties.


5. **Any other matters related to NAAC:**

- Library books and Reference volumes to be increased as per the suggestion of experts.
- If there is no certificates issued by the webinar organiser, for the presentation/ participation, the concerned HoD's may certify.
- Fourth AQAR will be completed APRIL 2020-2021. After that Self study report to be submitted to the NAAC for Inspection.
- Discussion was took place to organise book fair at NIEPMD along with any other seminar/Conference.

The meeting ended with thanks by the Chair.


Sr. Consultant (R&D)


12/10/2021
Member Secretary (IQAC-NAAC)


12/10/2021
Chairperson (IQAC-NAAC)

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Internal Quality Assurance Cell (IQAC)-National Assessment and Accreditation Council (NAAC) - Minutes of Meeting

A. VENUE

- Mini conference Hall, NIEPMD.

B. DATE and TIME

- 14/12/2021 at 3.30 PM

C. Members present

1. **Shri.S.Sankarara Narayanan (Chairperson)**
2. Smt.S.Rajesh
3. Shri. Samuel Dinakaran
4. Dr.D.Revathi
5. Shri.Rafiq
6. Dr.Powlin
7. Shri.P. Kalaivani
8. Shri.Prakash sahoor
9. Dr.B.Amutha,
10. **Dr.K.Balabaskar (Member Secretary)**

D. AGENDA

Chairperson of the Committee welcomed all the members for the IQAC meeting. The following are the agenda discussed.

- To procedure to fill AQAR Formats
 - Uploading documents on website
 - Others
- The Chairperson and Member Secretary of the Committee discussed about the current status completed in AQAR formats and the need for quality of assessment in NIEPMD. Staff members from all units and departments (HRD and Admin) to be involved in order to ensure the quality assurance for assessment and accreditation

E. Following points were discussed in the meeting held on 14.12.2021.

- **Criteria I ; Curriculum Aspects**
- Faculties of NIEPMD, representing as members in various academic activities of other universities to record the same in NAAC portal.
- **Criteria III; Research, Innovation and Extension**
- PG Scholars projects to be included in NAAC research.
 - All CRE Programme to include links for upload in NIEPMD website and link to be specified in the respective column.
- **Criteria IV; Infrastructure and Learning Resources**
- The class room Wi-Fi access to be facilitated.
- **Criteria V; Faculty Empowerment strategies**
- Faculty attending workshop/seminars to record in monthly report.

➤ **Criteria VII; Institutional values and Best practices**

- Gender sensitisation programme for non teaching staff to be scheduled periodically and documented accordingly.

➤ **Others**

- Staff to access NAAC portal using separate login
- Alumni may utilise their participation in the Institution program and a separate domain to be created.
- Each department to utilise the services of the Alumni to obtain feedback from them, so as to develop standards for improvement periodically.
- Departments are required to complete and submit the prescribed format for AQAR by 17th of December 2021.
- AQAR details to be uploaded in the NAC website by the end of the December 2021.

Sr. Consultant (R&D)

Lecturer- AIL/
Member Secretary (IQAC-NAAC)

Deputy Registrar (Admin)/
Chairperson (IQAC-NAAC)

Internal Quality Assurance Cell (IQAC)-National Assessment and Accreditation Council (NAAC) - Minutes of Meeting

A. VENUE

- Mini conference Hall, NIEPMD.

B. DATE and TIME

- 02/02/2022 between 3:30 to 05.00 PM

C. Members present

1. Shri.S.Sankarara Narayanan - Chairperson
2. Shri.P.Kamaraj - HoD, Dept. of spl. Education
3. Shri.B.S.Santhosh kanna, - HoD, Dept. of Therapeutics
4. Shri.S. Karthikeyan - HoD, Dept. of Clinic. Psychology
5. Smt. P.Angelin Golda- Training & Programme Officer
6. Shri.D. Stalin Arul Regan - Spl. Teacher, Model School
7. Shri.Balambigai - Asst. Prof, Dept. of SHC
8. Smt.Chinmayee - Lecturer, Dept. of BPO
9. Dr.B.Amutha, Sr.Consultant(R&D)
10. Dr.K.Balabaskar - Member secretary

For E. my. for. V. Swamy 01/03/22
for. D. Subhi 01/02/22

D. AGENDA

Chairperson of the Committee welcomed all the members for the IQAC meeting. The following are the agenda discussed.

- Finalization of format for Annual quality Assurance Report (AQAR) uploads

E. Following points were discussed in the meeting:

- Various formats for Institution available on the website were discussed.
- Allied Health Sciences and Teacher Education Institute formats were chosen out of 13 formats.
- Discussed on filling formats under Allied Health Sciences or Teacher Education Institute.
- PG diploma in Early Intervention course to be categorised under Teacher Education University.
- Currently first batch of BPT has passed out and one batch in BPT, BOT and BASLP in their internship stage.
- Options to be explored from other Institutions about the NAAC AQAR formats with similar challenges.
- During Initial NAAC Accreditation process majority of the courses fall under Spl. Education, since 5 yrs completed.
- A proposal need to be sent to NAAC Director about the requirement for specified format to National Institute for Empowerment of Persons with Multiple Disabilities in case of different courses affiliated with different university under disciplines.

- Deputation of faculty for uploading in website assigned for each criterion. Each criterion members to support in uploading the details.
- Discussion also made about requirement of enough classroom and other facilities for each courses.
- Data required will be provided by concerned departments only.
- Student's feedback survey for NAAC accreditation needs to be circulated to the concerned department/ Co-ordinator for timely submission.
- **Conclusion:** Based on the discussion it was concluded to follow the existing pattern of filling AQAR until further communication to be received from NAAC for the queries of more than two universities

- The meeting ended thanks to chair.

Sr. Consultant (R&D)

1/3/2023

er- AIL/
er Secretary (IQAC-NAAC)

ty Registrar (Admin)/
person (IQAC-NAAC)

31/3/22

Copy to: Director, NIEPMD for Kind information Pleases,